

CANTONMENT BOARD, MATHURA CANTT.

RECRUITMENT NOTICE

Applications are invited by the Cantonment Board, Mathura Cantt. for filling up the following vacant posts as detailed below:-

Name of post	Pay Band & Grade Pay	No. of Post	Category	Qualification
1. Assistant Teacher	9300-34800 G.P. Rs. 4200	03	Disabled person 01 (VH/OH) OBC- 01 Gen 01	Inter, BTC/B.Ed
2. Pipe Fitter (Plumber)	5200-20200 G.P. Rs. 1900	01	Gen 01	Matric, ITI Certificate in Plumbing
3. Junior Clerk	5200-20200 G.P. Rs. 1900	02	Gen 02	Intermediate, Hindi & English typing (Computer)

Age limit- 18-25 years (as on 01.03.2014) for all the above posts. Relaxation in age – 5 years for SC/ST candidates & 3 years for OBC candidates and for disabled person age relaxation as per rules.

Note:-

1. Applications should reach in the office of the Cantonment Board, Mathura Cantt. upto 15.01.2014 by registered post addressed to Chief Executive Officer. The applications received late will not be considered. The office will not be responsible for any delay in post. Applications received through any other mode would not be accepted and summarily rejected.
2. A certified photo (pass-port size) of candidate should be affixed on the application form and an additional photograph, two self addressed stamped envelopes, one post card & Certified photocopies of certificates (Qualification, Date of birth, Castes, Domicile, experience and disabilities etc.) to be enclosed with the application form.
3. A Bank draft/Postal Order of Rs. 250/- for (Gen & OBC candidates) and Rs. 100/- for (SC/ST candidates) in favour of Chief Executive Officer Mathura Cantt. to be enclosed with the application form.
4. Date of written test/interview will be intimated to eligible candidates after scrutiny of applications. No TA/DA will be given for written test/ skill test /interview. Written test/skill test/interview will be conducted probably in March,2014.
5. Selection of the suitable candidates will be made on the basis of written test (objective / descriptive or both) & interview for the post of Asstt. Teacher & Jr. Clerk and for Pipe Fitter on the basis of skill test and interview.
6. Proforma of application form is available on the website of this office www.cbmathura.org. The application, only in the said proforma will be accepted. The certified copy of the documents as required, should be enclosed with the application form, otherwise the application will be rejected.
7. If the candidate wishes to apply for more than one post, separate application for each post alongwith the required fees to be submitted by the candidates and the name of the applied post to be mentioned on top of the envelope.

8. The Candidates applying for the examination should ensure that they fulfill all eligibility conditions for admission to examination. Their admission to all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions. Mere issue of admission certificate to the candidate will not imply that his/her candidature has been finally cleared by the Board.
9. Board takes up verification of eligibility conditions with reference to original documents only after the candidate has qualified for Interview/Personality Test.
10. A physically disabled candidate will be considered to be eligible for appointment only if he/she (after such physical examination as the Government or appointing authority, as the case may be, may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Services/posts to be allocated to the physically disabled candidates by the Board.
11. The date of birth accepted by the Board is that entered in the Matriculation or Secondary School Leaving Certificate.
12. Persons already in Government Service, whether in a permanent or temporary capacity or as workcharged employees other than casual or daily rated employees or those serving under the Public Enterprises are however, required to submit an undertaking that they have informed in writing their Head of Office/Department that they have applied for the Examination. Candidates should note that in case a communication is received from their employer withholding permission to the candidates applying for/appearing at the examination, their application will be liable to be rejected/candidature will be liable to be cancelled.
13. The candidates should ensure while applying that they fulfill the essential eligibility criteria and other requirements prescribed for the post for which they are applying and that the particulars furnished by them are correct in all respects. In case, it is detected at any stage of recruitment process that the candidates do not fulfill the essential eligibility criteria and /or does not comply with other requirements and /or he/she has furnished any incorrect / false information or has suppressed any relevant information / material fact(s), his / her candidature is liable to be rejected. If any of the above shortcomings is/are detected, even after appointment, his/her services are liable for suitable action including termination and prosecution.
14. The Competent authority reserves the right to Revise / Reschedule / Cancel / Suspend the recruitment process, if the need so arises, without assigning any further notice or reason therefor. The decision of the competent authority shall be final and no appeal shall be entertained.
15. The competent authority reserves the right to reject any application without assigning any reason whatsoever.
16. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and /or an application in response thereto can be instituted only in Mathura and Courts/Tribunals / Forums (Jurisdiction Courts) at Mathura only shall have sole and exclusive jurisdiction to try any such cause / dispute.
17. If there is any variation between the English & Hindi versions of the Advertisement, English version may be treated as authentic.
18. Any CORRIGENDUM/CHANGES/UPDATES shall be available ONLY on our website www.cbmathura.org and NO INTIMATION SHALL BE GIVEN IN ANY NEWSPAPER / ANY OTHER MEDIA. . All candidates are required to see the website of this office from time to time.
19. Any form of canvassing or bringing extraneous pressure will render the candidate ineligible for selection.


Chief Executive Officer

(Vineet Kumar)

13/11/13
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