

DRAFT ADVERTISEMENT
GOVERNMENT OF INDIA, MINISTRY OF DEFENCE
INDIAN ORDNANCE FACTORIES
FIELD GUN FACTORY, KALPI ROAD, KANPUR- 208 009

Applications are invited from the Indian Nationals for filling the following vacancies of Group 'C' post at Field Gun Factory, Kalpi Road Kanpur- 208 009. However the service is liable to be transferred to any where in India. The Candidates who are fulfilling the requisite qualifications can apply ON LINE ONLY by visiting the website www.fieldgunindia.gov.in

Sl.No	Name of Post	Group	Scale of pay+GP	No. of vacancy	Category wise Distribution			
					UR	OBC	SC	Ex. SM
1	CMD(OG)	Group 'C'	5200-20200+1900	02	01	01	-	-

The above vacancies are subject to variation at the discretion of the Competent Authority depending upon the situation as warranted due to changed circumstances.

The particulars of the post and eligibility criteria are given below:-

EDUCATIONAL AND OTHER QUALIFICATION FOR CMD(OG)

Age - Not exceeding 32 years (relaxable for Govt. servant in accordance with the instructions or orders issued by the Central Govt. from time to time in this regard). 03 Years age relaxation is admissible for OBC candidates.

Education & Other qualification :-

- i) Matriculation from recognized University or Board.
- ii) Must possess license for driving light and heavy vehicles with basic knowledge in automobile repairing

SCHEME & SYLLABUS FOR THE POST OF CIVILIAN MOTOR DRIVER(OG)

SCHEME OF EXAMINATION : The examination consists of a Written Test of 100 marks and Skill Test of 100 marks.

SCHEME OF WRITTEN TEST : The written examination consists of one objective type multiple choice question paper as shown below :-

Part	Subject	Maximum Marks & Number of Questions	Duration
I	General Intelligence (10 th Standard)	40(40 questions)	2 Hours
II	General English (10 th Standard)	10 (10 questions)	
III	General Driving Awareness	50 (50 questions)	

NOTE : Question paper will be set in English/Hindi Language except Part-II which will be set in English only.

SYLLABUS OF WRITTEN TEST :-

- I. **General Intelligence** :- The questions will include both verbal and non-verbal type. The test may include questions on analogies, similarities, differences, space visualization, visual memory, discrimination observation, relationship concept & 10th standard arithmetic.
- II **General English** :- The questions will include candidate's understanding of the Basics of English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc.
- III **General Driving Awareness** :- The test will include common questions on General Knowledge, Traffic Rules, knowledge about Motor Vehicles, their maintenance and repair.

SKILL TEST :-

Skill Test on Driving shall be conducted for only those candidates who attain a minimum qualifying standard in the written examination. ***Number of candidates to be called for The Skill Test should be 1:5 i.e. five times the number of vacancies.***

The Skill Test on driving will be same /similar to the tests as are being conducted by the RTOs for giving Driving License.

The grading of candidates(selected in written Test) will be done based on their assessed skill in driving, without taking into account the marks scored in the Written Test.

APPLICATION FEE:-

An application fee of Rs. 50.00(Fifty rupees only) to be paid through Crossed India postal Order or Demand Draft worth Rs. 50/- (Rupees fifty) drawn in favour of the General Manager, Field Gun Factory Kalpi Road, Kanpur 208 009. The application/examination fees is non refundable. The issuing date of postal order should be indicated clearly in the application form.

SC/ST/ Ex-Serviceman, and lady candidates are exempted from application fee and they need not send any Indian Postal Order/Demand Draft.

INSTRUCTIONS TO APPLY

- 1) The candidates should read the instructions given in website carefully before filling up the application.
- 2) The candidates shall apply for the above posts **through online only** from the first date of publication of this advertisement in the Employment News at 10.00 hrs. onwards.
- 3) The website address for online application is **www.fieldgunindia.gov.in**
- 4) The last date for online application **will be 14th day** from the first date of Publication (excluding the date of publication) of this advertisement in the Employment News up to 24.00 Hrs. The candidates should fill up all the columns in the application, then click submit button and should take a print of their submitted application.
- 5) After submitting and taking print of the 'filled' online application, the candidates should forward a copy of the same along with the supporting documents/certificates & IPO/DD to the **"The General Manager, Field Gun Factory, Kanpur(UP) Pin-208009"**. Candidates have to enclose three recent passport size photograph along with Application form. The hard copy of filled online application along with all relevant enclosures and application fee and three passport size photographs must reach at the above mentioned address on or before **21st day** from the first date of publication of this advertisement in the Employment News till 05.00 PM.

(3)

- 6) The candidature of candidate shall be cancelled if he submits more than one application form for same post.
- 7) Name of the post must be clearly super-scribed/written on the top of the envelop in capital letters. For example – FOR THE POST OF CMD(OG)
- 8) Submission of false/incorrect/incomplete information and /or dubious document shall disqualify the candidature of the candidate.
- 9) Copies of all the documents i.e. Date of Birth certificate , Educational Qualification and certificates, Mark sheets, Caste certificate, Ex. Serviceman certificate, duly attested by a Gazetted Officer should be enclosed with the application. No document should be enclosed in original except “No Objection Certificate.(for Govt. servant)
- 10) Candidate should enclose copy of Matriculation Certificate as proof of date of birth.
- 11) Government servant must apply through proper channel along with the Certificate from their Establishment that no disciplinary action is contemplated/pending against them and that they have no objection in releasing them in case of selection.
- 12) FOR DEPARTMENTAL CANDIDATES RELEVANT RULES SHALL APPLY.
- 13) Mere fulfilling the minimum prescribed qualification and experience will not vest any right upon the candidate for being called for test. The factory will not entertain any correspondence in this respect and interim enquiry will not be attended to.
- 14) Only selected candidates will be informed of their selection in due course and no other correspondence on the subject would be entertained.
- 15) No traveling allowance will be paid to the candidates for appearing in the Written Examination. However SC/ST candidates called for written test/interview will be paid/reimbursed single 2nd class railway fare/bus fare by shortest route from the nearest railway station/bus station of their normal place of residence on production of bus ticket/Rly. Ticket No. as per Government Rules.
- 16) Canvassing in any form will disqualify the candidate.
- 17) On appointment , Pension benefits are applicable under New Pension Scheme termed as “DEFINED CONTRIBUTION PENSION SCHEME”.
- 18) The services after appointment are liable to be transferred to any other Ordnance Factories in India, subject to exigencies.
- 19) The advertisement is subject to Orders, if any, by Hon’ble Courts/Ministry of Defence/Ordnance Factory Board etc.

REJECTION OF APPLICATION

The application shall be summarily rejected on following grounds :-

- If date, left hand thumb impression, prominent and visible identification marks and signature are not appended in the application form at the prescribed places.
- If copies of supporting documents duly attested are not enclosed.
- If essential qualification is not met.
- If the age of the candidate exceeds the prescribed age limit on the closing date.
- If application is received after the last date of receipt of application.
- If application is not complete in all respect.
- If, the name of the post is not clearly superscribed/written on the top of the envelope in capital letters.
- If 03 recent passport size photographs are not enclosed.

Contd. P 4/-

(4)

SHORT LISTING OF APPLICATION :

The General Manager reserves the right to restrict the number of candidates to be called for written test. If the number of application received for the post is huge and if it is not convenient or possible for the factory to call all the eligible candidates for written test, the General Manager may restrict the number of candidates to be called for written test to a reasonable limit on the basis of the desirable/higher qualification.

LANGUAGE FOR WRITTEN TEST /SKILL TEST.

The medium of examination will be either in English or Hindi. If the candidate does not indicate any language or gives wrong choice for medium of written test ; Hindi medium shall be allotted.

SCHEME/SYLLABUS FOR EXAMINATION.

The Written test will be broadly as per Scheme/Syllabus prescribed for the post.

CRITERIA FOR SELECTION:

The selection will be made strictly on the basis of merit. The selection process will comprise of written test and Skill Test prescribed for relevant post. Written Test shall be fully objective type.

CAUTION TO ALL CANDIDATES.

Some unscrupulous elements may approach the candidates with the assurance of procuring appointment for you in the factory through illegal gratification. Candidates must not fall prey to such false assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and re-assured that written test and the selection process will be done on merit only in a transparent manner.