



माझगांव डॉक लिमिटेड  
(भारत सरकार का उपक्रम)  
**MAZAGON DOCK LIMITED**  
(A Government of India Undertaking)

**Schedule of Personal Interview for Asst. Manager (Legal) post.**

**Ref: Advertisement No. MDL/HR-CR/REC/25/2013**

The list of provisionally eligible candidates and schedule of interview for Assistant Manager (Legal) post is given below.

**Asst. Manager (Legal)**

**Date of Interview – Saturday, 26<sup>th</sup> April 2014**

**Reporting Time - 08:30 a.m.**

Sl. No.	MDL Registration No.	Candidate's Name	Category
1	MDL45I363N	Shilpa Dinkarrao Lunge	OBC
2	MDL459ZK57	Shilpa Vittalrao Bagade	OBC
3	MDL458XGZ4	Sita Ram Meena	ST
4	MDL45WRXJ2	Samay Vinodchandra Soneri	SC
5	MDL45NZCVX	Dinesh Tulsibhai Berdiya	SC
6	MDL45DWYHW	Janardan Natthu Jiwantare	SC
7	MDL45TZD3M	Shraddha Atul Mahajan	SC
8	MDL45KGOCS	Rahul Kamdeo Khandekar	OBC
9	MDL45T2DC6	Ravindra Tukaram Jadhav	SC

**Total:** 09 candidates

**INSTRUCTIONS FOR CANDIDATES:**

1. Please bring ORIGINAL and self attested photocopies of the following documents:
  - a. Date of Birth (DOB) proof:
    - i. Xth Std. Passing Certificate indicating DOB  
OR
    - ii. School Leaving Certificate  
OR
    - iii. Birth Certificate
  - b. Qualifications
    - i. Marksheets indicating date of declaration of result.
    - ii. Final Degree Certificate.
    - iii. Provisional passing Certificate (in case Final Degree Certificate is not available).



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c. Experience

i. Past Employment:

- Experience letter indicating the date of joining as well as relieving.

ii. Current Employment (All of the following):

- Proof of date of joining – Pay Slip/ Appointment letter issued after joining.
- Pay Slip for the month of November 2013.
- Identity Card issued by current employer.

Please note that experience as Apprentice Trainee under Apprentice Act will not be considered.

d. If working in Private organization, Proof of turnover: Annual Report/ any other document indicating the turnover of employer to be more than ₹ 100 Cr. in any one of the last two financial years.

e. If working in Govt./ PSU, document indicating the current pay scale and date since working in the said pay scale.

The candidate should have worked for 2 years or more in following pay scale or above:

CDA (₹)	IDA (₹)
15600-39100-PB3-GP 5400	16,400 – 40,500

f. Salary Details:

i. For Govt./ PSU: Document indicating the current pay scale.

ii. For Private: CTC Breakup certified by employer clearly indicating the monthly, annual components & benefits.

g. In case of PWD candidates, Disability Certificate issued by the Competent Authority as per the Act.

h. Caste Certificate of SC/ ST/ OBCs as per format uploaded on MDL Website. Non Creamy Layer Certificate for OBC issued not more than 1 year before.

2. Please note that you have been called for personal interview based on the information given by you in your online application form. If it is found to be otherwise or you are not able to produce documents in support of your claim for eligibility as mentioned in our advertisement, your candidature will not be considered and you will not be allowed to attend the interview. In case of any doubts for the above mentioned documents candidates may contact MDL Recruitment Section on [mdlrec@mazagondock.gov.in](mailto:mdlrec@mazagondock.gov.in) or 022-23764108 and re-ensure that you are eligible for the above post before coming for the interview.

Candidates found not eligible after scrutiny of documents will not be paid Travelling Allowance.



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3. Candidates employed in Government/ Public Sector Undertaking are required to produce NOC in case their applications are not forwarded through proper channel from the current employer at the time of interview, failing which they will not be interviewed.

However candidates working in Government/ Public Sector Undertakings on contractual basis/ temporary basis and in Joint Ventures are not required to produce NOC.

4. Candidates are advised to report at MDL as per schedule.

5. Call letters are being sent to the respective email addresses as mentioned in the application form. In case the interview call letter is not received by 15<sup>th</sup> April 2014, you may contact us on [mdlrec@mazagondock.gov.in](mailto:mdlrec@mazagondock.gov.in).

The interviews will be held at Mazagon Dock Ltd., Dockyard Road, Mumbai - 400010.

**04<sup>th</sup> April 2014**

**ADDITIONAL GENERAL MANAGER (HR)**

-----End of Notification-----