

FORM OF NOTIFICATION OF VACANCIES

1. Applications in the prescribed format are invited from Indian citizens for recruitment to the temporary post of **Accounts Clerk**. The candidates will be selected through the competitive examination, comprising written examination (Multiple Choice Objective Type) followed by Interview. Interview of candidates to be selected on the results of the written Examination.

Final merit list will be prepared on the basis of total marks obtained by the candidates in the written examination and interview. The District level Selection Committee shall have the discretion to fix qualifying marks in the written examination, interview as also in the aggregate.

2. Name and address of the Employer: The Executive Officer, Purulia Zilla Parishad

3) Description of duties : He/She will have to prepare the pay bills / remuneration bills / honorarium/Fixed TA bill/ Grant-in Aid bill of the establishment of Panchayat Samities. Maintenance of Registers as directed by Executive Officer. Assist the Cashier -cum Store Keeper in operation and use of IFMS software & Perform any other function or duty as may be assigned to him.

4) Qualification required :-

I. Essential : a) Be a citizen of India as defined in part II of the Constitution of India

b) Have Passed the Madhayamik or its equivalent examination from any recognized University or Board or Council

II. Desirable : Diploma in Computer Application from any Institute recognized by State Govt. or Central Govt. or State Council of Technical Education or All India Council of Technical Education. (The qualification prescribed in the advertisement are as per the notified recruitment rules issued by Govt.)

4. Age limits, if any : 18- 40 years on the first day of January, 2014 . The upper age limit is relax able for SC,ST,OBC, E.C. categories etc. under the orders of the State Govt.

5. Nos. of vacancies : **20(Twenty)**

6. Nature of vacancy : Temporary likely to be permanent

7. Pay and allowances : Scale of Pay: PB-2 Rs. 5400-25200 + Grade Pay 2600 and other allowance as admissible as per Govt. order in force.

8. Place of work (Name of town): Any Panchayat Samity under the District having their offices at Block Head Quarters.

9. Probable date by which the vacancies will be filled up : 1st week of July , 2014.

10. Particular regarding interview/test of applicants

a) Date of Written Test

b) Date &Time of Interview Test

} Will be intimated later on , List of eligible candidates & Roll No. and Admit card can be obtained from <http://www.dmpurulia.in/purulia/home.html>

11. Whether there is any obligation of arrangement : **SC-3, Unreserved-5, Unreserved (EC)- 4 , ST- 1,OBC(A)-1
OBC(B)-1, SC(EC)-1, SC(Ex Servicemen)-1, Unreserved (PH)-1
OBC-A (EC)-1, OBC-B (EC)-1**
for giving preference to any category of person such as SC/ST/Ex-Serviceman/P.H/E.C. and OBC person in filling of the vacancies and if so. The nos. of vacancies to be filled up by such categories of person.

12. Application form may be downloaded from :- www.purulia.nic.in , www.puruliazp.in or www.wbprd.nic.in

13. Candidates suffering from blindness or low vision [against production of certificate of competent authority] will be allowed the help of a scribe, if required.

14. Submission of more than one application for this Post is strictly forbidden.

15. Points of the 100 points roster for ex-servicemen subject to the provisions of Rule 4 of Ex-servicemen (Reservation of vacancies in State Service & Posts, Group-C and Group-D Rules, 1982, as published vide Finance Department Notification No 6249-F dated 15.6.1982.)

16. Physically Handicapped candidate/Person with disability [Vide West Bengal persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]: A Medical Board Constituted at Government Medical College Hospital, District Hospital and Sub-Divisional Hospitals. Candidate having disability of 40 % and above shall only be considered for age relaxation as well as reservation of Posts for Persons with Disabilities. Candidates having disabilities of less than 40 % shall neither get benefit of exemption of age relaxation nor reservation of Posts for Persons with Disabilities.

17. Final Scrutiny of eligibility criteria with regards to age, educational qualification, caste etc. will be undertaken at the time of final selection. Therefore, candidature will be accepted only provisionally till final selection. At the time of final selection when scrutiny is undertaken and if any claim made in application is not found substantiated then the candidature will be cancelled and then decision of DLSC in this regard shall be final.

18. Candidates should ensure that they fulfill all the eligibility conditions for the post. If on verification at later stage it is found that they do not fulfill any of the eligibility conditions, their candidature will be cancelled by the DLSC.

19. Mode of application receive (for not sponsored by Exchange candidates): Application in prescribed format along with all enclosures may be submitted **in the drop box, kept at The Office of the District Panchayat & RD Officer at Purulia Collectorate, First floor of New Administrative Building, Post & District Purulia Pin 723101** between 11 a.m. to 4.00 p.m. (on all working days) **or by post/ courier reached** in the above mentioned address on or within **28/02/2014**. Application submitted **in other** communication channel **will be rejected**. Incomplete application or application with defect or without requisite enclosure or reached after stipulated date and time will also be summarily rejected without any intimation to the applicant.


03/02/14
Executive Officer,
Purulia Zilla Parishad.

FORM OF NOTIFICATION OF VACANCIES

1. Applications in the prescribed format are invited from Indian citizens for recruitment to the temporary post of **Data-Entry-Operator**. The candidates will be selected through the competitive examination, comprising written examination (multiple Choice Objective Type) followed by Interview. Interview of candidates to be selected on the results of the written Examination.

Final merit list will be prepared on the basis of total marks obtained by the candidates in the written examination and interview. The District level Selection Committee shall have the discretion to fix qualifying marks in the written examination, interview as also in the aggregate.

2. Name and address of the Employer: The Executive Officer, Purulia Zilla Parishad

3) Description of duties : He/She shall generate all computerized reports and returns and develop e- data base of Panchayat Samity Assist Block Informatics Officer & Perform any other function or duty as may be assigned to him.

c) Qualification required

I. Essential

- a) Be a citizen of India as defined in part II of the Constitution of India
- b) Have Passed the Madhayamik or its equivalent examination from any recognized university or Board or Council and having a minimum typing speed of 30 words per minute in English and 20 words per minute in Bengali
- c) At least three months formal training in using personal computer from any Institute recognized by the State Government or the Central Government or State Council of Technical Education or All India Council of Technical Education.

II. Desirable

- d) Have a minimum speed of data entry of 6000 key depressions per hour
- : One year experience of data entry operation in personal computer . (The qualification prescribed in the advertisement are as per the notified recruitment rules issued by Govt.)

4. Age limits, if any : 18- 40 years on the first day of January, 2014 . The upper age limit is relax able (The qualification prescribed in the advertisement are as per the notified recruitment rules issued by Govt.) for SC,ST,OBC, E.C. categories etc. under the orders of the State Govt.

5. Nos. of vacancies : **03 (Three)**

6. Nature of vacancy : Temporary likely to be permanent

7. Pay and allowances : Scale of Pay: PB-2 Rs. 5400-25200 + Grade Pay 2600 and other allowance as admissible as per Govt. order in force.

8. Place of work (Name of town): Any Panchayat Samity under the District having their offices at Block Head Quarters.

9. Probable date by which the vacancies will be filled up : 1st week of July , 2014.

10. Particular regarding interview/test of applicants

a) Date of Written Test

b) Date & Time of Interview Test

} Will be intimated later on , List of eligible candidates & Roll No. and Admit card can be obtained from <http://www.dmpurulia.in/purulia/home.html>

11. Whether there is any obligation of arrangement : **OBC-B (EC)-1, Unreserved (EC)-1, SC-1**
for giving preference to any category of person such as SC/ST/Ex-Serviceman/P.H/E.C. and OBC person in filling of the vacancies and if so. The nos. of vacancies to be filled up by such categories of person.

12. Application form may be downloaded from :- www.purulia.nic.in , www.puruliazpn.in or www.wbprd.nic.in

13. Candidates suffering from blindness or low vision [against production of certificate of competent authority] will be allowed the help of a scribe, if required.

14. Submission of more than one application for this Post is strictly forbidden.

15. Points of the 100 points roster for ex-servicemen subject to the provisions of Rule 4 of Ex-servicemen (Reservation of vacancies in State Service & Posts, Group-C and Group-D Rules, 1982, as published vide Finance Department Notification No 6249-F dated 15.6.1982.)

16. Physically Handicapped candidate/Person with disability [Vide West Bengal persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]: A Medical Board Constituted at Government Medical College Hospital, District Hospital and Sub-Divisional Hospitals. Candidate having disability of 40 % and above shall only be considered for age relaxation as well as reservation of Posts for Persons with Disabilities. Candidates having disabilities of less than 40 % shall neither get benefit of exemption of age relaxation nor reservation of Posts for Persons with Disabilities.

17. Final Scrutiny of eligibility criteria with regards to age, educational qualification, caste etc. will be undertaken at the time of final selection. Therefore, candidature will be accepted only provisionally till final selection. At the time of final selection when scrutiny is undertaken and if any claim made in application is not found substantiated then the candidature will be cancelled and then decision of DLSC in this regard shall be final.

18. Candidates should ensure that they fulfill all the eligibility conditions for the post. If on verification at later stage it is found that they do not fulfill any of the eligibility conditions, their candidature will be cancelled by the DLSC.

19. Mode of application receive (for not sponsored by Exchange candidates): Application in prescribed format along with all enclosures may be submitted **in the drop box, kept at The Office of the District Panchayat & RD Officer at Purulia Collectorate, First floor of New Administrative Building, Post & District Purulia Pin 723101** between 11 a.m. to 4.00 p.m. (on all working days) or by post/ courier reached in the above mentioned address on or within **28/02/2014**. Application submitted in **other** communication channel will be rejected. Incomplete application or application with defect or without requisite enclosure or reached after stipulated date and time will also be summarily rejected without any intimation to the applicant.


Executive Officer,
Purulia Zilla Parishad.

FORM OF NOTIFICATION OF VACANCIES

1. Applications in the prescribed format are invited from Indian citizens for recruitment to the temporary post of **Clerk-Cum-Typist**. The candidates will be selected through the competitive examination, comprising written examination (multiple Choice Objective Type) followed by Interview. Interview of candidates to be selected on the results of the written Examination.

Final merit list will be prepared on the basis of total marks obtained by the candidates in the written examination and interview. The District level Selection Committee shall have the discretion to fix qualifying marks in the written examination, interview as also in the aggregate.

2. Name and address of the Employer: The Executive Officer, Purulia Zilla Parishad

a) Description of duties : He shall be responsible for drafting and typing of letters, receipt, issue and despatch of letters and maintenance of such records of Panchayat Samity as entrusted to him & Perform any other function or duty as may be assigned to him.

c) Qualification required

i. Essential

: a) Be a citizen of India as defined in part II of the Constitution of India

b) Have Passed the Madhayamik or its equivalent examination from any recognized University or Board or Council and having a minimum typing speed of 30 words per minute in English and 20 words per minute in Bengali, Provided that the selected candidates shall have to acquire proficiency in MS Word or such other standards computerized word processing application before confirmation in service. (The qualification prescribed in the advertisement are as per the notified recruitment rules issued by Govt.)

4. Age limits, if any : 18- 40 years on the first day of January, 2014 . The upper age limit is relax able for SC,ST,OBC, E.C. categories etc. under the orders of the State Govt.

5. Nos. of vacancies : **18(Eighteen)**

6. Nature of vacancy : Temporary likely to be permanent

7. Pay and allowances : Scale of Pay: PB-2 Rs. 5400-25200 + Grade Pay 2600 and other allowance as admissible as per Govt. order in force.

8. Place of work (Name of town): Any Panchayat Samity under the District having their offices at Block Head Quarters.

9. Probable date by which the vacancies will be filled up : 1st week of July , 2014.

10. Particular regarding interview/test of applicants

a) Date of Written Test

b) Date & Time of Interview Test

} Will be intimated later on , List of eligible candidates & Roll No. and Admit card can be obtained from <http://www.dmpurulia.in/purulia/home.html>

11. Whether there is any obligation of arrangement : **SC-3, Unreserved-5, Unreserved (EC)- 3 , ST- 1,OBC(A)-1**
for giving preference to any category of person **OBC(B)-1, SC(EC)-1, SC(Ex Servicemen)-1, Unreserved (PH)-1**
such as SC/ST/Ex-Serviceman/P.H/E.C. and **OBC-A (EC)-1,**
OBC person in filling of the vacancies and if so.
The nos. of vacancies to be filled up by such categories of person.

12. Application form may be downloaded from :- www.purulia.nic.in , www.puruliazpn.in or www.wbprd.nic.in

13. Candidates suffering from blindness or low vision [against production of certificate of competent authority] will be allowed the help of a scribe, if required.

14. Submission of more than one application for this Post is strictly forbidden.

15. Points of the 100 points roster for ex-servicemen subject to the provisions of Rule 4 of Ex-servicemen (Reservation of vacancies in State Service & Posts, Group-C and Group-D Rules, 1982, as published vide Finance Department Notification No 6249-F dated 15.6.1982.)

16. Physically Handicapped candidate/Person with disability [Vide West Bengal persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]: A Medical Board Constituted at Government Medical College Hospital, District Hospital and Sub-Divisional Hospitals. Candidate having disability of 40 % and above shall only be considered for age relaxation as well as reservation of Posts for Persons with Disabilities. Candidates having disabilities of less than 40 % shall neither get benefit of exemption of age relaxation nor reservation of Posts for Persons with Disabilities.

17. Final Scrutiny of eligibility criteria with regards to age, educational qualification, caste etc. will be undertaken at the time of final selection. Therefore, candidature will be accepted only provisionally till final selection. At the time of final selection when scrutiny is undertaken and if any claim made in application is not found substantiated then the candidature will be cancelled and then decision of DLSC in this regard shall be final.

18. Candidates should ensure that they fulfill all the eligibility conditions for the post. If on verification at later stage it is found that they do not fulfill any of the eligibility conditions, their candidature will be cancelled by the DLSC.

19. Mode of application receive (for not sponsored by Exchange candidates): Application in prescribed format along with all enclosures may be submitted **in the drop box, kept at The Office of the District Panchayat & RD Officer at Purulia Collectorate, First floor of New Administrative Building, Post & District Purulia Pin 723101** between 11 a.m. to 4.00 p.m. (on all working days) **or by post/ courier reached** in the above mentioned address on or within **28/02/2014**. Application submitted **in other** communication channel **will be rejected**. Incomplete application or application with defect or without requisite enclosure or reached after stipulated date and time will also be summarily rejected without any intimation to the applicant.


Executive Officer,
Purulia Zilla Parishad.

FORM OF NOTIFICATION OF VACANCIES

1. Applications in the prescribed format are invited from Indian citizens for recruitment to the temporary post of **Sahayak**. The candidates will be selected through the competitive examination, comprising written examination (multiple Choice Objective Type) followed by Interview. Interview of candidates to be selected on the results of the written Examination.

Final merit list will be prepared on the basis of total marks obtained by the candidates in the written examination and interview. The District level Selection Committee shall have the discretion to fix qualifying marks in the written examination, interview as also in the aggregate.

2. Name and address of the Employer: The Executive Officer, Purulia Zilla Parishad

3) Description of duties : He/She shall assist Executive Assistant and Secretary in the matter of financial administration and to facilitate of proper maintenance of Accounts , Records etc. of Gram Panchayat & Perform any other function or duty as may be assigned to him.

4) Qualification required

I. Essential

- a) Be a citizen of India as defined in part II of the Constitution of India
b) Must have passed Madhyamik Examination from West Bengal Board of Secondary Education or its equivalent examination from any recognized Board or Council or University. Candidates having 50 % marks in aggregate in the Madhyamik or its equivalent will be preferred. (The qualification prescribed in the advertisement are as per the notified recruitment rules issued by Govt.)

4. Age limits, if any : 18- 40 years on the first day of January, 2014 . The upper age limit is relax able for SC,ST,OBC, E.C. categories etc. under the orders of the State Govt.

5. Nos. of vacancies : **113(One Hundred Thirteen)**

6. Nature of vacancy : Temporary likely to be permanent

7. Pay and allowances : Scale of Pay: PB-2 Rs. 5400-25200 + Grade Pay 2300 and other allowance as admissible as per Govt. order in force.

8. Place of work (Name of town): Any Gram Panchayat Office under the District.

9. Probable date by which the vacancies will be filled up : 1st week of July , 2014.

10. Particular regarding interview/test of applicants

a) Date of Written Test

b) Date & Time of Interview Test

Will be intimated later on , List of eligible candidates & Roll No. and Admit card can be obtained from <http://www.dmpurulia.in/purulia/home.html>

11. Whether there is any obligation of arrangement : **SC-16, Unreserved-33, Unreserved (EC)- 19 , ST- 4,OBC(A)-7**
for giving preference to any category of person **BC(B)-6, SC(EC)-7, SC(Ex Servicemen)-2, Unreserved (PH)-4 ,**
such as SC/ST/Ex-Serviceman/P.H/E.C. and **OBC-A (EC)-4, OBC-B (EC)-3, Unreserved (Ex Servicemen)-4,**
OBC person in filling of the vacancies and if so. **Unreserved (Sport person)-2, ST(EC)- 2**
The nos. of vacancies to be filled up by such categories of person.

12. Application form may be downloaded from :- www.purulia.nic.in , www.puruliaazp.in or www.wbprd.nic.in

13. Candidates suffering from blindness or low vision [against production of certificate of competent authority] will be allowed the help of a scribe, if required.

14. Competent Authority for issuing Certificate to Meritorious Sportspersons are as follows:

Area	Competent Authority
International Competition	Secretary of the National Federation/National Association of the Sports Concerned
National Competition	Secretary of the State Association of the Sports Concerned
Inter University Tournament	Dean/ Director of Sports or Other Officer in Overall Charge of Sports of the University Concerned.
National Sports/Games for School Education	Director/ Deputy Director in overall charge of Sports/Games for School in the Directorate of School Education, West Bengal

15. Submission of more than one application for this Post is strictly forbidden.

16. Points of the 100 points roster for ex-servicemen subject to the provisions of Rule 4 of Ex-servicemen (Reservation of vacancies in State Service & Posts, Group-C and Group-D Rules, 1982, as published vide Finance Department Notification No 6249-F dated 15.6.1982.)

17. Physically Handicapped candidate/Person with disability [Vide West Bengal persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]: A Medical Board Constituted at Government Medical College Hospital, District Hospital and Sub-Divisional Hospitals. Candidate having disability of 40 % and above shall only be considered for age relaxation as well as reservation of Posts for Persons with Disabilities. Candidates having disabilities of less than 40 % shall neither get benefit of exemption of age relaxation nor reservation of Posts for Persons with Disabilities.

18. Final Scrutiny of eligibility criteria with regards to age, educational qualification, caste etc. will be undertaken at the time of final selection. Therefore, candidature will be accepted only provisionally till final selection. At the time of final selection when scrutiny is undertaken and if any claim made in application is not found substantiated then the candidature will be cancelled and then decision of DLSC in this regard shall be final.

19. Candidates should ensure that they fulfill all the eligibility conditions for the post. If on verification at later stage it is found that they do not fulfill any of the eligibility conditions, their candidature will be cancelled by the DLSC.

20. Mode of application receive (for not sponsored by Exchange candidates): Application in prescribed format along with all enclosures may be submitted **in the drop box, kept at The Office of the District Panchayat & RD Officer at Purulia Collectorate, First floor of New Administrative Building, Post & District Purulia Pin 723101** between 11 a.m. to 4.00 p.m. (on all working days) **or by post/ courier reached** in the above mentioned address on or within **28/02/2014**. Application submitted in other communication channel will be rejected. Incomplete application or application with defect or without requisite enclosure or reached after stipulated date and time will also be summarily rejected without any intimation to the applicant.


Executive Officer,
Purulia Zilla Parishad.

FORM OF NOTIFICATION OF VACANCIES

1. Applications in the prescribed format are invited from Indian citizens for recruitment to the temporary post of **Samiti Education Officer**. The candidates will be selected through the competitive examination, comprising written examination (multiple Choice Objective Type) followed by Interview. Interview of candidates to be selected on the results of the written Examination.

Final merit list will be prepared on the basis of total marks obtained by the candidates in the written examination and interview. The District level Selection Committee shall have the discretion to fix qualifying marks in the written examination, interview as also in the aggregate.

2. Name and address of the Employer: The Executive Officer, Purulia Zilla Parishad

3) Description of duties :Maintaining all information relating to education programme, coordinating supervision and monitoring of SSK/MSK and training of SSK /MSK & Perform any other function or duty as may be assigned to him.

4) Qualification required

I. Essential Qualification –I. Be a citizen of India as defined in part II of the Constitution of India

II. Graduate Degree with Post Graduate B.Ed. Degree or Graduate Degree with three years' experience of Teaching in any Primary or Secondary School or Graduate Degree with three years' experience of working in Government sponsored Alternative System of Education or Graduate Degree with three years' experience in Management of Education) (The qualification prescribed in the advertisement are as per the notified recruitment rules issued by Govt.)

4. Age limits, if any : 18- 40 years on the first day of January, 2014 . The upper age limit is relax able for SC,ST,OBC, E.C. categories etc. under the orders of the State Govt.

5. Nos. of vacancies : **03(Three)**

6. Nature of vacancy : Temporary likely to be permanent

7. Pay and allowances : Scale of Pay in PayBand 3 - Rs.7,100/-- 37,600/-(Entry point minimum pay Rs. 7,910/- + Grade Pay Rs. 3,600/-) and other allowance as admissible as per Govt. order in force.

8. Place of work (Name of town): Any Panchayat Samity under the District having their offices at Block Head Quarters.

9. Probable date by which the vacancies will be filled up : 1st week of July , 2014.

10. Particular regarding interview/test of applicants

a) Date of Written Test } Will be intimated later on , List of eligible candidates & Roll No. and
b) Date &Time of Interview Test } Admit card can be obtained from <http://www.dmpurulia.in/purulia/home.html>

11. Whether there is any obligation of arrangement :
for giving preference to any category of person
such as SC/ST/Ex-Serviceman/P.H/E.C. and
OBC person in filling of the vacancies and if so.
The nos. of vacancies to be filled up by such
categories of person.

OBC-A (EC)-1, Unreserved-1, SC-1

12. Application form may be downloaded from :- www.purulia.nic.in , www.puruliazp.in or www.wbprd.nic.in

13. Candidates suffering from blindness or low vision [against production of certificate of competent authority] will be allowed the help of a scribe, if required.

14. Submission of more than one application for this Post is strictly forbidden.

15. Points of the 100 points roster for ex-servicemen subject to the provisions of Rule 4 of Ex-servicemen (Reservation of vacancies in State Service & Posts, Group-C and Group-D Rules, 1982, as published vide Finance Department Notification No 6249-F dated '5.6.1982.)

16. Physically Handicapped candidate/Person with disability [Vide West Bengal persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1999]: A Medical Board Constituted at Government Medical College Hospital, District Hospital and Sub-Divisional Hospitals. Candidate having disability of 40 % and above shall only be considered for age relaxation as well as reservation of Posts for Persons with Disabilities. Candidates having disabilities of less than 40 % shall neither get benefit of exemption of age relaxation nor reservation of Posts for Persons with Disabilities.

17. Final Scrutiny of eligibility criteria with regards to age, educational qualification, caste etc. will be undertaken at the time of final selection. Therefore, candidature will be accepted only provisionally till final selection. At the time of final selection when scrutiny is undertaken and if any claim made in application is not found substantiated then the candidature will be cancelled and then decision of DLSC in this regard shall be final.

18. Candidates should ensure that they fulfill all the eligibility conditions for the post. If on verification at later stage it is found that they do not fulfill any of the eligibility conditions, their candidature will be cancelled by the DLSC.

19. Mode of application receive (for not sponsored by Exchange candidates): Application in prescribed format along with all enclosures may be submitted **in the drop box, kept at The Office of the District Panchayat & RD Officer at Purulia Collectorate, First floor of New Administrative Building, Post & District Purulia Pin 723101** between 11 a.m. to 4.00 p.m. (on all working days) **or by post/ courier reached** in the above mentioned address on or within **28/02/2014**. Application submitted **in other** communication channel **will be rejected**. Incomplete application or application with defect or without requisite enclosure or reached after stipulated date and time will also be summarily rejected without any intimation to the applicant.


Executive Officer,
Purulia Zilla Parishad.

APPLICATION FOR RECRUITMENT FOR PRI BODIES UNDER PURULIA DISTRICT

(Ref: Notification No. _____ / , Dated, _____/2014)

(Closing date & time: 28.02.2014 up to 4.00 p.m.)

Name of the post applied for: _____

Space for affixing recent passport size photograph attested by Group-A Govt. Officer

1. Name of the Candidate (in Block Letter) _____
2. Father's name: _____
2 A. Husband's Name: _____

3 Address in Full with PIN Code No. (in Block Letter)
A. Address for communication:

B. Permanent Address:

4. Date of Birth (DD/MM/YY) _____

(As recorded in Madhyamik or equivalent examination certificate.

Attach attested or self attested photocopy of admit card or Mark sheet of Madhyamik or equivalent examination)

5. Age as on 01.01.2014(DD/MM/YY) _____

6. Whether a citizen of India (Put ✓ Mark) : Yes No
(Attach copy of document EPIC, Passport, PAN card etc.)

7. Whether belongs to a member of S.C./S.T./OBC(A)/OBC(B)Exempted Category / Sports person/PH _____
(Indicate category) (attach attested or self attested photocopy of certificate by competent authority, if applicable)

8. Sex: Male/Female _____

9. a) Whether suffering from blindness or Low vision(Put ✓ Mark) Yes No
(If yes attach attested or self attested Photo Copy of Certificate)

b) In case you are a person with blindness or Low vision, mention if you require the help of a Scribe. (Put ✓ Mark): Yes No

10. Educational Qualification (Essential and desirable): (Attested by competent authority or self attested photo copies of all certificates must be attached with application)

Name of Examination	Year of Passing	Board /University/ Council	Name of the Institution	% of Marks with division

11. Experience if any

12. Mobile No.(Please mention only DND-deactivated mobile No.)

I solemnly declare that (a) all statements made in this application are true, complete and correct, (b) original documents will be produced on demand, (c) I agree to take the examination on the condition that the Selection Committee may cancel my candidature if at any stage I am found ineligible for admission to the examination and d) I have submitted no other application for this post.
** I have informed the Head of my Office or Department in writing that I am applying for this examination. (Strike of this sentence if not applicable)

Date :
Place:

Full signature of the candidate

Important instructions:-

1. Application completely filled up in this format either hand written / typed / printed/ photocopied will only be accepted.
2. Keeping the application form in front, the photocopies of particulars / documents (attested by competent authority or self attested) are to be stitched with application securely in the following sequence : i) Admit card or Mark sheet of Madhyamik or equivalent examination, ii) Certificates relating to educational qualification (Madhyamik or equivalent and onwards), iii) SC/ST/BC/PH certificate (if applicable), iv) Electoral photo identity card/ passport/ PAN card / citizenship certificate (for candidates acquiring citizenship by registration) v) Two unstamped self address envelopes.
3. One copy of photograph (affixed on the application).
4. Application to be submitted in *sealed envelope superscribed with “Application for the Post of (whichever is applicable)”*.
5. Application may be submitted in the drop box, kept at The Office of the District Panchayat & RD Officer at Purulia Collectorate, First floor of New Administrative Building, Post & District Purulia, Pin- 723101 between 11.a.m to 4.00 p.m. (on all working days) or by post / Currier reached in the above mentioned address **on or within 28.02.2014.**
6. Application submitted in other communication channel will be summarily rejected.
7. Correction/ overwriting, if any, should be accompanied by signature of candidate.
8. If any item (s) of the application is considered in applicable to the candidate he/she should write ‘NOT APPLICABLE’ or ‘NA’ against the particular item(s) and in any case no item of the application should remain unfilled.

N.B. INCOMPLETE APPLICATION OR APPLICATION WITH DEFECT OR WITHOUT REQUISITE ENCLOSURE OR REACHED AFTER STIPULATED DATE AND TIME WILL BE SUMMARILY REJECTED.