



ଶିକ୍ଷା ଅଧିକାର



ସର୍ବ ଶିକ୍ଷା ଅଭିଯାନ ସର୍ବିକ୍ଷ ପଢ଼ନ୍ତୁ: ସର୍ବିକ୍ଷ ବଢ଼ନ୍ତୁ

SARVA SIKHYA ABHIYAN (SSA)
GANJAM, CHATRAPUR

No. - 651

Dated - 05.02.14

Advertisement for different posts at BRC / URC Level

Applications are invited from eligible candidates for filling up of various posts as mentioned below under RTE / Sarva Shiksha Abhiyan, Odisha on contract basis with a consolidated remuneration.

Sl. No.	Name of the Post	No. of Vacancies	Qualification	Consolidated remuneration
1	2	3	4	5
2	Resource Persons for support of Children with Sepcial Needs (CWSN)	38	+2 with Degree / Diploma in Special Education for CWSN	₹ 5200/- per month
3	MIS-cum-Planning Coordinator	2	Graduate in Economics / Statistics / Mathematics with professional qualification of PGDCA / MCA with 1 year experience in related field.	₹ 10000/- per month
4	Accountant-cum-Support Staff	15	Graduation in Commerce having basic knowledge in computer	₹ 5200/- per month

Application form and other details can be down loaded from the website (www.opepa.in and www.ganjam.nic.in). Interested candidates fulfilling the eligibility criteria mentioned above are requested to apply to the undersigned **on or before - 20.02.2014** (during office hours). The applications may be sent by Speed Post / Registered Post to the District Project Coordinator, Sarva Sikhya Abhiyan (SSA), Ganjam, Chatrapur, Pin Code 761020. The undersigned reserves the right to cancel any or all the proposals without assigning any reason thereof. Vacancies may vary at the time of actual engagement.

Sd/-
Collector-cum-Chairman
SSA, Ganjam

GENERAL CONDITIONS

1. Age limit for all the posts is 21-42 years as on 31.12.2013.
2. 5 years age relaxation would be applicable for candidates belonging to SC / ST / SEBC / Women categories & 10 years for PH candidates.
3. All the posts are purely contractual and can be terminated at any time.
4. These posts are co-terminous with the tenure of SSA programme.
5. Selection of candidates will be made strictly on merit basis basing on their essential qualification.
6. Functional computer literacy for all the posts is essential.
7. After engagement, no transfer will be made from the concerned Block.

Application for the post of _____

Space for
Photograph

BIO-DATA

01. Name of the candidate (In Block Letters) :
02. Father's / Husband Name :
03. Permanent Address :
04. Present Address :
05. E-mail Address / Telephone No. / Mobile No. :
06. Nationality :
07. Date of Birth :
08. Sex (Male / Female) :
09. Marital Status (Married / Unmarried) :
10. Category (SC/ST/SEBC/Women/PH) :
11. Educational Qualification :
12. Details of Educational Qualificaton :

Exam Passed	Board / University / Institution	Year of Passing	Division / Grade	Full Marks	Marks Secured	% of Marks
H.S.C.						
C.H.S.E.						
Graduation						
DCA/PGDCA						
MCA						
Others						
Computer Course						

13. Working Experience

Designation	Nature of the work	Name of the Organization	Type of Organization (Govt. / Project / Private / NGO)	Period of Service		
				From	To	Completed Years

DECLARATION

I do hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place: -

Full Signature of the Candidate

Date: -

Enclosure: -

1. Attested photocopy of Residential Certificate.
2. Attested / elf signed photocopy of all Educational Qualification.
3. Documents in support of experiences.
4. Written undertaking of the candidates.
5. Attested photocopy of Caste Certificate in case of SC/ST/SEBC.



ORISSA PRIMARY EDUCATION PROGRAMME AUTHORITY
 "SHIKSHA SOUDHA", UNIT-V, BHUBANÉSWAR-751001

MODEL FORM FOR WRITTEN UNDERTAKING

I _____ Son / daughter of _____ who has been given an offer of contract appointment for the post of _____ carrying a consolidated salary of Rs. _____/- Rupees _____ only per month of fully aware that my appointment is purely temporary and on contract basis and can be terminated at any time without any notice and assigning any reason thereof.

Further, I undertake that I will abide all terms & conditions of "OPEPA Service Rules & Regulations – 1996" in all respect.

Further, I am fully aware that my continuance in the said post is subject to my satisfactory performance to be evaluated by the appropriate authority.

Further, I do hereby give an undertaking that in future I shall not claim regular scale of pay and other allowances for continuing in the said post merely on the ground that I have been given a contractual appointment.

The documents which has only been submitted by me to the authority is original and if found false in due course, my engagement will be automatically forfeited/cancelled.

Date : _____ Signature of the Candidate

Place : _____ Name in full : _____
 _____ Detail Permanent Address : _____

_____ Detail Present Address : _____

1. Witness number one
 Signature & Address :

2. Witness number two
 Signature & Address :

CONTRACT OF ENGAGEMENT (T.O.R.)

This contract of engagement is made in between Shri / Smt / Miss _____ and OPEPA, the appointing authority and for the employer in one part

AND

Mr / Mrs / Miss _____ the employee in the other part as per the terms and conditions given here under.

1. That the employee agrees to work under the appointing authority on purely temporary basis for a particular period on receiving remuneration on lump sum basis without having any right of any permanent appointment and / or regularization and equal treatment like any other regular employee of the appointing authority or State Government in future.
2. That the employee agrees to work under the appointing authority in the manner provided herein below:-

i) Scope of Work:

- He / She has been engaged in the post as per his / her qualification and specific nature of job has been assigned to him / her.
- He / She shall take up any work / assignment given to him / her of the respective intervention / branch.
- He / She shall develop strategies and ensure effective implementation of the programme of the concerned intervention / branch.
- He / She shall undertake any additional duties assigned to him / her for the interest of the programme.
- His / her performance will be reviewed by the competent authority as and when required.

ii) Term of engagement:

This term of engagement will be for three months and will commence from _____ till _____. The engagement can be extended further on three months basis subject to the following condition.

- His / her performance is found to be satisfactory.
- He / She has cleared all personal advance received / granted by OPEPA at the time of preceding one month of the end of the last tenure of engagement before further extension.

iii) Term of Payment:

- The consolidated remuneration per month on completion of the same not exceeding Rs. _____ will be paid to him / her (employee). This amount includes all the cost, tax obligation and other charges.

- He / She will work for the full month except public holidays. Normally the working hours will be 10.00 a.m. to 5 p.m. If necessary he / she may have to work beyond office hours to complete the given assignment in time.
- He / She will report to _____ for Coordination. Acceptance and Approval of work assigned to him / her.

- iv) He / She by this contract under takes to perform the services with high standards of professional and ethical competence and integrity.
- v) If his / her performance is not found to be satisfactory, then the State Project Director, OPEPA, the employer reserves the right to terminate this contract of engagement at any point of time either by giving him / her one month notice in advance or by paying one month salary / remuneration in lieu thereof.
- vi) In the events he / she wants to quit the engagement, may do so by giving one month advance notice to the employer and after giving all accounts, expenditure of funds received by him / her for spending in the project and after discharging all liabilities. Otherwise the employer will take all legal steps to recover such loss and dues from him / her and his / her successors besides taking step for criminal prosecution for his / her any act of misappropriation of funds of OPEPA, and for any such commission and omission in course of doing the job, if the same is detected.

FOR OPEPA, THE EMPLOYER

Signed by _____

Title:

FOR THE EMPLOYEE

Signed by _____

Title: