

# **PT.B.D.SHARMA UNIVERSITY OF HEALTH SCIENCES, ROHTAK**

(ADVERTISEMENT FOR GROUP-C CATEGORY OF POSTS)

**ADVT. NO.-01/2014**

**CLOSING DATE: - 21/02/2014**

**For Remote Area:- 28/02/2014**

Applications are invited for the following **Group-C temporary posts** but likely to be continued in the **Pt. B. D. Sharma University of Health Sciences, Rohtak** on the prescribed form obtainable from the HDFC Bank, Model Town Branch, Rohtak on cash payment of Rs. 400/- for General Category male candidates and Rs. 200/- for female candidates (Haryana domiciles only) and Rs.100/- for Reserved Category male candidates (Haryana Domiciles only) and Rs. 50/- for reserved category female candidates (Haryana domiciles only).

**Asstt. Security Officer-01, Junior Physio Therapist-02, Nuclear Medicine Technologist-02, Perfusionist-02, Supervisor (CSSD)-01, Dialysis Technician-04, Sterilization Technician (CSSD)-01, Mechanic-01, Boiler Mechanic-01, Autoclave Mechanic-01, Painter-01, Driver-02, Caneman-01, Lab. Attendant-31, Boiler Attendant-01, Computer Operator-01, Clerk-29, Steno typist-13, Staff Nurse-161.**

The candidates who have already applied for the posts of Caneman & Boiler Attendant against Advt. No. 1/2010 need not apply again as their earlier applications will be considered. However, they may submit certificates of enhancement of their qualifications, experiences etc. The detailed information relating to all these posts are available and can be downloaded from the official website of UHS, Rohtak i.e. [www.uhsr.ac.in](http://www.uhsr.ac.in),

**REGISTRAR**

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Lower and upper age limit for the posts is shown against each category. Upper age limit is relaxable by five years for candidates of SC/ ST, BC, SBC including Economically Backward Classes recognized in Haryana and by ten years for PH. In addition, the age is relaxable for ESM & certain other categories as per Haryana Govt. rules/ instructions issued from time to time. More detailed information is available in the "Instructions for candidate" which will be supplied alongwith the application form.

The candidates who are already working on contract basis will be given relaxation in age to the extent of their contractual service rendered in this institution only provided they fulfil the required qualification and experience for a particular post.

The applications, complete in all respects, must reach the **Assistant Registrar (Recruitment & Establishment Cell) Pt. B. D. Sharma University of Health Sciences, Rohtak** on or before the closing date. Submission of incomplete applications and those received after the closing date will not be entertained. The University will not be held responsible for any postal delay or loss of application.

## **GENERAL TERMS AND CONDITIONS :-**

1. The candidate who is already in Govt./Semi Govt./Corporation or Autonomous Body Service should apply through proper channel and he/she may send his/her advance copy of application to avoid delay but the application through proper channel should reach in due course of time or he/she must produce 'No Objection Certificate' at the time of interview otherwise he / she will not be allowed / considered for interview.
2. Submission of incomplete application form i.e. without attested copies of testimonials/academic certificate/ experience certificate or unsigned application form etc. may render the candidate ineligible.
3. Number of posts is liable to increase or decrease either way, including complete withdrawal, without assigning any reason.
4. The benefits of reservation and fee will be given only to those SC/BC-A/BC-B/PHC/SBC/EBPG and ESM and outstanding sportsperson candidates who are domicile of Haryana state. The SC/BC-A/BC-B/PHC/SBC/EBPG candidates are required to submit SC/BC-A/BC-B/PHC/SBC/EBPG certificate duly issued by the competent authority at the time of interview. Likewise, the outstanding sportspersons shall be required to produce the sport gradation certificate as per Govt. Instructions duly issued by the competent authority. DESM shall be required to produce the fresh Eligibility Certificate duly issued by the respective Zila Sainik Boards at the time of interview.
5. The abbreviation GC stands for General Category, SC for Scheduled Castes, BC for Backward Classes, EBPG for Economically Backward Class, SBC for Special Backward Classes, PH for physically handicapped, ESM for Ex-Serviceman and DESM for Dependent of Ex. Serviceman.

6. The posts of reserved categories will be filled up as per latest Govt. instructions applicable/ issued from time to time.
7. In case any candidate belonging to Scheduled Castes and Backward Classes or any other reserved category applies against General Category post, he/ she should fulfil the conditions of eligibility regarding age/application fee etc. as are meant for General Category candidates (as per Govt. Instructions).
8. If the applications are received more than three times of the advertised posts then the candidates may be called for interview after holding the written/ screening test or on the basis of marks of relevant academic qualifications in the ratio of 1:3 (for a single post 1:5). The decision of the appointing authority in all matters relating to acceptance or rejection of application, eligibility / suitability of the candidates, mode and criteria for selection etc. will be final and binding on the candidates.
9. The employees already working on contract basis in this institution may appear for written/ screening test wherever applicable; however, they may be given opportunity to appear for the interview
10. The prescribed qualification, experience & age limit shall be reckoned as on the last date of receipt of applications.
11. Candidates, who have obtained degrees or diplomas or certificates for various courses from any institution declared **fake** by the University Grants Commission or not recognized by Department of Education, Haryana shall not be eligible for being considered for recruitment to the posts advertised.
12. Two passport sized photographs, duly attested, to be affixed on the application form.

**1. Asstt. Security Officer -01 (GC)**

**Pay Band – 9300-34800+4000 Grade Pay.**

**Essential Qualification:-**

- i) Graduate from recognized University.
- ii) Trained in Intelligence & security work with minimum five years experience as Asstt. Security Officer or Personal Officer in reputed firm.
- iii) Knowledge of Hindi/Sanskrit upto Matric Standard.
- iv) Preferential Qualification :- Preference will be given to Ex-servicemen or Ex-Police employees or Assistant Security Officer in public undertaking.

**Age: - 17-40 Years**

**2. Junior Physio Therapist - 02 (GC)**

**Pay Band- Rs.9300-34800+3200 Grade Pay**

**Essential Qualification:-**

- i.) Matric pass with Hindi/Sanskrit
- ii.) B.P.T. or equivalent from a recognized University

**Age: - 17-40 Years**

**3. Nuclear Medicine Technologist – 02 (GC-01, PH-01)**

**Pay Band: Rs. 9300-34800+3600 Grade Pay**

**Essential Qualification:-**

- i) B.Sc. in Nuclear Medicine  
**OR**  
DMRIT (Diploma in Radio Isotope Technology)  
**OR**  
M.Sc. in Nuclear Medicine from a recognized University/ Institute.
- ii) Knowledge of Hindi/Sanskrit upto Matric Standard.  
**Age: 17-40 years**

**4. Perfusionist (Heart & Lung Machine Operator) 02 (GC-01, PH-01)**

**Pay Band: Rs. 9300-34800+3600 Grade Pay**

**Essential Qualification:-**

- i) B. Sc.
- ii) Diploma in Perfusion Technology.
- iii) One year experience in any active open heart surgery centre.
- iv) Knowledge of Hindi/Sanskrit upto Matric Standard.  
**OR**  
B.Sc.
- v) Three years experience in any active open heart surgery centre
- vi) Knowledge of Hindi/Sanskrit upto Matric Standard.

**Age: 17-40 Years.**

**5. Supervisor (CSSD)- (GC-01)**

**Pay Band Rs. 9300-34800+3200 Grade Pay**

**Essential Qualification:-**

- i) 10+2 or equivalent examination passed with Science subjects from a recognized board.
- ii) Diploma in Mechanical Engineering from recognized Polytechnic Institute  
**OR**  
B. Sc. in Operation Theatre Technology from a recognized institute.
- iii) 3-6 months Certificate Course in Computers from a recognized/ registered institution.
- iv) Hindi/Sanskrit upto Matric Standard.
- v) Three years experience as Assistant Supervisor (CSSD) in a minimum 300 bedded hospital.  
**Age: 17-40 years**

**6. Dialysis Technician 04 (GC-03, PH-01)**

**Pay Band : Rs.5200-20200+2800 Grade Pay**

**Essential Qualification:-**

- i) 10+2 with Science.
- ii) Diploma in Dialysis Technology from recognized institute.
- iii) Matric with Hindi or Sanskrit.

**Experience:-**

**One year experience from Government Hospital or Public Sector Hospital or Hospital on the panel of the Government with well equipped dialysis unit.**

**Note:-**

**If the candidates of Diploma in Dialysis Technology are not available then the certificate course in Dialysis Technology will be considered.**

**Age: 18 to 40 years**

**7. Sterilization Technician (CSSD) -01 (SC)**

**Pay Band : Rs.5200-20200+2400 Grade Pay**

**Essential Qualification:-**

- i) Matric pass with Hindi.
- ii) Diploma in Theatre Technician ;  
OR  
Five years experience of working with Autoclave in Central Sterilization Deptt or Operation Theatre of a teaching hospital;
- iii) Knowledge of Hindi/ Sanskrit upto Matric Standard.

**Age: 17-40 Years.**

**8. Mechanic - 01 (EBPG)**

**Pay Band: - Rs. 9300-34800+3200 Grade Pay**

**Essential Qualification:-**

- i) Matric Pass with Hindi/Sanskrit
- ii) Diploma from ITI in the trade of Instrument Mechanic.

**Age: 17-40 Years.**

**9. Boiler Mechanic(CSSD) -01 (SC)**

**Pay Band: - Rs.9300-34800+3200 Grade Pay**

**Essential Qualification:-**

- i.) Diploma in Mechanical Engineering;  
OR  
Boiler Proficiency Certificate
- ii) Knowledge of Hindi/ Sanskrit upto Matric standard.
- iii) One year experience in Maintenance of Boiler in a factory or a Medical Institute  
OR  
Five years experience as Boiler Attendant;

**Age: 17-40 Years.**

**10. Autoclave Mechanic -01 (GC)**

**Pay Band: Rs. 5200-20200+2400 Grade Pay**

**Essential Qualification:-**

- i.) Matric pass.
- ii.) Certificate in Welder or Mechanic Trade from ITI
- iii.) Knowledge of Hindi/ Sanskrit upto Matric standard.

**Age 17 to 40 years**

**11. Painter -01 (GC)**

**Pay Band – 5200-20200+1900 Grade Pay.**

**Essential Qualification:-**

- i) Matric Pass with Hind/ Sanskrit.
- ii) Trade Certificate/ Diploma Course from ITI in Painting (General).

**Age: - 17-40 Years**

**12. Driver – 02 (EBPG-01, BC-A-ESM-01)**

**Pay Band – 5200-20200+2400 Grade Pay**

**Essential Qualification:-**

- i.) Matric pass with Hindi/ Sanskrit
- ii.) Heavy Transport Vehicle Driving Licence or Light Transport Vehicle Driving Licence
- iii.) Two years experience of driving a heavy transport vehicle or light transport vehicle.

**Age: 18-40 years**

**13. Caneman – 01 (GC)**

**Pay Band – 5200-20200+1900 Grade Pay**

**Essential Qualification**

- i.) Matric Pass
- ii.) Any recognized blind school certificate in Caneman
- iii.) Knowledge of Hindi upto Matric Standard

**Age: - 17-40 Years**

**14. Lab. Attendant 31 (GC-07, GC-ESM-03, SBC-03, EBPG-03, SC-05, BC-A-04, BC-B-03, BC-A-ESM-01, BC-B-ESM-01, SC-ESM-01)**

**Pay Band: Rs.5200-20200+1900 Grade Pay**

**Essential Qualification**

- i.) Matric/ 10<sup>th</sup> of 10+2 system with Hindi/ Sanskrit & Science as essential subject from a recognized Board.
- ii.) Diploma in Medical Laboratory Technology of 2 years duration from Institution recognized by Haryana Government or AICTE

**Age: - 17-40 Years**

**Note :- The post of Lab. Attendant advertised vide Advt. No. 1/2006 and 1/2008 followed by a corrigendum published in 'Dainik Jagran' dated 08-02-11 & in Hindustan Times dated 09-02-11 is hereby withdrawn on administrative grounds.**

**15. Boiler Attendant (CSSD)-01(GC)**

**Pay Band : Rs.5200-20200+2400 Grade Pay**

**Essential Qualification:-**

- i) Matric pass.
- ii) Boiler proficiency certificate under Boiler Act.
- iii) Knowledge of Hindi/ Sanskrit upto Matric standard.

**Age: - 17-40 Years**

**16. Computer Operator- 01 (BC-B)  
Pay Scale- 9300-34800+3200 Grade Pay**

**Essential Qualification:**

- i.) Graduation from a recognized university.
- ii.) 'O' level course or 2 years Diploma in Computers securing atleast 50% marks from a recognized institute/university/Govt. of Haryana.
- iii.) Knowledge of Hindi/Sanskrit upto Matric Standard.

**Experience:-**

- 3 years work experience as Data Entry Operator/Computer Operator in Public Sector/University/Company (Public Ltd.). Preference will be given to the candidates possessing higher qualification.

**Age:-18-40 year**

**17. Clerk : 29 (GC-08, SC-03, BC-A-03, BC-B- 02, SBC-03, EBPG-03, SC-ESM-01, BC-A-ESM-01, BC-B-ESM-01, PH-01, GC-ESM-02, SC-Sports-01,  
Pay Scale: Rs. 5200-20200+1900 Grade Pay.**

**Qualification:-**

- (i) Graduate from a recognized University (For Ex-Serviceman having pensionable service and 1<sup>st</sup> Class army certificate OR having Graduation Certificate issued by the competent authority of Defence Services)
- (ii) Candidate will be required to qualify a speed test at 9000 key depressions in English or 7500 key depressions in Hindi per hour.
- (iii) Knowledge of Hindi/ Sanskrit upto Matric Standard.

**Age: 18-40 years.**

**Note :-** The candidate shall have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the probation period of two years extendable by one year. The candidate appointed against the post of Clerk in the Group-C shall not be entitled to earn any increment in his/her pay scale till he/ she qualifies the said test failing which the services of such employees shall be dispensed with.

**18. Steno typist-13 (GC-02, SBC-01, EBPG-01, GC-ESM-01, SC-01, SC-ESM-02, BC-A-02, BC-A-ESM-01, BC-B-01, BC-B-ESM-01)  
Pay Scale: Rs. 5200-20200+1900 Grade Pay+100 Spl. Pay**

**Qualification:**

- (i) Graduate from a recognized University with 80 w.p.m. speed in English Shorthand and ability to transcribe it at the speed of 15 w.p.m. 8% mistakes are permissible.
- (ii) Candidate will be required to qualify a speed test at 9000 key depressions in English or 7500 key depressions in Hindi per hour.
- (iii) Knowledge of Hindi/Sanskrit upto Matric Standard.

**Age: 18-40 years**

**Note :-** The candidate shall have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the probation period of two years extendable by one year. The candidate appointed against the post of Steno Typist in the Group-C shall not be entitled to earn any increment in his/her pay scale till he/ she qualifies the said test failing which the services of such employees shall be dispensed with.

19. Staff Nurse-161 (GC-40, SBC-14, SC-22, BC-A-16, BC-B-10, EBPB-15, SC (ESM)- 07, BC-A(ESM)-08, BC-B(ESM)-08 GC(ESM)-10, SC(SPORTS)-01, BC-A/BC-B(SPORTS)-01 GC(SPORTS)-01, PH-08(GC-2,SC-2,BC-A-2 &BC-B-2)

Pay Scale: Rs. 9300-34800 + 4200 Grade Pay + allowances as sanctioned by the University from time to time

**Qualification:**

- (i) Matriculation OR its equivalent from a recognized University/Board with Hindi /Sanskrit as a compulsory subject.
- (ii) Certificate in General Nursing and midwifery from a recognized institution OR equivalent qualification from an institution recognized by the Indian Nursing Council.

OR

- (iii) Any recognized higher qualification (B.Sc/M.Sc. Nursing)  
Should be registered A –Grade Nurse and midwife with Haryana Nurses Registration Council.

**Age: 18-40 years**

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