



**National Aluminium Company Limited**  
(A Government of India Enterprise)  
M & R Complex, Damanjodi, Dist: Koraput-763008 (Orissa)  
INVITES APPLICATION FOR THE FOLLOWING POSTS

**1. NURSE GR.III-P0 - (FEMALE) - 02 Posts (One post reserved for Schedule Caste)**

The candidate should have passed Matric/Higher Secondary/10+2 (Science) with General Nursing and Midwifery training(3years)or Diploma/ B.Sc in Nursing from a Government college /recognized institution approved by Indian Medical Council, valid Registration in Nursing Council of India/State Nursing Council and should have one year in line post qualification experience. Training period shall not be considered as experience. The candidate will have to attend the indoor patients, emergency cases, labour rooms, isolation wards, injection room, health camps, first-aid center and occupational health centers etc and she has to assist the Surgeon in Operation Theatre (OT).

**2. LABORATORY TECHNICIAN GR. III - 02 POSTS – (One post reserved for Schedule Caste)**

The candidate should have passed Matric/Higher Secondary//10+2 (Science) with Diploma of minimum 02 years duration in Laboratory Technician from a Government College/recognized institution and should have one year relevant post qualification experience in Govt./PSU/ reputed Private Hospitals. Training period shall not be considered as experience. He/She is required to do the routine works in clinical laboratory including Hematology, Clinical Pathology, Histopathology, Cytology, Microbiology, Biochemistry and Blood Bank works and draw blood for investigations, prepare necessary slides and should have proper knowledge for storage of the specimens and tissues.

**3. PHARMACIST Gr. III – 04 POSTS (One post reserved for Schedule Tribe and one post reserved for Other Backward Class)**

The candidate should have passed Matric/Higher Secondary/10+2 (Science) with recognized Diploma in Pharmacy. Must be registered under Pharmacy Council Act, and should have two years post qualification experience. He/She is required to assist in operation theatre & ICU activities, look after the sterilizing works of O.T independently, handle the Casualty / First Aid Centre / Dispensary, documentation of hospital records, accompany the serious patients to the referral hospitals and to attend shift duties at First Aid Center/Hospital..

**Maximum Age Limit & Emoluments:**

Maximum 35 years for GEN category, 38 years for OBC category, 40 years for SC & ST category, 45 years for PH-GEN category, 48 years for PH-OBC, 50 years for PH-ST & PH - SC category as on 1<sup>st</sup> February 2014 after relaxation. Relaxation in age to Ex-service men is as per Govt. guideline.

**Pay & allowances:** Pay scale 11700-3%-27500/- plus other allowances as applicable to the grade from time to time.

**Land Affected Persons:** whose land has been acquired for Nalco project and possess the relevant certificate issued by the Land Acquisition Authorities of State Govt. in the name of self or in the name of parents or grandparents and **NONE OF HIS/HER FAMILY MEMBERS IS EMPLOYED IN NALCO AGAINST THE LAND ACQUIRED** can be considered eligible provided he/she possesses the requisite qualification and experience as prescribed above and his/her age is 40 years maximum as on 1<sup>st</sup> February 2014.(Reservation for PWD-VH/HH/OH with minimum 40% disability & for Ex-Servicemen as against horizontal reservation and is as per Govt. guidelines).

**GENERAL:**

(1) The applicants should be Indian nationals. (2) The posts also carry other benefits/facilities as per the rules of the Company. (3) Candidates serving in Govt. /Semi Govt. /Public Sector Undertaking should apply through proper channel. (4) SC/ST/PWD candidates called for interview will be paid second class return Rail/bus fare by the shortest route subject to the condition that the place of stay is 30 Kms or more from Damanjodi, Dist: Koraput (Odisha).(5) Candidates in PWD category are required to produce Disability certificate issued by the Competent Authority. (6) Candidates who have represented State/Nation in games and sports will be given preference, if otherwise found suitable. (7) Candidates should have valid Employment Exchange Registration Number (8) Number of vacancies is likely to vary. NALCO reserves the right to raise the eligibility criteria to restrict the number of candidates to be called for test/interview and also fill up all the posts or alter the number of posts or even to cancel the whole process of recruitment without assigning any reason. (9) The Land affected candidates are required to submit all supporting documents including land documents, Legal Heirs certificate issued by Govt. Authority, Declaration showing nominee particulars & relationship between the candidate and Land Oustee, by the candidate on Non Judicial Stamp Paper of Rs.25/- as per the prescribed format, failing which their candidature will not be considered under the land affected category. On the other hand, if the documents submitted or the declaration made or the information furnished by the candidate are found to be false or incorrect at any point of time or suppression of any fact, his/her services will be terminated forthwith without any notice or assigning any reason thereof.

**HOW TO APPLY:**

Application should be submitted in the prescribed format(given below)on plain paper in A4 size enclosing 05 recent passport size photographs stating (1) Advt. No. (2) Name of the post (3) Name of the applicant (in block capital letters) (4) Father's name (5) Date of Birth and age as on 1<sup>st</sup> February 2014. (6) Religion (7) Present Postal Address for communication (8) Permanent Address (9) Telephone Number/ Mobile Phone No. (10) e-mail address if any

**10) Academic / Professional qualification in the following Performa.**

Exam passed	Institution/ University	Year of Passing	Class/ Division	Main Subjects	% of Marks

**(11) Whether Undergone any specialized training, if so, the details:**

Name of the Factory/ Organization	Period of training		Name of the training	Month and year of passing	Remarks
	From	To			

**12) Details of past and present experience with reference to job specification specified in the advertisement:**

Name of the organization	Period of service		Designation	Nature of duties	Total salary (Per month) drawn	Reason of leaving
	From	To				

(13) Whether SC/ST/OBC/PWD/Ex-serviceman (Attach copy of certificates from competent Authority in prescribed format (14) Type of Disability and % of Disability (15) Whether belong to Land Affected Category (attach all relevant documents as per General Condition No. 9 (16) Employment Exchange Registration No. \_\_\_\_\_, valid up to

\_\_\_\_\_, Name of the Employment Exchange \_\_\_\_\_ (17) Demand Draft No. \_\_\_\_\_ & date \_\_\_\_\_ (19) Declaration stating that the information submitted above are true/correct and based on documents and at any stage of recruitment it is found that information submitted by me is false or not correct my candidature will be liable to be cancelled (20) Signature of the applicant with date.

Application should be sent only through registered/speed post in the above Performa along with ATTESTED COPIES of certificates in support of age, qualification(Academic & Professional), Training,Experience,Caste,discharge certificate in case of Ex-Serviceman, except candidates belonging to Land Affected Persons as stipulated in the general conditions and Demand Draft for Rs.50/- drawn in favour of National Aluminium Company Limited,payble at Damanjodi (not applicable for SC/ST/PWD/EX.SM) to the Assistant General Manager(HRD)-Rectt,National Aluminium Company Limited, Mines and Refinery Complex,Damanjodi-763008, so as to reach by 04.03.2014. Any application, which is incomplete or received after 04.03.2014, will not be entertained. Nalco does not take any responsibility for postal delay, if any.

NB: Name of the post should be super- scribed on the envelope. The application should be made exactly as per the above format and canvassing in any manner would disqualify the candidate.

#### DECLARATION

(Only for Land Affected Persons)  
(Non-Judicial Stamp Paper of Rs.25/-)

I Sri/Ms..... Son/Daughter of.....

Village..... Po..... PS.....

Dist..... hereby declare:

1 That our land measuring .....decimal in following plot/Khata /Mauza which stands in my name or in the name of my Father/ Mother/Grand Father/ Grand Mother namely such as ..... have been acquired by NALCO for its project. All supporting papers/ documents to this effect are submitted herewith for kind reference.

Area	Khata No.	Plot no.	Mauza	Village	Stand in the name of	Award No. & Date

2 That against the said land none of our family members are employed in NALCO till date.

3 That the information furnished above is true and correct. If the information furnished or documents submitted by me are found to be false/ incorrect at any point of time my training/ service will be terminated by NALCO without assigning any reason.

(Signature of the Applicant)

I/ We hereby nominate Sri/Ms ..... Son/Daughter/ wife of

..... Village..... Po..... PS.....

Dist..... to consider his/her candidature for the post I/We also declare that against the said land none of our family member is employed in NALCO till date.

Counter signature of the Land Affected Person  
(In case of death the Legal Heirs should sign  
with Legal Heirs Certificate)

Name .....

Place .....

Date .....

Advt.No: 01/2014