

WALK – IN - INTERVIEW

Applications are invited for a Walk – in – Interview for the following post on contract basis initially for a period of 11(eleven) months

Sl. No.	Name of post	Number of post	Consolidated Salary	Educational qualification
1	Section Officer	01(one)	Rs.13900/- p.m.	2nd Class Bachelor's Degree from a recognized University & at least 5 yrs. Experience in supervisory capacity in the secondary education/Board/Autonomous Educational Institutions with similar function. Good working knowledge in English/Hindi and matters relating to students records is desirable.
2	Stenographer	01(one)	Rs. 7600/- p.m.	Bachelor's Degree from a recognized University & knowledge of shorthand with desirable minimum speed in typing and Computer knowledge.
3	Assistant Record Keeper	01(one)	Rs .7100/- p.m.	Class XII pass having exposure in maintenance of office records and confidential material. Computer knowledge is desirable.

Date & Timings of Interview

<u>Date</u>	<u>Time</u>	<u>For the post</u>
21/11/2013 (Thursday)	10:00 a.m.to 1:30 p.m.	Section Officer & Assistant Record Keeper
22/11/2013 (Friday)	10:00 a.m.to 1:30 p.m.	Stenographer

Applicant may attend in Walk-in-Interview to be held in the Office of Regional Officer, Central Board of Secondary Education, Regional Office, Panjabari near Kalakshetra, Guwahati-781037 as per above mentioned date and time respectively along with Bio-data and original testimonials.

Sd/  
Regional Officer