



# भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान पुणे

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH (IISER) PUNE

(An autonomous Institution of Ministry of HRD, Govt. of India)

Dr. Homi Bhabha Road, Pune : 411 008

## ADVT. NO.: 40/2013

Indian Institute of Science Education and Research, Pune, is a premier autonomous Institution established by the Ministry of Human Resource Development, Government of India, for promotion of high quality science education and research in the country.

The Institute invites applications for the following positions from Indian nationals possessing excellent academic record and relevant work experience.

Initial appointment shall be for duration of one year extendable for further period of one year depending upon progress of the campus construction. All the posts are contractual, purely on temporary basis and coterminous with the campus construction project

Post – 1	Executive Engineer (Civil)
Number of Posts	1
Consolidated emoluments	Rs. 55,000/- to Rs. 65,000/- commensurate with qualification and relevant experience.
Qualification & Experience	BE (Civil) with minimum 12 years of relevant experience in execution of construction/maintenance works in Govt./semi Govt. organizations.  Retired (Superannuated / VRS) Executive Engineers or Assistant Engineers with at least 7 years relevant experience from CPWD/PWD/MES services may also be considered.

Post – 2	Executive Engineer (Electrical)
Number of Post	1
Consolidated emoluments	Rs. 55,000/- to Rs. 65,000/- commensurate with qualification and relevant experience.
Qualification & Experience	BE (Electrical) with minimum 12 years relevant experience in Electrical Installations/maintenance work in Govt./semi Govt. organizations.  Retired (Superannuated / VRS) Executive Engineers or Assistant Engineers with at least 7 years relevant experience from CPWD/PWD/MES services may also be considered.

Post – 3	Assistant Engineer (Electrical)
Number of Post	1
Consolidated emoluments	Rs. 40,000/- to Rs. 45,000/- commensurate with qualification and relevant experience.
Qualification & Experience	BE (Electrical) with minimum 3 years relevant experience in Electrical Installations /maintenance work in Govt./semi Govt. organizations.  Retired (Superannuated / VRS) Executive Engineers (Elect.) or Assistant Engineers (Elect.) from CPWD/PWD/MES services may also be considered.
Age	Not more than 40 years as on closing date of advertisement

<b>Post – 4</b>	<b>Junior Engineer (Mechanical)</b>
Number of Post	1
Consolidated emoluments	Rs. 30,000/- to Rs. 35,000/- commensurate with qualification and relevant experience.
Qualification & Experience	Diploma in Mechanical Engineering. Minimum 3 years experience in handling maintenance of AC plant rooms and HVAC works.
Age	Not more than 35 years as on closing date of advertisement

<b>Post – 5</b>	<b>Office Assistant</b>
Number of Post	1
Consolidated emoluments	Rs.17,800/- per month.
Qualification & Experience	Bachelor degree or equivalent degree with minimum 55% marks/equivalent grade. Should have computer operation knowledge. Candidate with short hand expertise may be preferred. Minimum 3 years experience in estate department of Government organizations / reputed construction companies.
Age	Not more than 35 years as on closing date of advertisement

### **General Information / details about the posts**

- 1) The qualification prescribed should have been obtained from recognized Universities/ Institutions.
- 2) The prescribed essential qualifications/experience indicated are bare minimum and mere possessions of same will not entitle the applicants to be called for selection process. Where number of applications received in response to an advertisement is large, it may not be convenient or possible for the Institute to call all the applicants. The Institute may restrict the number of applicants to be called for selection process to a reasonable limit, on the basis of qualifications and experience higher than that of the minimum prescribed in the advertisement. The applicants should, therefore, furnish details of all the qualifications and experience possessed in the relevant field, over and above the minimum qualifications / experience prescribed.
- 3) Relaxation in age, educational qualification and / or experience may be considered in case of exceptionally meritorious applicants, with prior approval of the Competent Authority.
- 4) Canvassing in any form and / or bringing any influence, political, or otherwise, will be treated as a disqualification for the post applied for.

#### **HOW TO APPLY:**

**Last date for submitting online application is November 20, 2013. No need to submit hard copy of the application at this stage.**

Interested applicants may apply online in the prescribed application format. Click on the link “**Apply Online**” available below this advertisement link and apply for the post. Please keep your personal details, qualification details, details of references, experience details, other relevant details, soft copy of the passport size photograph with you and printer attached to your desk top before starting online application. In case name of the degree that you possess is not listed in the drop down options, please select “other” and write name of the degree and specialization in the field named as “specialization” and other desired details in the same field.

After you complete the application, click on the “Preview” button. Please see the print preview from browser option and adjust page margins if printable area is not covered.

Go to the end of the preview page, click in the box provided for declaration. Before submitting the application click on the “**Print**” button to take printout of the filled application. Please keep one copy for your record.

Once you submit the application, you will not be able to retrieve the application for printing / editing / reference. Applicants who have submitted “Online application” only will be considered for selection process.

List of candidates shortlisted for selection process shall be put up below this advertisement ([www.iiserpune.ac.in](http://www.iiserpune.ac.in) – Opportunities) with details of date, time and venue. Candidates will be informed by email only and no separate correspondence will be done. No TA/DA will be admissible for appearing for the selection process.

When called for the selection process, candidates will have to bring printed copy of the online application (affix color passport size photograph on application), certificates in support of age, qualification, experience and other documents in support of the information submitted in the online application.

**Advt. No. 40/2013. IISER-P/Rect/25-10-2013**

**Registrar**