

**UT ADMINISTRATION OF DAMAN & DIU,
DEPARTMENT OF EDUCATION, DISTRICT PANCHAYAT,
DHOLAR, MOTI DAMAN, DAMAN,**

Sub: Filling up vacancies in Mid Day Meal Scheme on short term contract basis in UT of Daman & Diu

Advt. No ADE/DP/MDM/Staff/2013-14/ 3603

Date: 24/02/2014

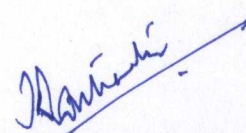
Eligible candidates who fulfill the conditions mentioned below for the under mentioned posts which are to be filled on SHORT TERM CONTRACT BASIS may submit their applications in prescribed format giving full Biodata (Including Name, Address, Age, Date of Birth, Education and Professional qualification, Experience, Contact No. if any) & Domicile certificate issued by Mamlatdar, Daman & Diu (Mandatory), along with one set of self attested photocopies of all documents and one passport size photograph affixed on application. The candidates should submit their applications in the office of **The Asstt. Director of Education (District Panchayat, District Panchayat Campus, Dholar, Moti Daman-396220 upto 03/03/2014 at 5.00 p.m.** There is no need to apply at both the places.

The Walk in interview **will be conducted on 04/03/2014 from 10.00 AM onwards.**

Sr. No.	Name of Post	No. of Post & Age Limit	Proposed Educational/Professional Qualification	Salary
1.	MDM Co-ordinator	01 Post- Daman Dist. 01 Post- Diu Dist (18 to 30 years as on 01/01/2014)	<ul style="list-style-type: none"> - B.A. /B.Com. /B.Sc. /B.B.A. /B.C.A. with M.B.A. /M.S.W. from recognized University. - Two Years experience in similar field is essential. - Candidate must have atleast 6 months certificate course in computer. - Candidate must have proficiency in writing & speaking in English, Hindi, & Gujarati. 	Rs. 25,000/- per month
2.	Data Entry Operator	01 Post- Daman Dist. 01 Post- Diu Dist (18 to 30 years as on 01/01/2014)	<ul style="list-style-type: none"> - Graduation from recognized university. - Candidate must have atleast 6 months certificate course in computer. - Candidate must have proficiency in writing & speaking in English, Hindi, & Gujarati. 	Rs. 15,000/- per month
3.	Multi tasking staff	01 Post- Daman Dist. 01 Post- Diu Dist (18 to 30 years as on 01/01/2014)	<ul style="list-style-type: none"> - H.S.C. passed from recognized board. - Knowledge of English, Hindi, Gujarati. 	Rs. 7,000/- per month

Note:

1. The advertisement is for the short term contract basis in the UT Administration of Daman & Diu.
2. The candidate found eligible shall be interviewed at the office of the Asstt. Director of Education, District Panchayat, Daman.
3. The candidates should also bring all the original certificates of Educational/ Professional Qualifications, Experience (if any), Proof of age etc. at the time of interview.
4. The candidate will be appointed on Short Term Contract Basis as per the requirement of UT Administration of Daman & Diu subject to availability of vacancies.
5. Reservations, relaxation of age limit and other concessions will be provided in accordance with the orders issued by the Central Government from time to time in this regard.
6. The selected candidate will not have any right or claim for regularization against the regular permanent vacancies.
7. The advertisement along with the application can be downloaded from the official website **daman.nic.in.** and **diu.gov.in**
8. The applicants are requested to log in to **daman.nic.in.** and **diu.gov.in** for further updates. No personal letters will be issued for interviews process.


**Asstt. Director of Education,
District Panchayat,
Daman.**