

**DRAVIDIAN UNIVERSITY**  
*An Inter -State Institution*

SRINIVASAVANAM – KUPPAM – 517426 (A.P)

***Directorate of Distance Education (DDE)***



**PROSPECTUS**

**For the year 2013-14**

[www.dravidianuniversity.ac.in](http://www.dravidianuniversity.ac.in)

FROM DESK OF HON'BLE VICE-CHANCELLOR



The Dravidian University was established in 1997 at Kuppam, a Trilingual Junction in the Southwestern part of Andhra Pradesh with the initial support extended by the Government of Tamil Nadu, Karnataka and Kerala. The University has launched Open and Distance Education in 2007 with the objective of introducing quality Distance Education programmes by providing state – of - the art materials in tune with the latest technology. The Directorate of Distance Education has a vast network of study centres to provide quality of services to the learners. I welcome all the prospective learners to make use of the opportunities made available by the Dravidian University to enrich their knowledge and skill in the chosen field for their individual development and for the development of Nation's human resources.

I wish you all success.

Prof.Kankanala Rathnaiah  
Vice-Chancellor

**DIRECTORATE OF DISTANCE EDUCATION (DDE)**

**PROSPECTUS FOR THE YEAR 2013-14**



**UNDER GRADUATE AND POST GRADUATE COURSES**

**DRAVIDIAN UNIVERSITY**

**SRINIVASAVANAM  
KUPPAM – 517 426 (A.P)**

Rs.350/-

## **Academic Schedule for the year 2013-14:**

### **I. ADMISSION PROCEDURE:**

1. Cost of Application for admission with Registration fee Rs.350/-
2. Applications can be had from:
  - i. DDE, Dravidian University, Kuppam
  - ii. Study Centres of DDE (visit [www.dravidianuniversity.ac.in](http://www.dravidianuniversity.ac.in))
3. Last date for receipt of filled in Application forms without fine :14-12-2013  
Last date with fine Rs.200/- : 31-12-2013
4. Filled in Applications can be sent to the following address along with Demand Drafts and necessary enclosures (one set of Attested Photo copies)

The Director  
Directorate of Distance Education  
Dravidian University  
Srinivasavanam  
Kuppam – 517 426  
Chittoor Dist., Andhra Pradesh

D.D's can be drawn in any nationalized bank in favour of the Director, DDE, Dravidian University payable at Kuppam.

### **II. CONTACT CLASSES:**

Contact classes will be conducted by the study centres concerned during public holidays.

### **III. EXAMINATION PROCEDURE:**

1. Last date for submission of Examination Applications along with attested (Gazetted Officer) copies of all certificates (one set) without fine 15-05-2014  
Last date with fine Rs.200/- : 16-05-2014 to 30-05-2014
2. Annual Examinations will be held in July 2014. Result will be published before October, 2014.

## **About the University:**

The Dravidian University was established by the Government of Andhra Pradesh through a Legislature Act (No.17 of 1997) at Kuppam, a Trilingual junction in the southwestern part of Andhra Pradesh with the initial support extended by the Government of Tamil Nadu, Karnataka and Kerala for an integrated development of Dravidian Languages, thus Paving way for cultural and emotional integration of all the regions that carry forward the ancient historical torch of the nation. The University Grants Commission recognized the University under section 2(f) in 1998 and section 12(b) in 2006 and Distance Education Council in 2008.

## **Objectives:**

The foremost objective of the University is to develop integration among the Dravidian languages with different sub-groups and sects, so far enumerated as belonging to Dravidian languages. Only four of them are well developed with scripts and historical legacies. Among the rest, Tulu has considerable socio-economic advancement. The rest of the languages do not have a written tradition, though they have a rich oral tradition. Socially and economically, they are highly backward societies.

They are often categorized as ‘tribes’, some of them as ‘primitive tribes’ far away from the modern developments in scientific , technological and socio- economic areas.

Therefore, there is a great historic need and responsibility for the entire nation to equip them with necessary educational tools at all levels and modern perspectives of life effecting their socio-economic advancement on par with the other citizens of the nation at the same time duly preserving their culture identity, in other words our cultural roots. The richness of their knowledge and wealth of wisdom, which stand above all scripts and tongues, forming part of the glittering glory of the nation, have to be revitalized. In order to fullfill such cherished objectives, the Dravidian University Established.

## **The Specific Objectives of the University are:**

1. To promote National Integration.
2. To work for an integrated development of Dravidian languages.
3. To promote Dravidian languages, culture and literature with an indigenous thrust.
4. To take up extension activities with an emphasis on rural development.
5. To encourage research inside and outside the country in Dravidian studies.
6. To translate books of other languages into Dravidian languages and the Dravidian languages books into other languages.

## **Directorate of Distance Education (DDE) :**

The Dravidian University, as part of its extension activities, has started the Directorate of Distance Education to cater to those who have not had the opportunity of pursuing higher studies in regular mode.

### **The DDE has study Centers.**

The University supplies material to the Students through the Centers and conduct examinations. The University will closely monitor the academic programming at the Centers and their working at every stage with the local advisory committees ensuring effective functioning. The programmes will be conducted regularly by the Centres supplemented by the University's visiting faculty.

### **Academic Rules :**

The Candidates are required to strictly adhere to the Rules and Regulations mentioned here under. These Rules and Regulations vary from time to time as formulated by the University. The University or DDE shall in future include some more items not covered in the rules and regulations as they deemed fit.

### **Eligibility:**

The admissions into different courses are based on the conditions as mentioned under the heading "Eligibility for admission" given in table. There will be no Entrance Test for Admission into Certificate / undergraduate – General ( pass in Intermediate/Equivalent exam ) / PG Diploma and PG Courses – pass in relevant UG programme .DDE follows the syllabus approved by the University.

### **Period of Registration:**

Candidates admitted into any course shall complete it within 3 years after the completion of the course period with annual extensions. The candidates admitted in to PG Diploma (1-Year) course shall complete it within 3 years from the date of admission failing which their admission stands cancelled. Such candidates shall seek a fresh admission again.

A Demand Draft of Rs.500/- in favour of the Director, DDE, Dravidian University, Kuppam. Candidate's application will be examined and if found eligible will be permitted for transfer.

### **Change of Examination Centre:**

If any candidate wants to Change Examination centre with specific reasons, a request in the prescribed application should be made to the Director, DDE with a Demand Draft of Rs.500/- in favour of the Director, DDE, Dravidian University, Kuppam. Candidate's application will be examined and if found eligible will be permitted for transfer.

### **Re- admission:**

The Candidates discontinued or at default of payment of tuition fee, during the academic year, can seek Re-admission by submitting the application in the prescribed proforma on payment of Rs.500/- towards registration and Re-admission.

**Student address:**

All the correspondence will be made to the student's address as mentioned in the application form. If there is any change in address, they have to inform to the Director, DDE, Dravidian University, Kuppam at the earliest.

**General Rules of Admission:**

Admission in to all courses is open to all the citizens of India. Admission of students for any course who are qualified from other Universities/ Bodies will be considered only on the condition, if their qualifications are recognized by the Dravidian University. In-service candidates working in any institution, private, Central or State Government can also apply for the courses offered by the DDE.

**Mode of Payment:**

Students who are seeking admission should submit the application form accompanying the registration fee, and 1<sup>st</sup> year fee in a single Crossed Demand Draft in favour of the Director, DDE Payable at Kuppam. On the reverse side of the draft the name, address and subject of the student should be written. For any payment made to the study centre other than the prescribed fee, DDE will not hold any responsibility. Students have to remit the examination fee within the stipulated period as informed in their intimations. Fee once paid will not be refunded or transferred to any other course.

**Enrollment Number:**

Unique student Enrollment Number will be assigned to the students on their admission. In all the communications addressed to the DDE/ Office or the Controller of Examinations, reference to this number should be made. Letters received without the Enrollment Number will not be entertained.

**Identity Card:**

On admission, students will be issued an identity card by the DDE, The Identity card should be preserved by the students safely till the completion of their programme. Students while sending the identity card along with the application form should fill in all the details specified in the Identity card and affix their signature.

In the event of the original card being lost, a duplicate card can be obtained from the school. In such an event, the students are requested to send their stamp size photograph with their Name and Enrollment Number written on the back side of the photograph along with demand draft for Rs.50/- drawn in favour of "The Director DDE, Dravidian University, Kuppam" Payable at Kuppam.

**Study Material:**

Course material for all UG and PG courses will be supplied only in Telugu and English medium to the study centres and in turn students have to collect at their respective study centers, on payment of total fee as prescribed in the prospectus against each subject.

**Examinations:**

The students can write the examinations in their respective medium except for M.A (English), MCA, MBA, M.Sc, PG Diplomas in Library Science and Computer Courses. However the question papers will be supplied in English and Telugu version only.

- Note: 1. As far as possible, the examination schedule (conduct of the examination) will be adhered to the schedule. If any change is required due to unforeseen circumstances the students will be intimated in advance.
2. The centers of University Examination will be notified separately.
3. All the candidates who passed Eligibility Test in A.P. State Universities are eligible to take admission in degree under Open University System (OUS)

**Award of Degrees:**

75% and above	--- Distinction
Below 75% but not less than 60%	---1st Division
Below 60% but not less than 50%	---2 <sup>nd</sup> Division
Below 50% but not less than 40%	---3 <sup>rd</sup> Division
Pass Marks	---35% for UG, Certificate and Diploma Courses
	--- 40% for PG and PG Diploma Courses

**Improvement/Revaluation:**

There is no provision for writing examinations for improvement under any circumstances in the DDE. However Revaluation of paper can be done for which the student has to pay a fee of Rs.250/- per paper for Re-totaling and Rs.250/- per paper for Revaluation. Re-totaling & Revaluation will be entertained only within a span of 30 days from the date of declaration of results. All requests in this regard should be addressed to the Controller of Examinations.

**Provisional Certificate:**

Provisional Certificate will be sent to all those who complete the programme successfully, as declared by the controller of Examinations through Registered Post.

**Convocation Degree:**

The successful candidates of Degree/Diploma examination should apply for Convocation Degree to the controller of Examination, Dravidian University. Degree certificates will be issued to candidates only if they apply for the same. The Degree/Diploma will be conferred in-absentia and will be sent by Re Oistered post within three months from the date of conduct of the convocation.

**Court Jurisdiction for filing legal cases:**

The territorial jurisdiction for any cases filing in civil courts or consumer disputes or any other proceedings shall be at Kuppam Town only which is the seat of administration as per the provisions of the Act.



**Note:** The University having every right to continue or withdraw any course at any time without showing any reason.

## **Enquiries and Correspondence**

**The Director  
Directorate of Distance Education (DDE)  
Dravidian University  
Kuppam – 517 426  
Chittoor (District), A.P.  
Ph. No.9396681367**

### **COURSES**

#### **UG COURSES UNDER OPEN UNIVERSITY SYSTEM: (OUS)**

<b>Course</b>	<b>Duration</b>	<b>Eligibility</b>	<b>Medium</b>
BA	3 years	Candidates above 18 years of age and those who have no formal educational qualification but have passed the Eligibility Test in any State University.	TM & EM
B.Com (General)	3 years	-do-	-do-

**UG COURSES UNDER REGULAR STREAM (3 Year s Degree Course):**

Code	Course	Name of the Programme with subject codes	Duration	Eligibility	Medium
101	BA	Economics/History/Pol.Science	3 years	Intermediate (10+2) or its equivalent course.	TM & EM
102	BA	Economics/Pub.Admn./Pol.Science	-do-	-do-	-do-
103	BA	Economics/Pub. Admn./ Sociology	-do-	-do-	-do-
104	BA	Economics/History/Sociology	-do-	-do-	-do-
105	BA	Economics/Pol. Science/ Sociology	-do-	-do-	-do-
106	BA	History/Pol.Science/Sociology	-do-	-do-	-do-
107	BA	Pub. Admn./Pol.Science/ Sociology	-do-	-do-	-do-
108	BA	Pub. Admn./Pol.Science/History	-do-	-do-	-do-
109	BA	English/Economics/Pub. Admn	-do-	-do-	-do-
110	BA	English/Economics/Pol.Science	-do-	-do-	-do-
111	BA	English/History/Pol. Science	-do-	-do-	-do-
112	BA	English/Pol.Science/Pub. Admn	-do-	-do-	-do-
113	BA	Telugu/History/Sociology	-do-	Intermediate (10+2) or its equivalent course with Telugu language	-do-
114	BA	Telugu/History/Pol. Science	-do-	-do-	-do-
115	BA	Telugu/Pol. Science/ Pub. Admn	-do-	-do-	-do-
116	BA	Telugu/Economics/ Pol. Science	-do-	-do-	-do-
117	BA	Maths/ Economics/ Statistics	-do-	Intermediate (10+2) or its equivalent course with Maths	EM
118	B.Com	General	-do-	Intermediate (10+2) or its equivalent course	TM & EM
119	B.Com	Computers	-do-	-do-	EM
120	BBM	BBM	-do-	Intermediate (10+2) or its equivalent course with Commerce	EM
121	BCA	BCA	-do-	Intermediate (10+2) or its equivalent course with Maths	EM
122	B.L.I.Sc	B.L.I.Sc	-do-	Any Bachelor degree	EM
123	B.Sc	Maths/ Statistics/ Computer Science	-do-	Intermediate (10+2) or its equivalent course with Maths	EM
124	B.Sc	Maths/ Physics/ Computer Science	-do-	Intermediate (10+2) or its equivalent course with concerned subjects	-do-
125	B.Sc	Maths/Physics/Chemistry	-do-	-do-	-do-
126	B.Sc	Botony/Zoology/Chemistry	-do-	-do-	TM& EM

**Note:**

1. For Code No.101 to 116,118 & 126 courses the candidates shall write examinations both English and Telugu medium.
2. For Code No.117, 119 to 125 courses the candidates shall write examinations in English medium only.

## PG COURSES ( 2 Years Course):

Code	Course	Name of the Programme with subject codes	Duration	Eligibility	Medium
201	MA	Telugu	2 years	Any Bachelor Degree with Telugu	
202	MA	Kannada	-do-	Any Bachelor Degree with Kannada	
203	MA	English	-do-	Any Bachelor Degree with English	
204	MA	Hindi	-do-	Any Bachelor Degree with Hindi	
205	MA	Sociology	-do-	Any Bachelor Degree with a subject concerned	TM & EM
206	MA	Economics	-do-	-do-	-do-
207	MA	History	-do-	-do-	-do-
208	MA	Public Administration	-do-	-do-	-do-
209	MA	Political Science	-do-	-do-	-do-
210	MA	Social Work	-do-	-do-	EM
211	MCA	MCA	3 years	Any bachelor degree with Maths	EM
212	M.Com	General	2 years	Any Bachelor Degree with Commerce	EM
213	M.Sc	Physics	2 years	UG Degree in concerned subject	EM
214	M.Sc	Chemistry	-do-	-do-	EM
215	M.Sc	Botany	-do-	-do-	EM
216	M.Sc	Zoology	-do-	-do-	EM
217	M.Sc	Maths	-do-	-do-	EM
218	M.Sc	Psychology	-do-	-do-	EM
219	MBA	Human Resource Management/Marketing Management/Financial Management	-do-	-do-	EM
220	M.LISc	M.L.I.Sc	1 year	B.L.I.Sc	EM

## PG DIPLOMA COURSES (1 Year)

Code	Course	Name of the Programme with subject codes	Duration	Eligibility	Medium
221	PGDCA	PG Diploma in Computer Applications	1 year	Any Degree	EM
222	PGDBA	PG Diploma in Business Administration	1 year	Any Degree	EM

### Note:

1. For code no. 201 to 204 courses the candidates can write their examinations in Telugu/Kannada/English & Hindi medium.
2. For code no.205 to 209 courses the candidates can write their examinations in both English and Telugu.
3. For code no.210 to 222 courses the candidates can write their examinations in English medium only.

## Fee Structure (per annum) for UG & PG Courses for the year 2013-14.

### Fee Details for the year 2013-14 Under Graduate Courses (UG)

Course	Fee Total:
BA(OUS & Regular)	1800
BA: Maths / Economics/ Statistics	4600
B.Com (OUS & Regular)	1800
B.Com Comp( Regular)	3850
BBM (Regular)	4400
BCA (Regular)	8250
B.Sc Maths/ Physics/ Chemistry	4600
B.Sc Maths/ Physics/ Computer Science	4600
B.Sc Maths/ Statistics/ Computer Science	4600
B.Sc Botany/Zoology/ Chemistry	4600
B.L.I.Sc	3850
MA, Eng/ Telugu/ Kannada/ Pol. Science/ Pub. Admn/Economics/Sociology/ History	2500
MA , Hindi	4000
MA Social work	6600
M.Com	3300
M.B.A	11700
M.C.A	13200
M.L.I.Sc (One year)	8400
M.Sc (Mathematics)	3300
M.Sc ( Psychology)	5700
M.Sc ( Botany/ Zoology/Physics)	12600
M.Sc ( Chemistry)	13200
PGDCA	8800
PGDBA	6600

**Note:**

1. The University reserves the right to withdraw or cancel a course, in case of adequate / minimum admissions are not enrolled in any course.
2. The University reserves the right of cancellation of admission of the candidate if any wrong information found.
3. Students of one study centre where adequate No. of students are not available would be allotted to other Study Centre's, Examination to attend their examination.
4. Filled in Applications should be submitted to any one of the Study centre's along with their code number. For Study centre's and its code numbers visit [www.dravidianuniversity.ac.in](http://www.dravidianuniversity.ac.in).

**Enquiries and Correspondence****Phones:**

Enquiries: 9396681367

**Controller of Examinations**

Section: 08570-278377

Controller: 9440591905