

MINISTRY OF RAILWAYS SOUTHERN RAILWAY RAILWAY RECRUITMENT CELL

3rd Floor, No.5, Dr. P.V. Cherian Crescent Road, Egmore, Chennai - 600 008.

RECRUITMENT AGAINST CULTURAL AND SCOUTS & GUIDES QUOTA FOR THE YEAR 2013 - 14

Employment Notice No. RRC 03 / 2013 dated 23-11-2013

Closing Date and Time for receipt of applications	23-12-2013 at 17.00 Hrs.
Closing Date and Time for residents of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spiti Districts and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar and Lakshadweep Islands and candidates residing abroad.	07-01-2014 at 17.00 Hrs.

1.0 Applications are invited from Indian Citizens, for recruitment to posts in Pay Band ₹ 5,200 20,200 in Southern Railway, against Cultural quota and Scouts & Guides quota for the year 2013 - 2014, as indicated below:

	SI. No.	Quota	Grade Pay	No. of Posts	Discipline / Details	
ı	1.1	CULTURAL	₹1,900/-	02 (Two)	1 post - Classical Dance - Male / Female	
ı					1 post - Instrumental (Veena) - Male / Female	
١	1.2	SCOUTS & GUIDES	₹1,900/-	02 (Two)		
	1.3	SCOUTS & GUIDES	₹1,800/-	12 (Twelve)	2 posts for each Division, viz., Chennai, Tiruchchirappalli, Madurai, Palakkad, Thiruvananthapuram and Salem.	

Note: Application and Examination Fees should be submitted separately in case any candidate is applying under different quota.

ESSENTIAL QUALIFICATION FOR CULTURAL QUOTA

Candidates should possess Degree / Diploma / Certificate in Music from Government recognised Institute.

DESIRABLE QUALIFICATION FOR CULTURAL QUOTA

- (i) Experience in the field and performance given on AIR / Doordarshan, etc.
- (ii) Prizes won at National level.

PROCEDURE FOR RECRUITMENT AGAINST CULTURAL QUOTA

The candidates, who apply in response to this notification and are found eligible for consideration for appointment, will be assessed on the following basis:

l	(A)	Written Test (Note: The written test will consist of objective type questions)	50 Marks
ı	(B)	Assessment of talent in the relevant field on	
l	` ′	(i) the basis of practical demonstration	35 Marks
l		(ii) Testimonial / Prizes etc.	15 Marks
ı		Total	100 Marks

3.0 SCOUTS AND GUIDES QUOTA FOR POSTS WITH GP ₹ 1.900/- & ₹ 1.800/-

QUALIFICATIONS FOR SCOUTS & GUIDES QUOTA

- (a) A President's Scout/Guide/Ranger/Rover (or) Himalayan Wood Badge Holder (or) A pre-HWB trained Scout Leader/Advanced Trained Guider/Leader/Captain.
- Should have been an active member of a Scouts organisation for at least 3 (three) years in recent past and should continue to be active; @
- Should have attended at least one event at National level and one or two events at State Level; # (or) Should have a good record of participation in Scouts/Guides at Unit/District level;\$ **Explanatory Note:**
- At least three years in the recent past i.e. during 2010-11, 2011-12, 2012-13 and should continue to be active, i.e. during 2013-14 (till date).
- Candidate should have attended at least one National event besides one or two State Level events.
- Certificate should contain the 'List of events attended by candidate'.

PROCEDURE FOR RECRUITMENT FOR SCOUTS & GUIDES QUOTA

The candidates, who apply in response to this notification and are found eligible for consideration for appointment, will be assessed on the following basis:

(A)	Written Test	50 Marks
	The Written Test will consist of 50 objective type questions relating to Scouts	
	& Guides organisation and its activities as per syllabus outlined below :	
(B)	Scouts and Guides qualification over and above the minimum	35 Marks
	prescribed as eligibility condition	
	(a) Participation in International event	7 Marks
	(one event – 5 Marks; two or more events – 7 Marks)	
	(b) Participation in National Events / National Jamboree	7 Marks
	(No marks for the first event. The same being the minimum eligibility condition;	
	First additional event – 5 Marks; Two additional events or beyond – 7 Marks)	
	(c) Participation in Jamboree on the Indian Railways	7 Marks
	(one event – 5 Marks; two or more events – 7 Marks)	
	(d) Events / Rallies attended at State Level	7 Marks
	(one event – 5 Marks; two or more events – 7 Marks)	
	(e) Specialised Scouts / Guides Course Pioneering / Mapping and Standard	7 Marks
	Judging Course / Vocational Craft Course (one course – 5 Marks;	
	two or more courses – 7 Marks)	
©	Personality test/interview	15 Marks
	TOTAL	100 Marks

SYLLABUS FOR SCOUTS & GUIDES QUOTA – FOR POSTS WITH GP ₹ 1,900/-

History of Scouting / Guiding; Law & Promise; Organisation - 'Distt. & State Level'; Training Centre-Distt. & State Level; Knowledge of Books; Scouting for Boys/Guiding for Girls in India; Motto left hand shake; Salute; Prayer; Flag song; National Anthem; Know the National & Scouting flags; Social Services at various occasions; Hiking; Proficiency Badges, How these are earned?; Stages in Scouting/Guiding. Thinking Day; Progressive Training of Scouts / Guides / Rovers / Rangers; Pioneering; Handicrafts; Indian Railway Jamborette; National Jamboree; Jamboree on the Air. Organisation at National Level; National Training Centres, WAGGGS/WOSM-Uprashtrapati

Award Competition; Prime Minister Shield Competition; Community Development Programmes; $Aims and \, Methods \, of \, Scouting; \, How \, Scouting \, is \, useful \, in \, producing \, better \, citizens? \, description \, for all the continuous continu$

SYLLABUS FOR SCOUTS & GUIDES QUOTA - FOR POSTS WITH ₹ 1,800/-

History of Scouting / Guiding; Law & Promise; Organisation - 'Distt. & State Level'; Training Centre - Distt. & State Level; Knowledge of Books; Scouting for Boys/Guiding for Girls in India; Motto left hand shake; Salute; Prayer; Flag song; National Anthem; Know the National & Scouting flags; Social Services at various occasions; Hiking; Proficiency Badges, How these are earned?; Stages in Scouting/Guiding. Thinking Day; Progressive Training of Scouts / Guides / Rovers / Rangers; Pioneering; Handicrafts; Indian Railway Jamborette; National Jamboree; Jamboree on the Air.

The Written Examinations will be conducted separately for recruitment to posts with Grade Pay ₹ 1,900/- and ₹ 1,800/- against Scouts & Guides quota.

COMMON CONDITIONS FOR BOTH CULTURAL AND SCOUTS & GUIDES QUOTA

POSTS AND EDUCATIONAL QUALIFICATION 4.0

FOR NON-TECHNICAL POPULAR CATEGORIES (POSTS WITH GP ₹ 1,900/-):

Passed Matriculation or its equivalent with not less than 50% marks in aggregate. Minimum percentage of 50% marks in aggregate is not applicable to SC/ST candidates and to those candidates (irrespective of community), who possess qualifications higher than matriculation such as HSC / Intermediate / Graduation / Post Graduation.

4.2 FOR TECHNICIAN CATEGORIES (POSTS WITH GP ₹ 1,900/-):

Act Apprenticeship / ITI. No other qualification including Diploma in Engineering will be accepted as an alternative qualification. Act Apprenticeship / ITI Certificate must be approved by SCVT / NCVT.

FOR POSTS WITH GP ₹ 1,800/- (SCOUTS & GUIDES QUOTA ONLY):

Minimum 10th Pass or ITI or equivalent at the time of applying.

Specific category in posts with GP ₹ 1,900/- & ₹1,800/- and place of posting will be decided by the Southern Railway administration at the time of offering appointment to the selected

AGE LIMIT 5.0

5.1

AGE (AS ON 01.01.2014)			
Posts & Age upto	UR	OBC	SC / ST
Grade Pay ₹ 1,900/-	18 to 30 years	18 to 33 years	18 to 35 years
Grade Pay ₹ 1,800/-	18 to 33 years	18 to 36 years	18 to 38 years

5.2 EXTENT OF AGE RELAXATION

5.2.1 Serving Railway employees who have put in three years of continuous service and substitutes

who have path three years of continuous service of three years in brokens			pensin the ranways.	
	Posts & Age upto	UR	OBC	SC / ST
	GP ₹ 1,900/- & ₹ 1,800/-	40 years	43 years	45 years

5.2.2 Widows/Divorced Women and Women Judicially separated but not remarried:

Posts & Age upto	UR	OBC	SC / ST
GP ₹ 1,900/- & ₹ 1,800/-	35 years	38 years	40 years

- 5.2.3 Persons who had ordinarily domiciled in the Kashmir Division of the State of Jammu and Kashmir during the period from 1st January 1980 to 31st December 1989 – by 5 years.
- 5.2.4 Staff of Quasi Administrative Offices of Railway Organisations: Relaxation of age will be to the extent of 5 years (or) service rendered by them in such organisations, whichever is less.
- 5.2.5 EX-SERVICEMEN CANDIDATES: Relaxation of age will be to the extent of service rendered by them in Defence Services plus 3 years provided they have put in a minimum of 6 months service after attestation and up to the age of 40 years for reservists not employed in Government Service

5.2.6 PERSONS WITH DISABILITY:

Posts & Age upto	UR	OBC	SC / ST
Grade Pay ₹ 1,900/-	40 years	43 years	45 years
Grade Pay ₹ 1,800/-	43 years	46 years	48 years

6.0 EXAMINATION FEES:

- The examination fee of $\stackrel{?}{\underset{?}{\sim}}$ 40/- (Rupees Forty only) for post with grade pay of $\stackrel{?}{\underset{?}{\sim}}$ 1,900/and ₹ 100/- (Rupees One Hundred only) for post with grade pay of ₹ 1,800/- is payable either in the form of Demand Drafts (DD) / Indian Postal Orders (IPO), drawn in favour of 'Assistant Personnel Officer / Recruitment', payable at Chennai.
- DDs and IPOs issued before the date of issue of this Employment Notice or after the closing date will not be accepted and the Application Form will be rejected.
- Applications received with Cash / Cheque / Central Recruitment Fee Stamps and Money Orders will not be accepted and will be REJECTED.
- Candidates must write their name, full address at the space provided in the postal order / at the back of Demand Draft.
- The examination fee is not refundable / transferable / adjustable under any circumstances.

FEE EXEMPTIONS: 6.6

SC/ST candidates, Ex-Servicemen, Persons with Disabilities, Women candidates, Minority* candidates and candidates belonging to Economically Backward Classes** are exempted from payment of examination fees.

Note:

- Minorities will mean Muslims, Christians, Sikhs, Buddhists and Zorastrians (Parsis).
- ** Economically backward classes will mean the candidates whose family income is less than ₹ 50,000/- per annum.
- Authorities competent to issue income certificates for the purpose of identifying economically
 - District Magistrate or any other Revenue Officer up to the level of Tahsildar.
 - Sitting Member of Parliament of Lok Sabha for persons of their own constituency.
 - Below Poverty Line (BPL) Card or any other certificate issued by Central Government under a recognised poverty alleviation programme of Izzat MST issued by Railways. Union Minister may also recommend for any persons from anywhere in the country.
 - Sitting Member of Parliament of Rajya Sabha for persons of the District in which these
 - MPs normally reside.

Note: Candidates claiming 'Fee Exemptions' shall enclose a copy of the certificate in the prescribed format ('Proforma' is available in the website).

7.0 COMMUNITY CERTIFICATE

- No post is exclusively reserved for OBC and SC / ST candidates.
- The candidates claiming to belong to OBC and SC/ST communities are required to produce Community Certificates from the Competent Authority in the prescribed format ('Proforma' is available in the website) and enclose a copy of the same with the application
- The Community Certificates produced by the OBC candidates should specifically indicate that the candidate does not belong to persons / sections (creamy layer).

MEDICAL EXAMINATION

Candidates recommended for appointment will have to pass the requisite medical fitness standards prescribed for the posts to be identified by the Southern Railway administration.

The candidates must choose any one of the following languages only and indicate the same in the Application Form:

Hindi or Urdu or English or Tamil or Malayalam or Kannada or Telugu.

GENERAL INSTRUCTIONS

- 10.1 The candidates applying in response to this notification shall ensure that he / she fulfills all eligibility conditions at the time of submission of Application.
- Photo: One Passport Size photograph (not older than one month) (in Scout / Guide uniform in case applying against Scouts & Guides quota) should be pasted on the application form, at the space specified
- Enclosures: Self-attested Photostat copy of the certificates in support of Age, Community, Educational Qualifications and Cultural / Scouting Qualifications, etc. Further, Indian Postal Order / Demand Draft in original or necessary proof for claiming fee exemption, etc. should be enclosed along with the application form.
- 10.4 Certificates in languages other than English or Hindi should be accompanied by an
- 10.5 Serving employee and Staff of Quasi administrative offices of Railway Organisations: "No Objection Certificate" or "Bonafide Certificate" giving the length of regular service etc. from the employer should be attached.
- 10.6 Divorced / Judicially separated Women: Copy of Decree from the competent court of law for having divorced / judicially separated along with an Affidavit that she has not remarried since should be enclosed.
- Widow: Death Certificate of her husband together with an Affidavit that she has not remarried since should be enclosed.
- 10.8 Ex-Servicemen: Discharge Certificate should be enclosed.
- Persons with Disability: Disability Certificate issued by Medical Board of the appropriate Government in the prescribed format ('Proforma' is available in the website) should be enclosed.
- 10.10 Candidates belonging to Minority Community and Economically Backward Classes shall enclose documentary proof in support of their claim.
- 10.11 Finger Prints: Left Thumb Impression should be affixed in such a manner that the ridges are clearly visible.
- 10.12 Original Certificates / Documents: It is the responsibility of the candidates to produce Original Certificates / Documents at the time of Document Verification, without fail. Failure to produce the Original Certificates/Documents will result in rejection of the candidature.

10.13 The candidates' admission at all stages of the recruitment will be purely provisional subject to Applications sent by Courier will not be acknowledged. However, the agencies can drop the satisfying the prescribed eligibility conditions. applications in the box kept in the office premises. Filled in applications can also be directly dropped in the box kept in the Office premises of 10.14 In Written Examination, there will be negative marking for wrong answers. RRC, Chennai at the above mentioned address on or before the closing date and time 10.15 All the candidates are advised to browse www.rrcchennai.org.in to know their Candidates are warned that they should not furnish any particulars that are false or 10.16 The candidate shall attend the Written Examination / Document Verification / Interview / Personality suppress any material information while filling up the Application Form. Test/Medical Examination at the date, time and venue specified by Railway administration. Candidates shall not bring or attempt to bring any political or other influence to further 10.17 Any request for change of date, time and venue will not be entertained. his/her interest in respect of recruitment. Any such violation, at any stage, will result in disqualification of the candidature even if the candidate is otherwise eligible. 10.18 Travel Expenses: SC/ST candidates alone will be issued with II-Class Free Pass for their Candidates may note that if they are found guilty of any one of the following during / after the journey from their nearest Railway Station to the venue of Written Examination / Document recruitment process, his/her candidature/appointment is liable to be cancelled / terminated Verification / Medical Examination. Others will have to make their own arrangements. without any notice at any stage. Further, such candidates are liable for criminal prosecution. No reimbursement of travel expenses will be made on any account. Submitting fabricated / forged Certificates or Documents which have been tampered for 10.19 Accommodation: All the candidates will have to make their own arrangements for their getting selected or avail free travel facilities. accommodation while coming for Written Examination, Document Verification and Medical Impersonating or procuring impersonation by any person. Examination. They must also come prepared to stay for few days, if required. RRC will not Misbehaving with officials at any point of time during the recruitment process. make any arrangement for providing accommodation. INVALID APPLICATIONS 13.0 10.20 Mere issue of call letter to the candidate will not imply that his/her candidature has been Candidates must ensure that their application is complete in all respects. Applications which 13.1 suffer from the following deficiencies will be summarily rejected. 10.21 Railway administration will not be responsible for postal delay or wrong delivery, if any, of any 13.2 Application not as per prescribed format / missing columns as per Newspaper advertisements. correspondence, at any stage of the recruitment process. Incomplete or illegible applications. 10.22 Railway administration reserves the right to alter the stages of examination or conduct re-examination Without Photograph or Xerox copy of photograph. Unsigned applications or signed in CAPITAL letters. or cancel part or whole of any recruitment process at any stage without assigning any reason. Applications of under-aged or over-aged candidates. 13.6 10.23 Decision of Railway administration in all matters relating to recruitment will be final and Applications received after the closing date & time. 13.7 binding on the candidates. It will not be possible to entertain any enquiry or correspondence Applications without signature and Left Hand Thumb Impression. 13.8 while the recruitment process is going on. 13.9 Smudged / illegible / ridges not clear Left hand Thumb Impression. **HOW TO APPLY** 13.10 Applications without Indian Postal Orders / Demand Drafts of requisite value (applicable only Application in the prescribed format, complete in all respects along with all the enclosures to candidates who are not eligible for fee exemption) or IPO/DD purchased before issue of should be sent to the following address, in a cover, duly superscribing notification or after closing date. "APPLICATION FOR RECRUITMENT AGAINST CULTURAL QUOTA" Not enclosing Caste Certificate in favour of SC/ST/OBC issued by Competent Authority. 13.12 OBC Community Certificate not containing Creamy Layer portion or struck down the same. Not enclosing certificates in support of Age, Educational Qualifications, Cultural / Scouting "APPLICATION FOR RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA Qualifications, claiming fee exemption, Age relaxation, etc. along with the application form. **GRADE PAY ₹ 1,900/-**" 13.14 The Application of the candidates who fail to comply with the instructions contained in this (or) notification will be summarily rejected. "APPLICATION FOR RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA -Beware of Job-racketeers trying to deceive the candidates by false promises of **GRADE PAY ₹ 1,800/-**" Securing job in Railways either through influence or by use of unfair and unethical means. Southern Railway has not appointed any agents or training THE ASSISTANT PERSONNEL OFFICER / RECRUITMENT, agencies. All recruitments by Southern Railway are purely MERIT Based. Railway Recruitment Cell, Southern Railway, III Floor, No.5, Dr.P.V.Cherian Crescent Road, Egmore, Chennai - 600 008. CHAIRMAN, RAILWAY RECRUITMENT CELL, Chennai. Participation at Other Levels **SOUTHERN RAILWAY** For Office RAILWAY RECRUITMENT CELL Use only Chennai - 600 008. D Performance given on All India Radio (AIR) APPLICATION FORM FOR RECRUITMENT IN SOUTHERN RAILWAY FOR THE YEAR 2013-14 Performance given on Doordarshan Ε Employment Notice No. RRC 03 / 2013 dated 23-11-2013 Quota applied for [Tick (🗸) appropriate column] (Note: Separate application to be submitted for each quota) Cultural Quota Scouts & Guides Quota (GP ₹1,900/-) Scouts & Guides Quota (GP ₹ 1,800/-) DECLARATION BY THE CANDIDATE

I hereby declare that all the particulars given in this application are Name of the Candidate true and correct to the best of my knowledge and belief. In the event of any information being found false, my candidature / appointment is liable to be cancelled / terminated at any stage, without any notice. Further, (Name in CAPITAL letters followed by initials) declare that in the event of my selection, I will participate regularly in the Cultural activities of Railways at all levels, in addition to my normal working. 2. Father's / Husband's name Signature of the candidate: 3. Nearest Railway Station Date: Name of the Candidate Address for Communication To be filled in by candidates applying for Recruitment against Paste here a copy of your recent passport size Scouts & Guides Quota only for the year 2013 - 14 (Grade Pay ₹ 16. Scouts & Guides Qualification Write President's Scout / Guides / Ranger / Rover (or) Himalayan Woodbadge Holder (or) Pre-HWB Trained Scout Leader / Advanced Trained Guide / Leader / Captain in the table below: Contact Phone / Mobile Number with STD Code: [Tick (✓) appropriate column] Unit and State to which attached at the Name of the Award Certificate No. & Date 6. Religion 7. Sex Male Female 8. Marital status Married Unmarried time of qualifying for Award 9. Community [Tick (✓) appropriate column] (Enclose copy of Certificate) UR OBC 10. Date of Birth (Enclose copy of Certificate) Date Month 17. Scouts & Guides Activities 11. Educational Qualifications: [Tick () appropriate column] (Enclose copy of Certificates) Indicate the level, viz. National / State / District / Unit / Group Certificate Name of event Course completed Diploma (April-March) No. & Date SSLC/ HSC/ Non-Technical ITI Matric SSC Graduate | Post-Graduate | Graduate | Post-Graduate Act Apprentice 2010-11 2011-12 12. [Tick (✓) appropriate column] if applicable (Enclose copy of Certificate in support of claim) Persons with Disabilities 2012-13 Window/ Economically Serving Divorced Hearing Orthopaedically
Handicapped Handicapped Visually Administrative Servicemen Handicapped Weaker Railway Judicially separated Jammu & Section **Employee** (VH) (HH) (OH) 18. Scouts & Guides Qualifications (Self attested Photostat copies of certificates to be enclosed) SI. No. Name of the Events in which participated Place From 13. Choose any one Language in which Question Paper is required for Written Exam [Tick (✓) appropriate column] Participation at International level Events Urdu English Tamil Malayalam 14. Write Personal marks of Identification: Participation at National level Events Participation at Indian Railway Jamboree 15. Details of IPO / DD Number: Name of the Post Office / Bank & Place..... D. Participation at State level Events Place Specialised Scouts & Guide Courses (Pioneering/Mapping/Standard Judging Course/Vocational Craft Course) Date: **DECLARATION BY THE CANDIDATE** Left Hand Thumb Impression Signature of the Candidate I hereby declare that all the particulars given in this application are true and correct to the best of my knowledge and (Thumb ridges must be clear) belief. In the event of any information being found false, my candidature / appointment is liable to be cancelled / terminated at any stage, without any notice. I hereby declare that in the event of my selection, I will participate To be filled in by candidates applying for Recruitment against Cultural Quota only for the year 2013 – 14 regularly in the Scouts & Guides activities at all levels. Further, I will serve the Scouts & Guides movement for at least 10 years from the date of my appointment. 16.Name of the Discipline Place: Signature of the Candidate: Classical Dance Name of the Candidate Date: Instrumentalist (Veena) 17. Qualification in Music (Self attested Photostat copies of certificates to be enclosed) **DECLARATION OF THE GROUP LEADER** Degree / Diploma / Certificate No. Institution Recognised by Qualification acquired Year The particulars given by Mr./Ms.in item No.16, 17 & 18 are verified and found correct and his / her application is hereby forwarded for consideration for post against Scouts & Guides quota. Signature Date: Name Official Address: 18. Awards / Prizes won at National, State & Other levels, if any, and experience in the field and Performance given on All India Radio / Doordarshan, etc. (Self attested Photostat copies of certificates to be enclosed) Countersigned by State / District Commissioner or State / District Secretary (Scouts & Guides) SI. No. Events / Occasions in which participated | Year | Positions / Awards, if any | Certificate No. & Date Place: Signature Participation at National Level Date: Designation В. Participation at State Level Official Address: Office Seal Note: If the space in the Application Form is not sufficient to furnish all the information, separate sheet may be attached.