



Kerala Institute of Local Administration (KILA)
Mulamkunnathukavu P.O
Thrissur- 680 581

Call for Applications

Kerala Institute of Local Administration (KILA), Thrissur has to set up a Programme Management Unit as part of Rajiv Gandhi Panchayat Sashaktikaran Abhiyan (RGPSA), Ministry of Panchayati Raj, Govt.of India. Applications are invited for the post of I. Assistant Professors and II. Training Associates on contract basis for period of one year.

I. Assistant Professors

The qualification for the posts of Assistant Professors is as prescribed by UGC. The discipline and number of vacancies are specified below:

Sociology - 1
Gender Studies - 1

Desired Qualification

The eligibility criteria for all posts are as prescribed by University Grants Commission. The applicant should have Post Graduate degree in concerned discipline with minimum of 55% Marks and should have qualified UGC/NET conducted by UGC in the concerned Subject. The name of the post and discipline prescribed for each post is given below:

Sl. No	Name of the Post	No. of Posts	Discipline
1	Assistant Professor -Social Development	One	Sociology
2	Assistant Professor –Gender	One	Gender Studies

In addition to the above, the candidate should have a minimum of two years of training and research experience in the area of local governance. He/she should have good knowledge of the planning process in local governments. Ph.D in relevant Subject is desirable.

Required competencies, skills, and experience:

The major task of Assistant Professor is to design and implement capacity building programmes to PRI functionaries on various aspects of local governance. He/She should design and implement programmes so as to empower the PRIs to carry out their responsibilities . The Assistant Professor should have the following competency:

- Good knowledge in various development sectors of local governments, specifically on the concerned sector.
- Good training skills
- Good and demonstrated capacity for training administration
- Ability to work in a team
- Good interpersonal and communications skills
- Good reporting skills in English & Malayalam
- Good research and computer skills

Other terms and conditions

Age between 25-45. The appointment is on contract basis for a period of one year with a consolidated pay of Rs.40, 000 per month. The contract will be renewed every year, if necessary, based on performance reviews and extension of RGPSA programme.

II. Training Associates

The qualification for the posts of Training Associates is Post Graduate degree. The discipline and number of vacancies are specified below:

MBA (HR Specialisation) - 1

Master of Social Work (Community Development Specialisation) - 1

Desired Qualification

The applicant should have Post Graduate degree in concerned discipline with minimum of 55% Marks. The name of the post and discipline prescribed for each post is given Below:

Sl. No	Name of the Post	No. of Posts	Discipline
1	Training Associate	One	MBA (HR Specialisation)
2	Training Associate	One	Master of Social Work

In addition to the above, the candidates should have a minimum of one year training and research experience in the area of local governance. He/she should have good knowledge of the planning process in local governments. Attendance in certified courses in Training Skills organised by DoPT or other Government/ approved agencies is desirable.

Required competencies, skills, and experience:

The major task of Training Associates is to assist designing and conducting training programmes, research and assessment studies on various aspects of local governance. He/She will also be responsible for co-ordinating training programmes, organize field studies and prepare training reports. The Training Associates should have the following competency:

- Good knowledge in local governance system of Kerala
- Good training skills
- Good and demonstrated capacity for training administration
- Ability to work in a team
- Good interpersonal and communications skills
- Good reporting skills in English & Malayalam
- Good research and computer skills

Other terms and conditions

Age between 25-45. The appointment is on contract basis for a period of one year with a consolidated pay of Rs.20, 000 per month. The contract will be renewed every year, if necessary, based on performance reviews and extension of RGPSA programme.

How to Apply

Application along with detailed Curriculum Vitae may be sent by Registered Post to Director, Kerala Institute of Local Administration (KILA), Mulamkunnathukavu P.O, Thrissur- 680 581 along with self attested copies of all supporting documents/testimonials before 5 pm on 31st January, 2014. Super scribe “Application for the post of Assistant Professor or Training Associate” on the envelope. Short listed candidates only will be invited for test/interview.



DIRECTOR

18.01.2014