

## TERMS & CONDITIONS

- (a) The applicant must be a citizen of India
- (b) The candidates selected on direct recruitment will be governed by the provisions of the New Pension scheme introduced by the Government of India w.e.f.01.01.2004.
- (c) The applicants serving in Government/Public Sector Undertakings /Autonomous Bodies must send their applications THROUGH PROPER CHANNEL.
- (d) The envelope containing the application should be superscribed as Application for the post of ' \_\_\_\_\_ '.
- (e) The filled in applications, in the prescribed format, along with the attested copies of certificates in support of educational qualifications, experience, caste, disability etc., should reach the Director, NIMH, Manovikasnagar, Secunderabad 500 009 latest by **24.02.2014**. Applications received late/incomplete will not be considered.
- (f) Mere possessing the EQ will not entail any candidate a right to be considered eligible for the post. The final list of candidates called for interview/written test is based on the short listing of candidates by a duly constituted Screening Committee. Only short listed candidates will be communicated and no interim correspondence will be entertained.
- (g) Relaxation in upper age limit is applicable as per the norms of GOI to SC/STOBC/PH/Ex-Servicemen/employees already working in Central Government Departments. The cut off date for determining eligibility of age will be as on the last date of submission of applications.
- (h) Age, qualifications and experience are relaxable at the discretion of the selection committee in the case of candidates otherwise well qualified for the posts at sl.no.2,3 &5 as per the recruitment rules.
- (i) Demand Draft (non-refundable) of Rs.200/- drawn on any Nationalized Bank in favour of Director, NIMH should be submitted along with the application. Separate application should be submitted for each post. No fee is prescribed for candidates belonging to SC/ST/PH category.
- (j) The Institute reserves right to accept or reject the application without assigning any reasons. Canvassing in any manner will disqualify from the selection process.
- (j) The posts at Sl.No.4&5 will be filled up from the candidates belonging to the State of Andhra Pradesh only.
- (k) The current pay and allowances etc are admissible as per the recommendations of Vth Pay Commission of the Govt. of India. Other benefits include NPS, Medical Reimbursement, LTC, etc., as per rules of the Institute.
- (l) All educational/professional/technical qualifications should be from a recognized Board/University
- (m) The relevant experience requirement specified should be the experience acquired after obtaining the minimum educational qualifications required for the post.
- (n) The selected candidates will be governed by the rules of NIMH.
- (o) The reservation policy will be strictly followed as per GOI rules.
- (p) The hard copy of the application will be provided by NIMH on specific request.

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