

Date : 15-11-2013



**THE GUJARAT CANCER & RESEARCH INSTITUTE
(M.P.SHAH CANCER HOSPITAL)**

N.C.H.CAMPUS, ASARWA, AHMEDABAD-380 016

Phone: 079-2268 8008

Fax:079- 2268 5490

REQUIRES

The Gujarat Cancer & Research Institute invites application for the following Positions

Interested candidates may apply within 7 days with detail Bio-data, self attested photocopies of qualifications & experience certificates, one passport size photograph. The Director, The Gujarat Cancer & Research Institute, Civil Hospital Campus, Asarwa, Ahmedabad-380 016.

All the positions are initially on fix pay and contractual basis for one year and can be extended further on the basis of performance after one year.

1. Assistant Hospital Administrator

Qualification: Bachelor's degree with Master in Hospital Administration or M.B.A. (Hospital Administration) with experience of 2 to 3 years in a reputed hospital on executive position. Candidate will be responsible in assisting Hospital Administrator in overall day to day operations of the Hospital. Monitoring services like canteen, house keeping, F & D, security, OPD management, stores etc.

Age : Not more than 35 years

Pay : Fixed consolidated pay

2. H.R. Officer

Qualification: Must be graduate with full time two year's diploma / degree in H.R. Management. Candidate should have 2 to 3 years experience of management of Establishment and Personnel Department of any reputed Institute / Hospital.

Age : Not more than 35 years

Pay : Fixed consolidated pay

3. Photographer cum Dark Room Assistant

Qualification : H.S.C. with Diploma or Certificate Course in Photography and knowledge of DTP, Photoshop, Coreldraw, Page Maker and Multimedia will be preferred.

Experience : 2 year's working experience of digital indoor and outdoor photography

Age : Not more than 28 years.

Pay : Fixed consolidated pay.

4. Medical Physics Technician (Bio-medical Engineer)

Qualification: Degree in Bio-medical engineering with one or two year's experience in a reputed hospital.

Age : Not more than 28 years

Pay : Fixed consolidated pay.

5. Management Trainee

Qualification: M.B.A. (Hospital Management)/ Master in Hospital Administration or Hospital Management/ Full Time Diploma in Hospital or Healthcare Management/ M.B.A. (Personnel Management) / M.B.A. (Inventory Management) / Full Diploma in Inventory Management or Industrial Relation & Personnel Management or Personnel Management.

Age : Not more than 30 years

Stipend : Rs. 10,000/- P.M

6. Officer on Special Duty

Qualification: Must be graduate and retired experienced person of government procedures or retired Administrative Officer of N.G.O. / Trust's Hospital.

Age : Not more than 60 years

Pay : Fixed consolidated pay

7. Medical Officer

Qualification : M.B.B.S. / Diploma / Degree

Age : Not more than 35 years (Can be relaxed in deserving candidate)

Pay : Fixed consolidated pay

8. Librarian

Qualification : At least second class Master's degree in Science (Preferably in biological sciences) of a recognized University or equivalent.

- Degree or equivalent in Library Science of a recognized institute or university.

Desirable :

- Master degree in Library Science
- Training in Medical Librarianship
- Experience of documentation work in a responsible capacity
- Good knowledge of English Language

Experience : 5 year's Experience in supervisory capacity in a Library of reputed Institute.

Age : Not more than 35 years

Pay : As per rules of Institute (Pay scale)

* If suitable candidate is not available, person with less experience may be considered for power position on fixed contractual appointment.

- Age relaxation for SC / ST / OBC will be considered as per rules of State Government for all above positions.

I/C. DIRECTOR