



CENTRAL POWER DISTRIBUTION COMPANY OF A.P.LTD.

MINT COMPOUND :: HYDERABAD -63

Notification No.CGM(HRD)/GM(Adm)/AS(Per)/PO-A/119-A2/2013-3, Dt.07.11.2013 .

Applications are invited from eligible candidates for filling-up of vacancy of whole time Director (HRD & IR) in Central Power Distribution Company of Andhra Pradesh, India.

The desirous eligible Candidates may submit the application for Director (HRD & IR) Post in APCPDCL in prescribed format well in advance not later than one month from the date of notification **i.e., 06.12.2013 by 5.00 PM**, addressed to the Chairman & Managing Director, APCPDCL, Corporate Office, 6-1-50, Mint Compound, Hyderabad – 500 063, A.P., India.

I ELIGIBILITY:

1. Age: The applicant shall **NOT be above Sixty Two (62) years** of age as on the date of notification.

2. Qualification: The person shall have minimum Bachelor's/Equivalent Degree in the subject directly relevant to the position.

3. Eligibility Criteria:

- a) The person shall have at least 15 years of experience in the field relevant to the position.
- b) The person shall have atleast 25 years of professional experience with any State/Central government and/or Government undertaking. Such person shall also have completed three years of minimum combined service in the categories of Chief Engineer and Superintending Engineer together or three years of minimum experience in the categories of Chief General Manager/Executive Director or an equivalent rank in the State Government/Public Sector Undertakings etc.”
- c) The person shall have minimum Bachelor's/Equivalent Degree in the subject directly relevant to the position.

(For example, a person who can be eligible for the position of Director (Finance) shall have atleast a Bachelors Degree in Commerce or an equivalent Subject. Qualified Chartered Accountants and Company Secretaries can also be considered as eligible persons.)

4. Tenure of Appointee:

Director shall be selected initially for a term of Two (2) years. The tenure of the appointee may be extended for a period of One (1) year at a time up to a maximum of Two (2) extensions. All decisions related to extension of tenure shall be made after the approval of the competent authority with the recommendation of the Selection Committee based on the yearly assessment report of the Director. Candidates with outstanding assessment only should be considered for re-appointment.

5. Emoluments:

A consolidated amount of Rs.90,000/- including DA, HRA and CCA minus pension per month. The above said consolidated pay will be enhanced by 10% every year. The emoluments are subject to modification from time to time by Government of A.P.

Security Guard Allowance of **Rs.8079/- P.M.**

Telephone Operator Allowance **Rs.8079/- P.M.**

6. Company Profile:

APCPDCL was incorporated under the Indian Companies Act, 1956 and is a wholly owned State Government Company. The Company is presently engaged in Distribution and retail supply of Electricity.

7. Job Description and responsibilities:

As decided and entrusted by the Board/Chairman & Managing Director, APCPDCL.

II. Person selected if already in Govt. Service will have to seek retirement before appointment.

III. SUBMISSION OF APPLICATION:

1. The applicants are required to go through the detailed notification and decide themselves as to their eligibility for this recruitment carefully before applying.

2. The applicants have to submit the application along with enclosures well in advance. Application received after the due date will be rejected. The APCPDCL will not be responsible for the postal delay.

3. Incomplete/in-correct/in-eligible application form will be summarily rejected. APCPDCL under any circumstances will not entertain the information if any furnished by the candidate subsequently. Applicants should be careful in filling up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at later stage.

4. The candidate should not furnish any false/tampered/fabricated information or suppress any material information while filling of the application form.

5. The applicant if in Government Service should forward the application through proper channel. The forwarding authorities should also certify that the entries in the application have been verified from the records and found correct and that no disciplinary/vigilance proceedings are pending or contemplated against the officer as well as no major/minor penalties imposed on the officer during the last ten years.

6. Candidate is in service the forwarding authorities should forward the application with the following documents.

- (i) Up-to-date and complete confidential report (CR) dossiers in original/ attested Xerox copies of last five (5) years, Annual Confidential Reports (ACR) of the candidate.
- (ii) Integrity Certificate.
- (iii) Vigilance Clearance including certification that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned.
- (iv) List of major/minor penalties, if any, imposed on the candidate during the last ten years/ No penalty certificate.

The application of candidates received without the CR dossiers/ACRs or which contain incomplete information, or received after the due date will not be entertained.

IV. CHECK LIST:

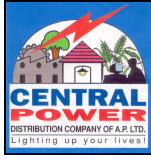
1. Application Form in prescribed proforma in duplicate.
2. Attested copies in support of Age, Qualification, Nationality, Caste.
3. Annual Reports for the last five (5) years where worked.

4. Evidence of Work experience.
5. Candidate has to submit willingness for the post of Director if selected.
6. In-Service applicants should submit the application through proper channel along with “No Objection Letter” from the Controlling Officer/ Head of Department and the application should reach before due date to the APCPDCL.

The Central Power Distribution Company of Andhra Pradesh Limited (APCPDCL) reserves the right to modify/cancel the Notification and/or Recruitment Process without assigning any reason.

Place: Hyderabad,
Date.07.11.2013.

Sd/-
CHAIRMAN & MANAGING DIRECTOR.
APCPDCL



CENTRAL POWER DISTRIBUTION COMPANY OF A.P. LIMITED

6-1-50, Corporate Office, Mint Compound :: Hyderabad-63, Ph.No.040-23431003.

APPLICATION FOR THE POST OF DIRECTOR (HRD & IR)

1. Name of the post applied for :

2. Name :

3. Fathers Name :

4. Date of Birth :

5. Age as on date of Notification :

6. Candidate belonging to :
(OC/SC/ST/BC)

7. Native District :

8. Identification marks : a)

b)

9. Permanent Address :

10. Address for correspondence :

11. Telephone No. Office _____ Residence _____

Mobile _____ Fax No. _____

E-Mail ID _____

12. Eligibility Criteria :

	As per Job Description	Possessed by the Officer	Period	
			From	To
Educational/Professional Qualifications (along with the name of Institutions)				
Pay Scale				
Length of service in eligible pay scale				

13. Positions held/Experience with reference to evaluation criteria during the last 15/25 years (as indicated in the notification)

S.No	Designation and place of posting	Organization	From	To	Nature of work duties attended

Affix the pass port size photo graph.
Attested by the controlling officer/HOD/Any Gazetted Officer

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14. Any other special Qualification / experience:
15. Foreign Assignments / Training if any:_____
16. Special Achievements / Participation in committees / working groups etc. if any :
17. Assignments held / work experience relevant to the requirements of the post
18. In case the candidate is holding the present post on lien / deputation basis:
 - a) Name of the organization in which the lien is held.
 - b)The date from which the lien is held.
 - c) Date from which candidate is on deputation.
19. Vigilance status:
 - (a) Whether any punishment awarded to the applicant during the last 10 years If yes, the details thereof:
 - (b) Whether any action or inquiry is going on against him as far as his knowledge goes. If yes the details thereof./
20. ACRs of last five years.

Enclosures : Certified copies of all relevant Documents / Records.

Declaration

I son of hereby certify that I have not been disqualified to act as a Director under Section 274 or any other relevant sections of the Indian Companies Act, 1956.

I also certify that I am not facing any charge of, nor have ever been convicted for, any act of moral turpitude or economic offence.

I certify that the details furnished by me in Cols. 1 to 13 are true and I am eligible for the post.

I further submit my willingness that I will join the post, if selected. In case, if I give my unwillingness after the interview is held, but before the appointment is processed or after issue of offer of appointment, i may be debarred for a period of two years for being considered for a Board level post in any PSE under the administrative control of the Energy Department, Govt. of .A.P. other than the one to which I belong to.

(Name and Signature of the applicant)

Date:

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(To be filled by the PSU / Ministry / Department concerned)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records. Signature & Designation of the Competent Forwarding Authority with Telephone no. & office Seal.