

**INSTITUTE OF HOME ECONOMICS**  
**(University of Delhi)**  
**F-4, Hauz Khas Enclave, New Delhi -110016**  
**Phone: 26532402 Fax: 26510616**

**Application Form for Assistant Professor**

Affix here a  
Recent Passport  
Size

Advt. No \_\_\_\_\_ dated \_\_\_\_\_  
Post applied for \_\_\_\_\_ Subject \_\_\_\_\_ Department \_\_\_\_\_  
Bank Draft No \_\_\_\_\_ date \_\_\_\_\_ amounting to \_\_\_\_\_  
Drawn on \_\_\_\_\_ (Name of the Bank)

**SECTION A: GENERAL**

1. (i) Name in full (In Block Letters) : \_\_\_\_\_  
(ii) Father's/ Spouse's Name : \_\_\_\_\_
2. Date of Birth: \_\_\_\_\_ Age (as on date) \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_
3. Nationality \_\_\_\_\_ Male/Female \_\_\_\_\_ Marital Status \_\_\_\_\_
4. (a) Post held at the time of sending the applications, date of appointment: (whether permanent, on probation or temporary)  
\_\_\_\_\_  
\_\_\_\_\_  
(b) Name of Present Employer : \_\_\_\_\_  
\_\_\_\_\_
5. (a) Category of the candidate – UR/ SC/ ST/ OBC/ PwD.  
(b) If you belong to Scheduled Caste/ Scheduled Tribe/ OBC/ person with Disability (PwD) (VH or OH) (Please attach Certificate)  
\_\_\_\_\_  
(c) Central list no. \_\_\_\_\_ for reservation
6. (a) Address for correspondence : \_\_\_\_\_  
\_\_\_\_\_  
Tel. No (with STD Code): \_\_\_\_\_ Mobile No.: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
(b) Permanent Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. (a) Present Basic Pay, Grade Pay and Allowances (give details) \_\_\_\_\_  
\_\_\_\_\_  
(b) Age of retirement of the post presently held \_\_\_\_\_
8. Minimum basic pay, grade pay acceptable (per month) \_\_\_\_\_

**SECTION B: ACADEMIC QUALIFICATIONS, RESEARCH AND TEACHING EXPERIENCES:**

9. Academic Qualifications:

Examination	Year	Main Subject	Division/ Grade	Marks (Aggregate & Percentage)	School /College attended	University
Bachelor's Degree						
Master's Degree						
M. Phil.						
<b>Ph. D</b>	<b>Year</b>	<b>Date of Registration</b>		<b>Thesis Title</b>	<b>Date of submission of Thesis</b>	

**Other Distinctions**

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10. (a) Whether qualified UGC/CSIR-NET/SLET/SET:      Yes  No   
 (if yes, give detail and attach a copy of certificate).....

11. (a) Whether qualified NET with JRF:                      Yes  No   
 (if yes, give detail and attach a copy of certificate).....

11. (a) Teaching Experience at recognized University and/ College:

S. No.	Name of the University/College / Institution	Designation and Scale of Pay	Nature of Appointment: (Ad-hoc/Temporary/Permanent)	Classes Taught		Period	
				Under-Graduate	Post-Graduate	From	To
<b>Total Teaching experience:</b>							
Yr                      M                      Days							

(b) Research Experience as Research Associate, Research Scientist or equivalent positions

S. No.	Name of the University/ College/Institution	Post held/ Designation	Period of Employment		Last basic pay drawn grade	Nature of duties
			From	To		

(c) Provide a complete list of publications with full bibliographic detail, ISSN/ISBN number and impact factor of journals, if available (Books authored/edited, chapter in books, research papers in journals, conference proceedings or book review or popular article in relevant area).

S. No.	Publication Category	Publication Type	First corresponding author/editor and/or sole or	Co-author/Co-editor
1	Research paper/ Review article/ Conference proceeding	Recognized and Reputed refereed Journal with ISBN /ISSN numbers		
		Conference proceedings as full length papers, etc. (Abstracts not to be included in related area/ subject)		
2	Book Authored	Subject Books (in related area/subject)by international/National level publishers/ State and Central Gove. Publications with ISBN/ISSN numbers.		
3	Books Edited	Edited Books/journals (in related area/subject) by International/National level publishers/State and Central Gove. Publications with ISBN/ISSN numbers		
4	Chapter(s) in books	Chapters in books (in related area/subject)published by International/National level publishers with ISBN/ISSN numbers ( <b>Chapter(s) in self-edited book should not be considered</b> ).		
5	Books/ Articles translated and published	Books/Articles translated and published by International/ National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers		
6	Book review/ popular article/Newspaper article (in related area subject)	Book review/popular article in news letter of learned bodies/ societies/ Newspaper article (all in related area/subject)		

(d) Provide details of research projects under (if any) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(e) Administrative experience (if any) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

12. Basic Computer Literacy and Awareness: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

13. (a) Academic awards/medals and distinctions \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(b) Membership/Fellowship of Learned bodies/societies:

.....  
.....

(c) Literary, cultural of other activities (e.g: attainment in sports etc.) in which the applicant is interested and distinctions obtained:

.....  
.....

(d) Other activities/Responsibilities (not covered above):

.....  
.....

14. (a) Has there been any break in your academic career? If so. Give details.

(b) Have you been punished debarred or punished for adopting unfair means in any examination by the Institution / College/ Board or University? If so, please specify.

(c) Have you at any time convicted by a court for any criminal offence? If so, give name of the court, case number and offence.

(d) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, please furnish details.

15. Are you willing to accept the minimum initial pay in the grade? If not, state reasons for claiming higher starting pay.

16. Names, Addresses, Phone Numbers and E-mail ID's of three referees who are familiar with the applicant's academic work:

1. ....  
.....
2. ....  
.....
3. ....  
.....

**Declaration:**

I declare that the statements made in the application are true to the best of my knowledge and belief.

Date .....

Signature of the applicant

**Note**

1. Self-attested photo-copies of certificates, Mark-Sheets, Testimonials, etc. should be attached with the application and the originals must be produced at the time of interview and at the time of Joining. If selected.
2. The applications shall be shortlisted by a screening committee as per the University guidelines to be called for interview before the selection committee.
3. Except where otherwise indicated, applicant appearing for interview shall do at their own expense.

4. Applicants who are in employment should send their application through proper channel.
5. On the recommendation of the Screening Committee, any eligible candidate may be called from interview by the college, even if he/she may not have applied for the post within the stipulated time.
6. Separate Application is required for each post applied for.
  - (i) In case of “Result Awaited” for NET examination, the candidate must inform the result as and when it is declared, failing which it will be presumed that the candidate has not qualified the same which make him/her ineligible for the post of Assistant Professor.
  - (ii) In case of thesis submitted by a candidate for the Ph.D. the candidate must inform about the award of the Ph.D.
7. Fees for each application will be Rs.250/- for UR/OBC category and Rs.100/- for SC/ST category. There will be no fee for PwD candidates. The fee should be paid in the form of a Demand Draft drawn in favour of Director, Institute of Home Economics.
8. Applications completed in all respects along with the Demand Draft should reach the Director, Institute of Home Economics (University of Delhi) F-4 Hauz Khas Enclave, New Delhi-110016 within 21 days of the date of advertisement. The candidates should mention their Name, Date of Birth and Subject applied for on the back side of the Demand Draft.

**(For the candidates already employed)**

Forwarded with the remarks that the facts stated in the above application have been verified and found correct and this Institution/ Organization has no objection to the candidature of the applicant being considered for the post applied for.

Designation.....

Address.....

.....

Signature

(Head of the Institution/ Organization with Seal)

**LIST OF ENCLOSURE**

1. List of Publications.
2. NET Certificate.
3. Education Certificates in ascending order from Graduation to Ph.D
4. X/XII class certificate indicating date of birth.
5. Any other relevant documents.
6. Demand Draft.