

THE HIGH COURT OF KERALA

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A5-95489/2011/REC1

Kochi : 682 031
Dated : 28-01-2014

NOTIFICATION

Applications are invited from qualified Indian Citizens belonging to Scheduled Castes/Scheduled Tribes in the State of Kerala for appointment to the post of Section Officer/Court Officer in the High Court of Kerala. Applications should be submitted in the prescribed format which is available in the website (www.hckrecruitment.nic.in) and notice board of the High Court. Applications in the prescribed format prepared on good quality A4 size paper in accordance with the instructions in this notification should be sent to the High Court by post.

1. **Recruitment No :1/2014**
2. **Name of the post: Section Officer/Court Officer**
3. **Scale of pay : ₹18740 - 33680**
4. **Number of vacancies: 1 (One).** The ranked list prepared pursuant to this notification shall remain in force for a minimum period of two years from the date on which it is brought into force and shall continue to remain in force until the publication of a fresh list or till the expiry of three years, whichever is earlier. Vacancies in the post for Special Recruitment from among Scheduled Castes/Scheduled Tribes that arise during the period of the validity of the ranked list shall also be filled up from the list.
5. **Method of appointment: Direct recruitment (Special Recruitment from among Scheduled Caste/Scheduled Tribe candidates only).**
Note:- Applications of candidates other than Scheduled Caste/Scheduled Tribe candidates will be summarily rejected.
6. **Mode of Selection: Selection will be on the basis of written test and interview.** The syllabus for the written test will be General Knowledge, English, the Limitation Act, 1963 and the Kerala Court Fees and Suits Valuation Act, 1959.
7. **Age Limit: Candidates should have been born between 02/01/1973 and 01/01/1996(both days inclusive).** A candidate who is an Ex-serviceman or Ex-general Reserve Engineer Force person or a disembodied Territorial Army person, in reckoning the age for his eligibility for appointment, can exclude the period of his service in the defence forces or in the General Reserve Engineer Force or in the Territorial Army, as the case may be, and the period of unemployment on discharge up to a maximum of five years provided he has not completed the age of 50 years.
8. **Qualification: Law degree or Judicial Test (Higher)**
Note:-The candidates appointed to the service will have to acquire the following qualification within the period of probation:
 1. High Court Office Procedure Test and 2. Account Test (Lower)

9. The candidates should have acquired the qualification prescribed on or before the last date fixed for receipt of applications. Candidates possessing Law degree which is not awarded by any of the Universities in Kerala should obtain certificate of recognition of their Law degree from any of the Universities in Kerala and keep it with them. The certificate of recognition of Law degree should be produced as and when called for, failure of which will entail in cancellation of candidature.
10. The candidates should send along with the application self attested copies of Degree/Provisional certificates to prove their qualification. Mark lists will not be accepted as proof of qualification. Application not accompanied by proof of qualification will be rejected.
11. Documents to prove age, caste/tribe etc., should be produced as and when called for.
12. The candidates should affix their passport size photograph (taken within the last six months) at the space provided for in the application form and sign across it. Applications received without signature on the photograph affixed will be rejected.
13. The candidates should fill up all the columns in the application form. Do not fill up any column by dashes or dots or any other marks. If any column is not applicable, write 'Not Applicable' in the column.
14. While applying, candidates who are in the service of the Government of India or any of the State Governments should obtain No Objection Certificate from their Head of Office or Department and keep it with them. If the candidate fails to produce the No Objection Certificate as and when called for, his/her candidature will stand cancelled.
15. The candidate should ensure that the particulars furnished by him/her are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will stand cancelled. If any of these shortcomings is detected even after appointment, his/her service is liable to be terminated.
16. The envelope containing the application shall be superscribed 'Application for the post of Section Officer/Court Officer (Special Recruitment from among SC/ST)' and sent to 'The Registrar General, High Court of Kerala, Ernakulam, Kochi-682 031.'
- 17. Last date for receipt of applications :13.03.2014**
18. Applications which are not in accordance with this notification and received after the last date prescribed shall be summarily rejected.
19. For clarifications, if any, candidates may call : 0484-2562235.

(By order)

Venu Karunakaran
Registrar (Recruitment & Computerisation)