



DIRECTORATE OF ADMISSIONS OSMANIA UNIVERSITY

B.Ed.(Distance Mode) Admissions : 2013- 2014

INFORMATION BROCHURE

(Rules, Regulations and Instructions: To be retained by the candidate)

- *Last date for submitting the application to the Director, Directorate of Admissions, Osmania University is 10.01.2014 by 4 p.m.*
- *The tentative date of entrance test : 02.02.2014*

Notes:

1. Admission into this course will be based on the Rank obtained in B.Ed.(Distance Mode) Entrance Test.
2. Candidates called for centralized admission will have to appear for the same at their own expense.
3. The eligibility of the candidates is not verified/decided at the time of application and during the entrance test. The verification will be done only during the admissions. Hence, candidates are advised to ensure that they are eligible for the B.Ed. (DM) course before applying.
4. Notwithstanding any thing contained in this brochure, the rules and regulations that are in force in the University on the date of admission will be final.
5. Filled in applications should reach the Director, Directorate of Admissions, O.U. on or before the last date. The Directorate will not take any responsibility in case of postal delay.
6. Submit the filled in application along with ICR sheet and Demand Draft with specified amount towards registration fee and necessary certificates as mentioned in the application form to the following office.
7. The exact venue and time of entrance test along with Hall ticket information will be made available in OU website: www.osmania.ac.in/admission one week before the entrance test.

The Director
Directorate of Admissions
Near PGRR Centre for Distance Education
Osmania University, Hyderabad – 500 007(AP)
Phone : 040-27090136

RULES, REGULATION and INSTRUCTIONS For B.Ed. (DM) ENTRANCE TEST : 2013 - 2014

I. INSTRUCTIONS:

- (a) Read the given instructions carefully before filling up the application form.
(b) candidates are advised to ensure that they fulfill all the eligibility conditions for admission into the course, before applying for the entrance test. Qualifying in the entrance test alone does not confer a right of admission into the course.

II. Registration & Submission of Application Form:

The Application form should be submitted to The Director, Directorate of Admissions, (Near PGRR CDE) Osmania University Campus, Hyderabad - 500 007 on any working day between 10.00 a.m to to 4.00 p.m. either in person or by post before the last date of submission.

III B. Ed (Distance Mode) Programme Study Centers : It is a part-time two year programme with contact classes during vacations being offered at the following study centers under Osmania University :

- 1) **Malla Reddy College of Education, Suraram 'X' Roads, Quthbullapur (M), Ranga Reddy Dist.**
- 2) **N.S.R. College of Education, V.V. Campus, Jambagh, Koti, Hyderabad.**
- 3) **Islamia College of Education, Mustabad Road, Siddipet, Dist. Medak.**
- 4) **Gokul College of Education, Gokul Nagar, Nalgonda.**
- 5) **Govt. College of Teacher Education, Mahabubnagar.**

IV. The candidates seeking admission into B.Ed. (Distance Mode) has to satisfy the following conditions:

1. a) Teachers with a Bachelor's Degree serving in a recognized Primary / Elementary / Secondary / Sr.Secondary school and having at least two years experience of school teaching at any of the above level are eligible for admission to the course.
b) Osmania University will admit only those candidates who are presently working in schools located in the territorial jurisdiction assigned to it by the University Act. (O.U. Local area, for details, about OU Local area see Annexure – I/A)
2. Candidates shall have to produce a certificate of service from the Head of the institution / Employer and self declaration of the service. The candidate should submit no objection certificate from the present employer.
3. The candidate seeking admission must qualify in the B.Ed. (Distance Mode) Entrance Test and satisfy the norms prescribed by the University.

Note: The Working experience of two years should be completed as on the date of admission into B.Ed. (Distance Mode) programme.

V. Admission procedure:

- i) The admissions shall be made in the order of merit on the basis of the rank obtained in the B.Ed. (Distance Mode) Entrance Test.
- ii) The percentage of candidates to be admitted in each methodology (subject) shall not exceed the limit prescribed by the University / Government from time to time. The percentage of admissions into the five methodologies as per the rules in vogue is as follows:

		(Code No)	
a)	Mathematics Methodology (MS)	: 01	25%
b)	Physical Sciences Methodology (PS)	: 02	10%
c)	Biological Science Methodology (BS)	: 03	20%
d)	Social Studies Methodology (SS)	: 04	35%
e)	English (EM)	: 05	10%

Note: Candidates should note that Urdu as second methodology will be offered only at Govt. College of Teacher Education, Mahaboobnagar and Hindi as second methodology will be offered only at Islamia College of Education, Siddipet.

VI) SCHEME OF B.Ed. (Distance Mode) Entrance Test: The common entrance test will be of objective type with 100 multiple choice questions and of 90 minutes duration.

Part – A : General English : 20 marks
Part – B : 1) General Knowledge : 10 marks
2) Teaching aptitude : 10marks
Part-A and Part-B is common for all the candidates irrespective of Methodology.

Part – C: Methodology : Candidate has to choose one of the following subjects and it consists of 60 questions for 60 marks.

- 1) Mathematics : 60 marks
- 2) Physical Sciences : 60 marks (Physics : 30 marks & Chemistry : 30 marks)
- 3) Biological Sciences : 60 marks (Botany : 30 marks & Zoology : 30 marks)
- 4) Social Studies : 60 marks (Geography : 20 marks, History : 20 marks
Civics : 10 marks & Economics : 10 marks)
- 5) Special English : 60 marks

Note: In case of a tie in the rank, the order of merit will be decided on the following basis : (a) marks secured in part A of entrance test (b) in part B of entrance test (c) age of candidate (senior in age getting higher priority) and (d) the marks of qualifying examination.

Qualifying Marks in Entrance Test: The qualifying marks for all candidates (except SC/ST) in the entrance test is 25% and for the candidates belonging to SC/ST category, there will be no minimum qualifying marks for ranking..

VII. ELIGIBILITY CRITERIA:

METHODOLOGY	ELIGIBILITY
1. Mathematics	Candidate with B.A./B.Sc. with Mathematics as one of the group subjects or B.C.A. candidates with Mathematics at Intermediate level as a group subject.
2. Physical Sciences	Candidates with B.Sc. who have studied Physics and Chemistry or allied materials sciences under Part – II group subjects or B.C.A. candidates with Physical Sciences (Physics and Chemistry) at Intermediate level as group subject.
3. Biological Sciences	Candidates with B.Sc./B.Sc.(Home Science) who have studied Botany and Zoology or allied Life Sciences under Part – II group subjects or B.C.A. candidates with Biological Sciences at Intermediate level as group subject.
4. Social Studies	All candidates with B.A./B.Com./B.B.M. and B.C.A. candidates with Social Sciences at Intermediate level as group subject.
5. English	Candidates with B.A English as special Subjects or M.A. English

Note: Candidates must have obtained at least 50% marks in qualifying examination or at PG level in the concerned subject. However, for those teachers who joined in the service prior to 30th March, 2010, a minimum pass marks in qualifying examination is sufficient.

VIII. SYLLABUS (for Entrance Test) :

Detailed syllabus for Part - A, Part – B and Part – C (for all the methodologies) along with model papers will be made available on OU website : www.osmania.ac.in/admissions

IX. RESERVATION:

1. Local and Non-Local Candidates

- Admission to 85% of the available seats in every methodology shall be reserved in favour of the Local candidates in relation to the local area in respect of O.U. subject to community and other reservations in force.
- The remaining 15% of the seats which are open to both local and non-locals shall be filled up subject to similar reservation as applicable to 85% local candidates (See annexure I).

- S.C., ST. and B.C. candidates:** Of the total number of seats available in each methodology, following is the schedule of reservation of seats for these categories.

Scheduled Tribe*	:	6 percent
Scheduled Cast*	:	15 percent
Backward Class*	:	
Group-A	:	7 percent
Group-B	:	10 percent
Group-C	:	1 percent
Group-D	:	7 percent
Group-E	:	4 percent (Subject to court judgement)

* Community, Nativity and Date of Birth Certificate for S.C., S.T., and B.C. candidates as per G.O. Ms.No. 58, Social Welfare (J) Dept, dated: 12-5-1997.

Note:

- While filling up the seats reserved for Backward class candidates, If qualified Backward Class-A candidates are not available, the turn will go to Backward Class-B, Backward Class-C and other Backward Class-D in the order of merit in each group. If no suitable candidate is available in any of the four groups, the seats shall be filled up from general pool on the basis of merit.
- If sufficient number of candidates are not available to fill up the seats reserved for S.C's they shall be filled up by suitable candidates from S.T.s and vice versa. If the required number of candidates are not available for filling the quota of seats reserved for S.Cs & S.Ts they may be filled up by candidates from the general pool on the basis of merit.
- Wherever applicable, a minimum of 33 1/3% of the available seats will be allotted to women candidates from each category i.e., open competition, S.T., S.C., BCs Groups A,B,C,D taking each college as a unit. This rule is not applicable (i) If women candidates selected on merit in each category form 33 1/3% or more of the seats therein; In the absence of suitable women candidates in the respective categories, these seats shall be filled in with men candidates of the same category.
- Seats shall also be reserved in each methodology for the following categories, to the extent indicated against them.
 - Physically Handicapped (PH)-There shall be 3% (three percent) horizontal reservation in each category (OC, BC,SC,ST) for visually handicapped / hearing impaired/Orthopaedically Handicapped/(each 1%).
 - Children of Armed Forces Personnel (CAP) – There shall be 2% (two percent) horizontal reservation for the children of armed persons i.e.Ex-Servicemen, Defence personnel including the Children of Border Security Force and the Central Reserve Police Force residing in Andhra Pradesh for a minimum period of 5 years. After exhausting all the Children of Armed Personnel, the unfilled seats shall be allotted to Ex-Servicemen on merit and if any seats are still available, the spouses of serving defence personnel shall be considered in the order of merit.
 - National Cadet Corps (NCC)-There shall be 1% (one percent) horizontal reservation for national Cadet Corps Candidates.
 - Sports and Games (SP)-There shall be ½ % (half percent) horizontal reservation for sports and games candidates.

Provided if qualified candidates belonging to CAP/NCC/SP/PH categories are not available, the left over seats shall be filled up with candidates of general pool of the same local area.

Note:

- The candidates claiming reservation benefit under the above categories shall produce Original documents in support of their claim to the Directorate of Admissions and the Directorate of Admissions shall be entitled to refer the original documents of the candidates claiming reservation for scrutiny and confirmation, to the following authorities.
 - NCC : The Director of NCC, Andhra Pradesh
 - Sports & Games : Head, Department of Physical Education, O.U.
 - Physically handicapped : Chief Medical Board, Conducted, O.U.
 - CAP : The Director, Sainik Welfare Board, A.P.
- The priorities in respect of the special categories mentioned above shall be in accordance with Government Orders issued from time to time.
- There shall be a reservation of 33 1/3% of seats in favour of Women candidates in each methodology and in each category.

- X. CERTIFICATES TO BE SUBMITTED AT THE TIME OF ADMISSION:**
Candidates called for admission must present in person and submit all the ORIGINAL certificates listed below, along with two sets of xeroxcopies.
1. B.Ed.(Distance Mode) Entrance Hall Ticket.
 2. B.Ed.(Distance Mode) Entrance Rank Card.
 3. Degree certificate (or Provisional Certificate if Degree Certificate is not yet issued as per rules) of qualifying examination.
 4. Memorandum of Marks (Part-I and Part-II) of the qualifying degree examination.
 5. Two years experience certificate (as per Para-IV and No-objection Certificate from the employer).
 6. Proof of Local / Non-Local candidates, according to rules in force. Those who have studied Intermediate and Degree courses as regular students need submit only the bonafide certificates from colleges. In case, there is a break in the four consecutive years preceding the qualifying examination, the candidates must submit bonafide certificate of 9th and 10th class. Non-local candidates should submit i) a residence certificate for 10 years of either of the parents from M.R.O. or ii) employee certificate from the employer in term of clause II b,c,d, or e of Annexure - I.
 7. Community, Nativity and Date of Birth Certificate for S.C/S.T./B.C., candidates as per G.O.M.S. No. 58 Social Welfare (J) Department dated 12-5-1997.
 8. Required course fee plus the counseling fee.
 9. Copies of certificates of PH/NCC/CAP/Sports categories(if applicable).
- XI. FEE DETAILS:**
B.Ed.(Distance Mode) course fee is Rs. 20,000/- for all the candidates including BC/SC/ST Candidates.
- XII.** A candidate who is allotted a seat at the time of spot admission, will have to pay the required fee along with counselling fee immediately on allotment.
- XIII. Cancellation fee:** Once the seat is allotted, the candidate is not permitted to cancel the admission unless he/she pays a cancellation fee of 10% of total fee. cancellation will not be allowed once the final counselling is over.

ANNEXURE - I

RULES OF ADMISSION IN ACCORDANCE WITH THE ANDHRA PRADESH EDUCATIONAL INSTITUTIONS (REGULATION OF ADMISSION) ORDER 1974.

- I.** Admission to 85% of the available seats in every course of study provided by the Osmania University, shall be reserved in favour of LOCAL CANDIDATES in relation to the LOCAL AREA in respect of the Osmania University subject to community and other reservations in force.
- A. LOCAL AREA:**
The part of the State comprising the districts of Adilabad, Hyderabad (including twin cities), Karimnagar, Khammam, Mahabobnagar, Medak, Nalgonda, Nizamabad, Ranga Reddy and Warangal shall be regarded as the local area for the purpose of admission to the Osmania University.
- B. LOCAL CANDIDATE:**
- 1.** A candidate for admission to any course of study shall be regarded as a Local Candidate in relation to local area:
 - i). If he has studied in an educational institution or educational institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he appeared or as the case may be, first appeared in the relevant qualifying examination or.
 - ii) Where, during the whole or any part of the four consecutive academic years ending with the academic year in which he appeared or, as the case may be, first appeared for the relevant qualifying examination, he has not studied in any educational institution if he has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he appeared or, as the case may be, first appeared.
 - 2.** A candidate for admission to any course of study who is not regarded as a local candidate under subparagraph (1) in relation to any local area shall:
 - a) If he has studied in an educational institution in the State for a period of not less than seven consecutive academic years ending with the academic year in which he appear or, as the case may be first appeared for the relevant qualifying examination be regarded as a local candidate in relation to
 - i) Such local area where he has studied for the maximum period out of the said period of seven years, or
 - ii) Where the periods of study in two or more local areas are equal, such local area where he has studied last in such equal periods; or
 - b) If, during the whole or any part of the seven consecutive academic years ending with the academic year in which he appeared, or as the case may be, first appeared for the relevant qualifying examination, he has not studied in the educational institution in any local area, but has resided in the State during the whole of the said period of seven years be regarded as a local candidate in relation to.
 - i) Such local area where he has resided for the maximum period out of the said period of seven years : or,
 - ii) Where the periods of his residence in two or more local areas are equal, such local area where he has resided last in such equal periods.
- II.** The remaining 15% of the available seats, which are open to local and non-local, shall be filled up subject to similar reservation as applicable to 85% local candidates as below:
- a) All candidates who have studied in a recognised educational institution or institutions in the State for a period of not less than four consecutive academic years ending with the academic year in which they appeared or as the case may be, first appeared in the relevant qualifying examination, or where during the whole or any part of such four consecutive academic years, if they have not studied in any educational institutions, if they have resided in the State for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination.
 - b) Candidates who have resided in the State for a total of ten years excluding periods of study outside the State, or either of whose parents have resided in the State for a total period of ten years excluding the periods of employment outside the state.
 - c) Candidates who are children of parents who are in employment of this State or Central Government, Public Sector Corporations; Local Bodies, Universities and other similar quasi-public institutions within the state.
 - d) Candidates who are spouses of those in the employment of this State or Central Government, Public Sector Corporations; Local Bodies, Universities and Educational Institutions recognised by the Government, a University or other competent authority and other similar quasi-public Institutions within the State.
 - e) Candidates who are employees in a State, Central Govt. undertakings, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public institutions within the state.