



# Indian Institute of Information Technology Design & Manufacturing, Jabalpur

(An Institute Established by MHRD, Govt. of India)

Dumna Airport Road, PO: Khamaria, Jabalpur-482 005 (MP) India

## APPLICATION FORM

(Separate Application forms should be filled up for different post(s). Candidates are advised to fill in this form in his/her own handwriting)

1. Advt. No.  Sl. No.  Post

2. Name in Full (in capital letters) : \_\_\_\_\_

3. Father's Name : \_\_\_\_\_

4. Date & Place of Birth : \_\_\_\_\_

5. Nationality : \_\_\_\_\_

6. Sex (Male/Female) : \_\_\_\_\_

7. Married / Unmarried : \_\_\_\_\_

Affix a recent  
passport size  
photograph  
duly attested  
by the  
candidate

8. Postal Address:

Present	Permanent
_____	_____
_____	_____
_____	_____
PIN _____	PIN _____
Phone _____ Fax _____	Phone _____ Fax _____
E-mail: _____	E-mail: _____

9. Nearest Railway Station : \_\_\_\_\_

10. Name of the State to which you belong (Domicile): \_\_\_\_\_

11. Category of the candidate: Gen/SC/ST/OBC: \_\_\_\_\_  
(If belongs to SC/ST/OBC, enclose certificate issued by the competent authority on the format prescribed by the overnment of India)

12. Do you belong to the sub-category of Ex-servicemen /Physically Handicapped? \_\_\_\_\_  
(If yes, please mention the category and attach a certificate signed by the competent authority on the format prescribed by the Government of India)

13. Whether claiming reservation under SC/ST/ OBC/Ex-servicemen/Physically Handicapped category? \_\_\_\_\_  
(Please note that the benefit of reservation can only be claimed by the candidate when the post(s) has been reserved as such and the candidate has furnished the requisite certificate)

14. Have you ever been convicted by a court of Law or is there any criminal case/disciplinary action/vigilance enquiry pending against you? If yes, specify: \_\_\_\_\_

Cont'd.....2

15. Educational/Professional/Technical Qualifications: (Attach self-attested copies of certificates/mark sheets etc.)

Examination passed	Board/ University.	Duration of Degree/Dip. /Training	Year of passing	Division with % of Marks	Subject(s) studied	Specialization

16. Details of employment in reverse chronological order (attach separate sheet, if necessary).

Deptt./Institute	Post held	Regular/ Temporary/ Permanent/ Contract	Period of employment		Period of each employment in year/month	Scale of Pay and Basic pay/Gross pay	Nature of Duty
			From	To			

17. If appointed, how much time would you require for joining the post? \_\_\_\_\_
18. Are you willing to accept the minimum of pay scale as initial basic pay? If not, specify the amount \_\_\_\_\_
19. Are you a corporate member of any professional Institute, if so, give details: \_\_\_\_\_
20. Have you ever been abroad? If so give the following particulars

Country Visited	Duration of Visit	Purpose of Visit

21. Referees:  
 (These should be persons resident in India and holders of responsible positions, and should be intimately acquainted with applicant's character and work, but must not be relations. Where the candidate has been in employment she/he should either give her/his present or the most recent employer or immediate superior as a referee or produce a testimonial from him in regard to her/his fitness for the post for which she/he is an applicant.)

(a) Name  
 Occupation or Position  
 Address along with Phone No & E-mail

(b) Name  
 Occupation or Position  
 Address alongwith Phone No & E-mail

(c) Name  
 Occupation or Position  
 Address alongwith Phone No & E-mail

22. Additional Remarks, such as special qualifications or experience etc. which has not been covered above (if required, attach a separate sheet).

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23. Details of enclosures: (attach separate sheet, if necessary)

**DECLARATION**

I, hereby, declare that I have carefully read and understood the instructions and particulars supplied to me and that all the entries in this form are true to the best of my knowledge and belief. I also declare that I have not concealed any material information which may debar my candidature for the post applied for. In the event of suppression or distortion of any fact like category or educational qualification etc. made in my application form, I understand that I will be denied any employment in the Institute and if already employed on any of the posts in the Institute; my services will be terminated forthwith.

Place.....

Date.....

Signature of the Candidate