



(An Autonomous Institute under Ministry of Commerce & Industry, Government. of India)
Tumkur Road, Bangalore- 560 022

(Advertisement No. 17/2013)

RECRUITMENT OF HINDI TRANSLATOR

CMTI is a Premier Autonomous R&D Institute under the Ministry of Commerce and industry, Govt. of India. The institute Specializes in various advanced domains of Manufacturing, Technology including CAD/CAM, Additive Manufacturing, Ultraprecision and Nano Engineering, CNC & FMS Technologies, Metrology, Surface Engineering including PVD, PECVD, Automated Industrial vision systems, development of Special products, laser assisted machining, Microstereolithography, etc.

The Institute is currently looking for recruiting a bright and talented candidate for **01** post of **HINDI TRANSLATOR (UNRESERVED)**

Pay scale: Rs. 9300-34800 with Grade Pay of 4200/-.

Essential Qualification: Master's degree from a recognized University in English/ Hindi with Hindi/English as a compulsory and elective subject at degree level. Or Bachelor's degree with Hindi as main and English as one of the elective subject.

Desirable Qualification: Knowledge of Hindi Typing.

Experience: post qualification 05 years, put of which atleast 3 years as Hindi Translator in the Grade Pay of Rs. 2800/- in Govt./PSU/Autonomous organisation.

Age: 30 years or below as on 01.11.2013 (Relaxation as per Govt. Norms)

Applications on plain paper, giving the complete Bio-data along with copies of supporting documents/ certificates and a recent passport size photograph duly signed, should be sent to : The Senior Administrative Officer, Central Manufacturing Technology Institute, Tumkur Road, Bangalore-560022, along with a crossed Demand Draft of Rs.300/- (Rs.150/- for SC/ST and woman candidates) drawn in favour of CMTI payable at Bangalore. The application should be sent in a sealed cover superscribed- "**Application for the post of Hindi Translator**" to reach the above mentioned address on or before 30.11.2013. Incomplete applications are liable for rejection. For further details, please visit website: www.cmti-india.net.

" Manufacturing-the uniquely ubiquitous & perpetual human endeavour to advance overall quality of life"

General Instructions :

- a. Application fee: Rs.300 non refundable only in the form of Demand draft drawn in favour of CMTI payable at Bangalore. (Rs.150/- for SC/ST and women candidates).
- b. Only Indian Nationals need to apply.
- c. No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
- d. The total emoluments at the minimum comes to Rs. 32740/- per month
- e. Mere fulfilment of minimum requirements as laid down in the advertisement does not qualify a candidate to be called for interview;
- f. Post qualification means experience held after passing the relevant examination/Qualification.
- g. No lien terms will be entertained for those working in Govt. Departments.
- h. Fee once paid shall not be refunded under any circumstances.
- i. Age specified above would be counted as on 01.11.2013.
- j. Age relaxation is admissible to SC/ST/OBC candidates, as per Government of India order/Norms. Candidate belonging to SC/ST/OBC should submit attested photocopy of valid Caste certificate along with application.
- k. Canvassing in any form will disqualify the candidate from being called for interview.
- l. Outstation candidates attending the interview will be reimbursed sleeper class train fare/Bus Fare by the shortest route on both ways, subject to production of tickets.
- m. Candidates working in Government/Public Sector Undertakings/ Autonomous bodies, should apply through proper channel. They may however, send advance copy of application along with the enclosure which should reach on or before the prescribed last date. If application is not routed through proper channel the candidate must produce the requisite "No Objection Certificate" from their employer at the time of interview.
- n. Candidates are required to submit Original Documents/ Certificates as proof of the details furnished in their applications at the time of Interview for verification, failing which they would not be allowed to appear for interview.
- o. Desirable qualifications and experience can be relaxed at the discretion of the Director in case of exceptionally good candidates.
- q. Advance increments may be considered in highly deserving case.
- r. The Institute reserve the right to adopt its own method of short-listing criteria for interview and is not obliged to shortlist all the candidate who fulfil the minimum requirement.
- s. The application should be sent in a sealed cover along with the fee and photocopy of all certificates / mark sheets. pass port size photograph duly affixed on the application to: **The Senior Administrative Officer, Central Manufacturing Technology Institute, Tumkur Road, Bangalore-560 022, to reach on or before 30.11.2013.**