

राजस्थान विश्वविद्यालय, जयपुर

विज्ञापित पदों की योग्यता सम्बन्धी विवरण

(1) प्रबन्धक, अतिथि गृह :-

As per Ord. 359 of Univ. Hand Book Part-II Vol.III (1976)

High School with Diploma in catering or sufficient experience of a reputed hotel in a supervisory capacity.

(2) स्टेनो ग्रेड-2 (अंग्रेजी) :-

As per Ord. 359 of Univ. Hand Book Part-II Vol.III (1976)

A graduate of a recognised University with a speed of 100 words per minute in English shorthand and 40 words p.m. in English typewriting.

(3) कनिष्ठ लिपिक :-

( सिग्नेट की निश्चय संख्या-9, दिनांक 30-09-2013 की अनुपालना में )

"A. Senior Secondary from a recognised Board or its equivalent examination.

and

B. "O" or Higher Level Certificate Course conducted by DOEACC under control of the Department of Electronics, Government of India.

or

Computer Operator & Programming Assistant (COPA)/ Data Preparation and Computer Software (DPCS) certificate organized under National/ State Council of Vocational Training Scheme.

or

Diploma in Computer Science/ Computer Applications from a University established by law in India or from an institution recognised by the Government.

or

Diploma in Computer Science & Engineering from a polytechnic institution recognised by the Government.

or

Rajasthan State Certificate Course in Information Technology (RSCIT) conducted by Vardhman Mahaveer Open University, Kota under control of Rajasthan Knowledge Corporation Limited."

C. निम्नानुसार विषयों की लिखित परीक्षा ली जायेगी :-

PAPERS	DURATION	MARKS
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Phase-I (Objective type questions):


(1) General Knowledge, Everyday Science and Mathematics.	3 Hours	100
(2) General Hindi & English.	3 Hours	100

Phase-II : (I) For candidates other than persons with disabilities :-

- |   |            |    |
|---|------------|----|
| (1) Type – writing in Hindi on computer |            |    |
| (a) Speed Test                          | 10 Minutes | 25 |
| (b) Efficiency Test                     | 10 Minutes | 25 |
| (2) Type-writing in English on Computer |            |    |
| (a) Speed Test                          | 10 Minutes | 25 |
| (b) Efficiency Test                     | 10 Minutes | 25 |

(II) Persons with disabilities will be given the average marks obtained by them in Phase-I

- Note :-
1. It will be necessary for a candidate to do typing work on the computer and he will bring his own computer, pen and pencil for the test."
  2. The standard of the papers will be that of the Secondary Examination of the Board of Secondary Education, Rajasthan.
  3. Candidates securing minimum 40% marks in Phase-I, shall only be admitted in Phase-II, subject to three times the number of advertised vacancies, but in the said range, all those candidates who secure the same percentage of marks, shall be included.
  4. The marks obtained by a candidate in the Phase-I and Phase-II of the examination will be counted for determining their final order of merit.

  
 (ओमप्रकाश गुप्ता)  
 कुलसचिव