



# BIOPROCESSING UNIT (BPU)

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## National Agri-Food Biotechnology Institute

(Dept. of Biotechnology, Ministry of Science & Technology, Govt. of India)  
2<sup>nd</sup> Floor, C-127, Phase VIII, Industrial Area, S.A.S. Nagar, Mohali-160 071. (Pb)  
Tele: 0172-4990145/4990232

### WALK IN INTERVIEW FOR ENGAGEMENT OF CONSULTANT (Advt. No. BPU / 08 / 2013 / Rectt.)

BPU and NABI require a Consultant to be engaged on Contractual Basis for their plans of expeditious development of their campuses at Sector-81, Mohali, Panjab.

#### **Name of the position: CONSULTANT (full-time)**

**Qualification:** A highly experienced Civil Engineering Professional having a track-record of planning/handling/executing large construction plans in the capacity of a Senior Official in Govt. or Public funded autonomous organization / bodies. Preference would be given, if found equally suitable to others, to persons superannuated from the position of Superintending Engineer or higher and having functioned on position(s) in such public sector organizations with any Grade Pay in Pay-Band-IV or in Pay Band-III with Grade Pay of Rs. 7600 as per 6<sup>th</sup> Pay Commission of Central Govt. or their equivalent in State Govt. /Autonomous Bodies /PSUs etc.

#### **Scope of Work:**

1. Advising ED, NABI / CEO, BPU for Campus Development matters of the Institutes.
2. Providing guidelines and helping in Project Construction and Infrastructure development, liasoning with local authorities.
3. Other matters relating to Campus Development etc.
4. Any other relevant task of institute assigned by ED of NABI and CEO of BPU.
5. Coordinated handling of engineering related issues of different nature including non-civil works.

#### **Emoluments:**

Fixed Emoluments as per qualifications and experience as recommended (considering the qualification and profile of experience vis-à-vis expected duties) by the Committee and accepted by the Competent Authority.

1. The emoluments are fixed and do not have any other perks, add-ons etc.
2. The engagement is purely on contractual basis and initially for six months. Further, continuation would depend upon both need of the institutions and PRI (performance, relevance and impart) of the deliveries of the person engaged for the tasks assigned from time to time. The engagement can be terminated by giving a notice of one month from either side or by payment of one month emoluments.

#### **Method of Recruitment: Walk-In-Interview.**

**Selection Procedure:** A duly constituted Selection Committee shall select the candidate after interview of the applicants or may recommend the candidate based on the biodata received.

#### **Application Procedure:**

The interested and eligible candidates may appear for a Walk-In-Interview on 17.12.2013 at BioProcessing Unit, C-127, 2nd Floor, Phase VIII, Industrial Area, SAS Nagar, Mohali, Punjab-160071 (India) along with the prescribed application form available on the website [www.bpu.res.in](http://www.bpu.res.in). & [www.nabi.res.in](http://www.nabi.res.in). The duly filled application form must be submitted during 09.00 hrs to 12.00 hrs on 17.12.2013. The candidates should ascertain their eligibility before applying or planning to appear for the Walk-In-Interview, as ineligible candidate would not be interviewed.

### **General Conditions:**

1. Incomplete applications and applications that are not in proper format may be rejected.
2. The above contractual engagement are open only to Indian Nationals.

### **Important:**

- Completed applications to be submitted at the time of registration at BPU: C-127, 2<sup>nd</sup> Floor, Phase-8, Industrial Area, Phase-8, Mohali-160071, Punjab from 09.00 hrs to 12.00 hrs on 17.12.2013.
- The position is based at Mohali (Punjab) but some works may be assigned to be carried out at outstations also, as required.
- No TA, DA etc. would be paid for attending the Walk-In-Interview.
- Applications should be addressed to the Chief Executive Officer (Attn: Administrative Officer, C-127, 2nd Floor, Phase VIII, Industrial Area, S.A.S. Nagar, Mohali-160 071 and submitted along with the copies of relevant certificates etc.
- Candidates should bring their original documents (for checking) and one set of photocopy (for submission) of their all relevant certificates related to education, experience, employment profile and superannuation etc. at the time of submission of applications.
- Candidates found eligible after scrutiny of applications post registration shall be required to appear before a selection committee. Kindly note that in case there are substantial number of applicants, the Executive Director, NABI & Chief Executive Officer, BPU reserves the right to devise such criteria as deemed fit to shortlist the candidates for the interview. The decision of the ED, NABI & CEO, BPU shall be final and binding on all, in this respect.
- If none of the eligible candidate(s) is found appropriate by the selection committee with respect to merit and suitability to carry out the work, the position(s) will not be filled in this instance.
- Selected candidate would devote full-time to the job as per Government norms and would not take other job/consultancy during his/her engagement as consultant at NABI/BPU.

**(Administrative Officer)**