



# ODISHA POWER TRANSMISSION CORPORATION LIMITED

(A Govt. of Odisha undertaking)

Regd. Office: Janpath, Bhubaneswar-751022, Odisha  
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Advertisement No. 04

Date : 06.12.2013

## Recruitment of ITI qualified Technicians

Date of Publication of Advertisement:	06.12.2013
Commencement of Online Registration:	16.12.2013, 11 AM
Last date of Online Registration Process:	14.01.2014, 5 PM
Last date of Challan payment in the Bank:	15.01.2014
Last date of Completing the Application Process:	16.01.2014, 5 PM
Last date for receiving registration slips by post:	27.01.2014

Odisha Power Transmission Corporation Limited(OPTCL), a state owned power utility is engaged in the business of Transmission of electricity with a vision to emerge as one of the leading utilities in the country in Transmission space, intends to recruit bright, qualified and energetic persons to the following posts for their placement at **various units across the State.**

### I. VACANCY POSITION

Name of Post	SC	ST	SEBC	UR	TOTAL
Jr. Maintenance & Operator Trainee (JMOT)	24 (W-7)	49 (W-15)	42 (W-13)	52 (W-16)	167 (PWD-8*)
Jr. Telecom Technician Trainee (JTTT)	02 (W-1)	02 (W-1)	05 (W-1)	08 (W-2)	17 (PWD-1*)

SC-Scheduled Caste, ST-Scheduled Tribe, SEBC-Socially and Educationally Backward Classes, UR-Unreserved, PWD-Person with Disability.

The reservation of posts will be as per ORV Act and other applicable Act and Rules.

#### \*Type of Disability

JMOT(Electrical) – Partially deaf (PD) with suitable aid only.

JTTT(Telecom)- (i)Hearing Impairment (HI) - Partially Deaf (ii)Locomotive Impairment(LI)  
- one arm or one leg or both legs affected but mobility not restricted

- i. **The reservation of posts including reservation for Women, Ex-Servicemen and Sports Person will be as per ORV Act and other applicable Act and Rules.**
- ii. Candidates belonging to PWD, Ex-serviceman and Sports Person shall be adjusted against the categories to which they belong.
- iii. In the event of non-availability or insufficient number of eligible/suitable women candidates belonging to any particular category, the vacancies or the remaining vacancies shall be filled up by male candidates of the same category.
- iv. Exchange of reservation between Scheduled Caste and Scheduled Tribe will not be considered.
- v. The number of vacancies to be filled up on the basis of recruitment is subject to change by the Corporation without any notice, depending upon the requirement/vacancy.

**\*Type of Disability**

**JMOT(Electrical) – Partially deaf (PD) with suitable aid only.**

**JTTT(Telecom)- (i)Hearing Impairment (HI) - Partially Deaf (ii)Locomotive Impairment(LI) - one arm or one leg or both legs affected but mobility not restricted**

**II. AGE**

A candidate must be above 18(eighteen) years and below 32 (thirty two) years of age as on **06.12.2013**. The Upper age limit is relaxable by 5 (five) years in case of SC, ST, SEBC and Woman candidates and 10 (ten) years in case of PWD Candidates. In case of Ex-servicemen the upper age limit is relaxable by the total period of service rendered on the Defence forces.

Provided that a person who comes under more than one category mentioned above, shall be eligible for only one benefit of upper age relaxation, which shall be considered most beneficial to him/her.

**The date of birth entered in the High School Certificate or equivalent certificate issued by the concerned Board/Council will only be accepted.**

**III. DEPARTMENTAL CANDIDATES**

Departmental candidates (regular employees only) possessing prescribed qualification having 5 years or more residual service in the Corporation shall apply online against the advertisement. One copy of the registration slip may be forwarded through proper channel to AGM-HRD (Rectt), Hqrs Office, OPTCL so as

to reach within the stipulated time period. They are exempted from payment of application fees. They are also required to send the acknowledgement slip to the address mentioned.

**IV. PROVISION FOR EXISTING ITI TECHNICIANS ENGAGED THROUGH MANPOWER SERVICE PROVIDER**

1. The persons provided by the manpower service provider agencies, who shall be less than 45 years of age and shall have completed at least one year of continuous service, in case they apply, shall be allowed relaxation of upper age limit for entry, provided they satisfy all other eligibility criteria for the post as laid down in the relevant recruitment rules.
2. They shall be allowed one percent extra marks on the total marks of the examination for each completed year of continuous service subject to a maximum of fifteen percent, which shall be added to the marks secured by them for deciding the merit position.

**One copy of the registration slip will be forwarded to the mentioned address and another copy shall be forwarded through proper channel to AGM-HRD (Rectt), Hqrs. Office, OPTCL so as to reach within the stipulated time period. The candidates shall have to furnish the proof of experience along with their application.**

**V. ESSENTIAL QUALIFICATION**

<b>Jr. Maintenance &amp; Operator Trainee</b>	HSC pass from recognized Board or equivalent and National Trade Certificate in Electrician Trade from Institution recognized by SCTE&VT/NCVT with minimum 60% marks for General & SEBC candidates and 50% for SC/ST candidates.
<b>Jr. Telecom Technician Trainee</b>	HSC pass from recognized Board or equivalent and National Trade Certificate in Electronics Mechanic / Radio Television Mechanic/ Radio Mechanic Trade from Institution recognized by SCTE&VT/NCVT with minimum 60% marks for General & SEBC candidates and 50% for SC/ST candidates.

**The aggregate marks as mentioned in the final/consolidated mark sheet will be taken into account for calculating the percentage of marks.**

**VI. EMOLUMENTS & OTHER BENEFITS**

**Jr. Maintenance & Operator Trainee (JMOT) & Jr. Telecom Technician Trainee (JTTT) shall be paid a consolidated stipend of Rs.6,000/- per month. The training will be for a period of 1 (one) year.**

On successful completion of the training, the candidates will be regularized as Semi Skilled Assistant (Electrical/Telecom) in the Semi Skilled –A category in the respective cadre on probation for 1 (one) year in the Scale of Pay of Rs 5200-20,200/- plus Grade Pay Rs.2100/- with other allowances like Dearness Allowance (DA) at the applicable rates, Medical Allowance, Conveyance Allowance etc. as applicable in OPTCL from time to time.

### **Training**

The trainees during the training period may be terminated without any notice or without assigning any reasons thereof. There shall be no obligation on the part of the Corporation to offer regular appointment after completion of training.

### **VII. SELECTION PROCEDURE :**

The selection process involves written test and interview. Eligible candidates will be required to appear in the Written Test in English comprising multiple choice questions from General Aptitude and Subject Knowledge to be conducted at Bhubaneswar. However depending on the number of applications, OPTCL may decide more test centers. There shall be no negative marking for wrong answer. Candidates shortlisted on the basis of their performance in the Written Test will be required to appear in the personal interview at Bhubaneswar.

### **VIII. RESERVATION:**

Reservation of posts including reservation for Women will be as per the ORV and other applicable Acts and Rules.

- i. **PWD candidates** shall attach Disability Certificate indicating percentage of disability & type of disability issued by the concerned Medical Board for consideration as per Rules.
- ii. **Ex-Servicemen** shall attach copy of Discharge Certificate issued by Commanding Officer of the Unit last served.
- iii. **Sports Persons** shall attach copy of Identity Card issued by the Director of Sports, Odisha.
- iv. **Concession meant for SC, ST and SEBC by birth are admissible to the Scheduled Castes, Schedules Tribes and Socially and Educationally Backward Classes of Odisha only.**

- v. Candidates belonging to SEBC category (other than Creamy Layer) shall attach Caste Certificate issued/ revalidated by the competent authority on or after 01.01.2012.
- vi. Women candidates belonging to SC/ST/SEBC shall submit Caste Certificate by birth showing "daughter of.....". Caste Certificate by virtue of marriage (i.e. showing "wife of .....") is not acceptable.
- vii. OBC Certificates shall not be accepted in lieu of SEBC Certificates.

**IX. OTHER ELIGIBILITY CONDITIONS:**

- i. The candidate must be a citizen of India.
- ii. He/ She must be able to read, write and speak Odia; and have
  - a. Passed Middle School examination with Odia language subject; or
  - b. Passed Matriculation or examination with Odia as medium of examination in non-language subject ; or
  - c. Passed in Odia as language subject in the final examination of class VII from a school or educational institution recognized by the Government of Odisha or the Central Government.
  - d. Passed a test in Odia in Middle English School Standard conducted by the School and Mass Education Department.
- iii. A candidate who has more than one spouse living will not be eligible for appointment unless the State Government has exempted his/ her case from operation of this limitation for any good and sufficient reasons.

**X. APPLICATION FEE:**

A candidate shall pay a non-refundable and non- adjustable fee of Rs.200/- (Rupees two hundred only). **Candidates belonging to Scheduled Caste and Scheduled Tribe of Odisha and Physically Handicapped [whose disability is not less than 40% (forty percent)] are exempted from payment of this fee.**

In addition to the application/ processing fee as above, candidates will be required to pay an amount of Rs.20/- (Rupees Twenty only) as Bank Charges.

**XI. HOW TO APPLY :**

Eligible and interested candidates shall apply online only through OPTCL's website [www.optcl.co.in](http://www.optcl.co.in). **No other mode of application shall be accepted.**



Online submission of the applications will be allowed on the website between **16.12.2013 , 11 AM to 16.01.2014, 5 PM.**

While applying on-line, candidate should have the following readily available.

1. Valid e-mail ID (which must be valid for at least one year from the date of application).
2. Mobile Number (which must be valid for at least one year from the date of application).
3. Latest passport size coloured photograph as well as photograph of own signature in digital format . The Scanned image of photograph and Signature should be in jpg/jpeg format only. Size of the photo image must be greater than 4kb and less than 100 kb. Size of the signature image must be greater than 1kb and and less than 30 kb. Dimension of photograph image should be 3.5 cm (width) x 4.5 cm (Height) only. Dimension of signature image should be 3.5 cm (length) x 1.5 cm (Height) only. The application is liable to be rejected if the uploaded photograph/ signature are not clear and recognizable.

### **STEPS FOR SUBMISSION OF APPLICATION ONLINE**

**STEP 1:** Visit our website [www.optcl.co.in](http://www.optcl.co.in) .

**STEP 2:** Click on “Advertisement for the post of JMOT & JTTT” to view and understand the complete details before applying.

**STEP 3:** Click on "Career->current openings->Apply Online" to fill up the application form. Note that you must keep ready everything with you before applying, as applicable.

Allocation of centre/venue shall be at the sole discretion of OPTCL, depending upon availability of sufficient number of candidates.

**STEP 4:** After you fill the First Phase of the Application form, click on “**SAVE BUTTON**” to proceed to next step.

#### **STEP 5: Payment of Fee**

1. A Bank Challan will be generated in those cases where candidates shall pay the fee. They have to take print out of the Challan from web site.
2. Candidates shall approach any nearby SBI CBS Branch with the print out of the Challan on the next working day and deposit the examination fees for proper crediting of amount in the allocated account.
3. The fees shall be deposited in a special Head of Account viz., “ **Power Jyoti Account No. 33511295137**” of SBI, Bhubaneswar.
4. On receipt of the money the concerned branch of SBI will issue a Journal Number. Journal Number is then required to be filled up by the

candidates during 2<sup>nd</sup> phase of On-line registration on the next day after 12 Noon.

5. No other financial instrument other than Challan downloaded from the website will be accepted. In case any instrument is submitted, the application shall be rejected.

#### **Illustration-I**

On-line application 1 <sup>st</sup> Phase	16-12-2013
Take Print Out of Challan	16-12-2013
Make payment through any SBI	17-12-2013 after 12:00 Noon onwards
Filling up of 2 <sup>nd</sup> Phase application on-line	18-12-2013 after 12:00 Noon up to 16.01.2014 5 PM

#### **Illustration-II**

On-line application 1 <sup>st</sup> Phase	14-01-2014
Take Print Out of Challan	14-01-2014
Make payment through any SBI	15-01-2014 after 12:00 Noon onwards
Filling up of 2 <sup>nd</sup> Phase application on-line	16-01-2014 after 12:00 Noon up to 16.01.2014 5 PM

**Note:** Unless the applicant commences online application process latest by 14<sup>th</sup>, Jan 2014 he/she may not be able to complete the process by closing date of Online Registration, as scheduled.

**STEP 6:** Ensure that you have chosen the correct stream/post and filled the right information. You shall receive an SMS /e-mail with your Registration Number and Password. The applicants should ensure correctness of the Mobile number and e-mail ID to avoid problems in communication.

**STEP 7 :** Now take a **Print** of the registration slip. Please keep note of your unique registration number and password for future correspondence.

**STEP 8:** The registration Slip, the Challan Copy (wherever applicable), self-attested copies of the caste certificate/PH certificate/ Experience Certificate (wherever applicable) and send the same by ordinary post at the address given below. Only original printout of registration slip (no photocopy) shall be accepted.

Please send your Registration Slips with other applicable documents by **ORDINARY POST** so as to reach latest by **27.01.2014** to **The Advertiser, Post Bag No.99, GPO KOLKATA, KOLKATA-700001**, super scribing the Envelope as **"APPLICATION FOR THE POST OF JMOT OR APPLICATION FOR THE POST OF JTTT"** whichever is applicable.

**STEP 9:** If your candidature is found to be eligible you will be intimated by **e-mail/sms** to download your call letter for the written test using your Application No and Password as stated in Step-6 above. On receipt of the **e-mail / sms** you will have to once again login to **www.optcl.co.in** and click on "**DOWNLOAD ADMIT CARD**" option for taking printout of the Admit Card.

**STEP 10:** Print the admit card bearing your photograph and carry the ADMIT CARD to the examination centre on the date and time indicated therein.

### **ATTESTED COPIES OF DOCUMENTS/CERTIFICATES TO BE ENCLOSED**

1. Enclose attested copies of the (i) Caste Certificate (ii) Disability Certificate wherever applicable (iii) Ex-Servicemen Release Order wherever applicable (iv) Sports Certificate wherever applicable.
2. Candidates serving in Govt. / Quasi Govt. / Public Sector Undertakings shall apply online. The candidate shall produce No objection certificate at the time of personal interview failing which his/her candidature will not be accepted.

### **GENERAL INSTRUCTIONS**

- Submission of registration slip after the closing date will not be accepted. OPTCL is not responsible for any postal delay / wrong delivery / loss in transit. No registration slip will be received after the closing date of receiving applications by post.
- The candidature of such candidate whose registration slip along with documents is received after **27.01.2014** shall be rejected as Time Barred.
- OPTCL will not be responsible in the event of candidate furnishing wrong email ID and Mobile Number.
- Any misrepresentation or suppression of information by the candidate in the Online Application form, will result in cancellation of his/ her candidature or penalty, as may be decided by the authority.
- Admit Card will not be sent by post. It should be downloaded by the candidates from the website. Candidates will be allowed to appear for the Written Test only with Admit Card duly downloaded from the web site and not with the Registration Slip.
- Candidates should retain a Copy of the Challan and Registration Slip for future reference.
- In case of any doubt, decision of Director(HRD) of the Corporation will be final and binding. No communication/ correspondence will be entertained in this regard.



- Withdrawal of candidature on account of non-furnishing of any information will not confer any right to carry forward or retain the candidature for future recruitment.
- Application once submitted will not be allowed to be withdrawn and the fee once paid will not be refunded nor would this fee be held in reserve for future examination / selection.
- Application not accompanied by relevant certificate/s, wherever necessary or requisite fee, or not signed by the candidate or incomplete in any respect, will not be entertained.
- OPTCL reserves the right to cancel / restrict / enlarge / modify / alter the recruitment process, if need so arises, without issuing any further notice or assigning any reason thereafter.
- In case any ambiguity / dispute arises on account of interpretation in versions other than English, the English version will prevail.
- Court of jurisdiction for any dispute will be at Bhubaneswar.
- While applying for the above post, the applicant must ensure that he/she fulfills the eligibility and other norms mentioned above, as on the specified dates and the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment / selection that a candidate does not fulfill the eligibility norms and / or that he/she has furnished any incorrect / false information or has suppressed any material fact(s), his/her candidature will automatically stand cancelled. If any of the above shortcoming(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice.
- Candidates must remain in constant touch with OPTCL's website [www.optcl.co.in](http://www.optcl.co.in) for information regarding dates of written test, interview etc.
- Mere fulfilling the eligibility criteria does not entitle a candidate to claim for appointment.
- Management reserves the right not to fill any or all the positions so advertised without assigning any reason thereof.
- Only SC/ST candidates called for written test will be reimbursed journey expenses (to and fro) by 2<sup>nd</sup> Class Railway / Bus by the shortest route on production of original ticket & Caste Certificate.
- Candidates working in State/Central Government/PSUs shall apply online and after also forward their applications through proper channel or shall produce a No Objection Certificate (NOC) from the present employer at the time of personal interview.

- The candidate finally selected shall conform to the company's medical standards.
- Applications received after due date or incomplete applications or applications not in specific form or applications of ineligible candidates shall be rejected outright without any further correspondence.
- **Canvassing in any form will disqualify the candidate.**
- **OPTCL Management reserves the right to amend any of the provisions of the recruitment process, if need so arises, without issuing any further notice or assigning any reason thereof.**

<b>IMPORTANT DATES</b>	
<b>Commencement of online registration of applications by candidates</b>	<b>16<sup>th</sup> December 2013, 11 AM</b>
<b>Last date for Online Registration</b>	<b>14<sup>th</sup> January 2014, 5 PM</b>
<b>Last date for challan payment in bank</b>	<b>15<sup>th</sup> January 2014</b>
<b>Last date of completing the application process</b>	<b>16<sup>th</sup> January 2014, 5 PM</b>
<b>Last date for accepting registration slips with required documents by post</b>	<b>27<sup>th</sup> January, 2014</b>
<b>Intimation to candidates regarding Downloading of admit cards by sms/email latest by</b>	<b>10<sup>th</sup> February, 2014</b>
<b>Date of Written Test</b>	<b>23<sup>rd</sup> February, 2014 (Tentative)</b>

**List of following Documents (copy) to be attached with the Registration Slip:**

i)	Challan Copy, wherever applicable
ii)	Certificate regarding Experience wherever applicable
iii)	Caste Certificate in case of SC / ST / SEBC candidates
iv)	Disability Certificate wherever applicable.
v)	Ex-Servicemen Release Order wherever applicable
vi)	Sports Certificate wherever applicable

Place: Bhubaneswar

  
**AGM-HRD-Rectt**