



कृषिरत महिला अनुसंधान निदेशालय, भुवनेश्वर
DIRECTORATE OF RESEARCH ON WOMEN IN AGRICULTURE

(भारतीय कृषि अनुसंधान परिषद) (Indian Council of Agricultural Research)

(आई.एस.ओ. 9001:2008 प्रमाणित) (ISO 9001:2008 Certified)

Plot No.50-51, Mouza-Jokalandi, Post-Baramunda, Bhubaneswar – 751 003, Odisha, INDIA

Phone: +91-674-2386220, Fax: +91-674-2386242, e-mail: nrcwa@nic.in, Website: <http://www.drwa.org.in>

F.No.II-12015/02/14-Admn.

Dated: April 19, 2014

VACANCY NOTICE
Advt. No. 01/2014

Applications are invited from the eligible candidates for recruitment of temporary technical post at Directorate of Research on Women in Agriculture (DRWA), Bhubaneswar as per details given below :

Sl. No.	Name of the post and pay scale	No. of post	Reservation Category	Eligibility conditions
1	Technical Assistant (Field/Farm Technician) – Farm Assistant PB – 1 : ₹5200-20200/- plus Grade Pay ₹2800/-	01	Unreserved	Essential Qualification : Bachelor's degree in Agricultural Science/ Horticulture from a recognized university. Desirable : (i) 2 years experience of working in the relevant field in a University/ Institute/ Council or any other organization of repute. (ii) Knowledge of computers. (iii) Experience in working in rural areas especially with women groups. (iv) Experience and knowledge of farm operations and landscaping activities. Age Limit* as on 01/01/2014: 18-30 years and relaxation of age as per Govt. of India norms.

***AGE LIMIT:**

1. There will be no age limit for the employee of the Council for the above said post.
2. The crucial date for determining the age limit & qualifications will be 1st January 2014.
3. The RA's/SRF's who have been engaged on contractual basis by different projects in ICAR Institutes without break for less than six months as on date be considered with their qualifications by granting them appropriate relaxation in the upper age limit to the extent of their spell they were actually engaged as RA's/SRF's fulfilling conditions as mentioned in ICAR Order No. 19(25)2011 E.IV, dated 12/12/2011 and followed by Council Order No. 19(25)2011-Estt.IV, dated 24/01/2012 (maximum of 16 years 3 months).

GENERAL INSTRUCTIONS:

1. The prescribed essential qualifications are minimum and mere fulfilling higher qualifications does not entail a candidate to be called for written test/interview. Where the number of applications received in response to the advertisement is large and it will not be convenient or possible for the institute to call all those candidates for written test/ practical test/ interview, the Director, DRWA reserves the right to fix the criteria for calling the candidates on the basis of qualification, experience etc. After screening the applications, the candidates will be called for written test/ practical test and interview.
2. These posts are non-government under the Indian Council of Agricultural Research (ICAR), which will be government by New Pension Scheme 2004 introduced by Govt. of India with other service conditions mutatis-mutandis and as amended from time to time.

3. All posts are temporary but likely to continue. Candidates must ensure that they fulfill all the eligibility conditions for these posts with regard to qualifications and age.
4. Persons already in employment should route their application through proper channel.
5. No correspondence will be entertained from any candidates for selection/ test/ interview/ appointment. Canvassing in any form will be treated as disqualifications.
6. Candidates are advised to send attested copies of each certificate or any other authentic document in support of their age along with mark-sheets and other caste certificates etc. with their applications.
7. The applications should be submitted to the Director, Directorate of Research on Women in Agriculture, Plot No.50-51, Mouza-Jokalandi, Post-Baramunda, Bhubaneswar – 751003, Odisha on or **before 9th June 2014** in the prescribed proforma, **strictly type-written** by Speed Post / Registered Post.
8. An applications fee of **₹500/- (Rupees five hundred only)** drawn in favour of **ICAR UNIT-DRWA, payable at State Bank of India, Priyadarshini Market Branch, Bhubaneswar** may be attached with each application. However, applications fee is exempted to the candidates belonging to SC / ST/ Women.
9. Applications which are incomplete or defective or with unsigned declarations or without attested copies of their certificates, without requisite fee (except for SC/ST candidate), i.e. without proof of qualifications, age and their caste certificate and also not typewritten in prescribed proforma shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.
10. The envelope containing the applications form should superscribed clearly with - **“Application for the post of Technical Assistant (Farm Assistant)” Adv. No. 01/2014.**
11. The selected candidates will be posted at DRWA, Bhubaneswar. However, appointee will be liable to service in any Centre (s) of DRWA or any Institute (s) of ICAR located anywhere in India. The selected candidates will have to travel extensively to various project sites located across the country, which are mostly located in the remote areas.
12. Application received after due date for any reason including postal delay will be rejected.
13. The candidates are required to give a declaration stating whether he/she is related to any employees of the institute of the ICAR and, if so, name the persons and describe the nature of his/her relationship in relevant column in the application proforma.
14. The Director, DRWA reserves the right to increase or decrease the number of vacancies, change any of the conditions, change the dates of tests/interview and reject any or all applications without assigning any reason thereof, whatsoever.
15. All the dispute/ litigations, if any, will be subject to Bhubaneswar jurisdiction only.

प्रशासनिक अधिकारी
for Director, DRWA

APPLICATION FORMAT

APPLICATION FOR THE POST OF _____

Paste self
attested
photograph
(3.5 cm x
2.5 cm)

1. Name in full (in Block letter) : _____
2. Father's/ Husband's name : _____
3. Date of Birth : _____
4. Nationality : _____
5. Age as on closing date of receipt
Of application : _____
6. Sex (Male / Female) : _____
7. Present Address for communication : _____
8. Permanent Address : _____
9. E-mail address/ contact numbers : _____
10. Whether belongs to SC/ST/OBC : _____
11. Domicile (Name of the State) : _____
12. Educational / Technical Qualifications : _____

Sl. No.	Name of the examination	University/ Board	Year of passing	Subject passed	Grade/ Division & percentage of marks in aggregate

13. Experience (Particulars of all previous and present employment) :

Sl. No.	Designation	Pay Scale/ Grade Pay	Name of Employer	Period		Remarks
				From	To	

14. Whether, any relative of the candidate is working in the ICAR Hqrs. or at any Institute of ICAR (If so, please write his/her name and designation, place of posting and describe the nature his/her relationship) :

15. Details of the Demand Draft : _____

16. List of enclosures : _____

Note: While filling up the form for following points must be ensured failing which the application will be rejected:-

- (i) Application should be accompanied with copies of following documents duly attested:-
 - (1) Educational qualification (2) Age of proof as recorded in Matriculation certificate from recognized Board (3) Caste certificate from recognized authority (4) Disability certificate from recognized authority (5) Professional qualifications from Gov. recognized Institute.
- (ii) One recent passport photograph duly self attested should be affixed on the application. One copy of the same photograph may also be attached with application.

Declaration

I hereby declare that I have read and understood the advertisement and have completed all the required formalities. All the statements made above are true, complete and correct to the best of my knowledge and belief. I understand that my candidature is purely provisional and in the event of any information being found false or incorrect or ineligibility being detected at any time before or after the selection/interview, action may be taken against me and I shall bound by the decision of the employer.

Place: _____

Date: _____

(Full signature of the candidate)

Name of the candidate _____