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## The Dr Manmohan Singh Scholarships 2014

### For doctoral studies at St John's College, University of Cambridge, UK

#### Application form

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Please complete all parts of this form in black ink or typescript and attach a recent photograph of yourself. Enclose one additional copy of the photograph, after writing your name on the back and signing each one.

A note at the end of this form explains who will see the information you supply to us, and why.

PHOTOGRAPH

#### Part A: Personal details

Family name  
(as in your passport)

Other name(s)

Title  Mr  Mrs  Miss  Ms  Dr

Sex  Male  Female

Place of birth Date of birth

Status  Single  Married  Divorced  Widowed

Nationality

Number of children (if applicable)

Will members of your family accompany you to the UK? If yes, please specify who they are and state how you propose to meet their expenses. Under the Dr Manmohan Singh Scholarships programme, we cannot pay married or child allowances; any stipend you receive is intended to cover your expenses only.

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Your address; where we should send letters	Name, address of next of kin or person in your home country who should be contacted in the event of an emergency ( <i>please state relationship</i> ).

E-mail		E-mail	
Telephone number		Telephone number	
Mobile number		Mobile number	

Please tick this box to confirm that you have told your emergency contact that you have given us their details.

Where are you currently working or studying?

If you are currently working, please provide details of your post, grade and main responsibilities.

**Contact details of your manager** (if working) or academic supervisor (if studying)

Name of your manager/academic supervisor

Position

Department

Organisation

Address

Telephone number

Fax

E-mail

If you are currently studying, what qualification do you expect to obtain, and when do you expect to obtain it?

**Part B: Academic background**

Please list all academic qualifications gained since completing your secondary education, stating the institutions attended, the main subjects of study, and when the main courses started and finished. Please indicate with an asterisk (\*) those courses that were entirely, or mostly, in English – i.e. where the language of instruction or supervision was English. If you are short-listed for interviews you will be required to furnish attested photocopies of all relevant academic certificates and transcripts, with accompanying translations into English if they are in another language.

Qualification	Grade /position with percentage marks	Institution	Subject(s)	From	To

**Part C: Professional background**

Please provide employment details (if working)

Position with responsibilities	Organisation/institution	From	To

**Part D: Details of Research undertaken/papers published in National/International Journals  
(please specify the names of the journals)**

Brief outline of research undertaken	Journal published	Date

**Part E: Proposed course of study in the UK**

Research topic/subject \_\_\_\_\_

(i) What subject area or research topic are you keen to pursue for your Doctoral Research?

(ii) Why you have chosen this area or topic to research? (Maximum 200 words) and how will it contribute to further growth in knowledge/breakthroughs?

(iii) Please give details of your application to the University of Cambridge.

a) Course Applied for

b) Supervisor (if appropriate)

c) date of submission of your application to The Board of Graduate Studies

(iv) Why are you keen to undertake your research with this particular department or institution in the UK? (Max 200 words)

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Have you ever studied in the UK?

Yes

No

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If 'yes', were you in receipt of a British Government funded award or scholarship? Please give full details. Including details of the course and institution.

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How did you get to know about the Dr Manmohan Singh Scholarships?

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> British Council Office/British Library | <input type="checkbox"/> My employer     | <input type="checkbox"/> A colleague or friend                |
| <input type="checkbox"/> Promotional literature                 | <input type="checkbox"/> Internet search | <input type="checkbox"/> Magazine/ Newspaper (Please specify) |
| <input type="checkbox"/> Other – please specify                 |  |   |

## Part F: Referees

In support of your application for the scholarship, please provide two references from referees (academic or professional) with whom you have been associated in academic or professional capacity, for a minimum of one year. **Referees should be requested to hand over references to you in a sealed and signed envelopes and you should attach them along with your application.** Also provide details of the two referees below. Applications that are not accompanied by references will be disqualified.

**Note:** Please note the British Council will be at their discretion to contact your referees to confirm authenticity of the references.

### First referee

Title and name

Position

Telephone number

Fax

E-mail

How long have you known this referee?

What is his/her professional relationship to you?

### Second referee

Title and name

Position

Telephone number

Fax

E-mail

How long have you known this referee?

What is his/her professional relationship to you?

## Check list:

Please tick in the appropriate places. I have enclosed with my completed application form: ( ✓ )

- |   |                          |
|---|--------------------------|
| (a) two references provided by my two referees as mentioned in Part F   | <input type="checkbox"/> |
| (b) 2 passport size photographs (affix on Page 1 and 1 extra)   | <input type="checkbox"/> |
| (c) a copy of my curriculum vitae (CV) <u>with current addresses</u> in full  | <input type="checkbox"/> |
| (e) an English language test score report (IELTS, TOEFL or Cambridge Certificate of Proficiency in English), if taken | <input type="checkbox"/> |
| (f) any other (Please specify)  | <input type="checkbox"/> |

## Important information that you should read and understand before signing this application form

Anyone applying for the Dr Manmohan Singh Scholarships should be aware of the following:

- (i) **Application:** your application (including anything you add at interview or afterwards) should be accurate, not omit any facts that are relevant and not be misleading. If we find that there are significant errors or omissions in the information you have supplied to us in the course of your application you will not be offered a Scholarship, or you will have your Scholarship withdrawn or terminated.
- (ii) **Selection:** the selection process will be fair. No applicant will have, or should seek or accept, any unfair advantage. No member of the British Council or the Dr Manmohan Singh Scholarships Board will unfairly promote or disadvantage the interests of any applicant. If we find that you have secured an unfair advantage in the selection process we reserve the right not to offer you a Scholarship, or withdraw or terminate your Scholarship.
- (iii) **Medical:** we expect all selected scholars to reveal all relevant details in the medical form that accompanies their Scholarships award letter, if necessary provided in confidence, in a sealed envelope, addressed to the scholarships officer to ensure your privacy is protected. If you are offered a Scholarship it will be conditional on a further satisfactory medical report. If that medical report is not satisfactory we reserve the right to withdraw the offer of a Scholarship. If you are successful at interview it will be in your interest to arrange for your medical report to be completed as soon as possible. You must not make commitments, especially commitments with financial consequences, until you know that your medical report is satisfactory.
- (iv) **Entry clearance:** you must tell us when you apply if there is anything (such as previous convictions or associations with terrorist organisations) that may be an impediment to securing a visa or entry clearance to study in the UK. If we find that we cannot provide you with a visa for any reason then we will withdraw the offer of a Scholarship. You should not make commitments, especially commitments with financial consequences, unless you are certain that there will be no impediment to you securing a visa or entry clearance to study.
- (v) **Changes of circumstances:** if your circumstances change by an event or events that are genuinely beyond your control, or in ways that are generally unexpected, you should contact us immediately. We will take reasonable steps to ensure that you can take up your Scholarship, perhaps by providing extra support or finding an alternative course at an institution that can provide such support. But we reserve the right to withdraw the offer of a Scholarship if we feel that the circumstances are such that this is in the best interests of the applicant or the Dr Manmohan Singh Scholarships Board.

### Data Protection

Thank you for providing us with information about yourself on this form. We will look after the information carefully and use it to consider your suitability for a Scholarship and to manage the application process. It will be made available to staff at the British Council and the Dr Manmohan Singh Scholarships Board. It may also be made available for the same reasons to co-sponsors of the Dr Manmohan Singh Scholarships, and to members of any panel that interviews you. Your information may also be passed to The University of Cambridge to process your application/study in the UK. If you are successful in winning a Dr Manmohan Singh scholarship we will ask you again for permission to use the information in new ways that will become necessary as you proceed to take up your Scholarship. If you are unsuccessful the information will be held securely and destroyed in due course.

In signing this application form for a Dr Manmohan Singh Scholarships you accept that you will be bound by these conditions. You also accept that we will use the information you have given us in the ways we have described.

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Signature

Date

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