|  |
| --- |
| **;wtsoh,u fyfeVsM**  **UJVN Limited**  (An Uttarakhand Govt. Enterprise)  “Ujjwal”, Maharani Bagh,  GMS Road, Dehradun – 248 006 |

**Invites**

**Applications for the Industrial/Practical Training as Cost & Management Trainees** **from ICAI (Intermediate Pass Students).**

Applications are invited for one year Industrial/Practical training as Cost & Management Trainees under the provisions of ICAI on a consolidated stipend of Rs. 8,000/- per month. The detailed terms & conditions of training can be referred on UJVN Limited’s website www.ujvnl.com under HR/Recruitment heading.

The interested candidates are required to forward their application in the prescribed format as available at above website through ICAI Head Office/Regional Office/Local Chapter alongwith attested copies of educational qualifications/testimonials to the following address latest by **31st December, 2013.**

Executive Director (HR)

UJVN Ltd.,

Yamuna Bhawan, Yamuna Colony,

Dehradun – 248 001

**Annexure – “A”**

**TERMS & CONDITIONS**

1. The training will be initially for a period of one year (extendable upto 3 years).
2. The Trainees will be referred as Cost & Management Trainees. The engagement as Trainee is meant for training purpose and not to be treated an appointment on regular rolls of UJVN Limited. The candidates thus engaged have no right of benefits as applicable to employees of regular employement or absorption during or after such engagement.
3. A Stipend of 8,000/- (Consolidated) (Rupees Eight thousand only) per month will be paid to the trainees during the period of such Training.
4. The trainees will observe normal Office Timings and will be entitled to weekly off and Holidays as applicable to UJVN Limited employees.
5. In case they are required to attend the office on holidays/weekly offs/beyond office hours due to office exigencies, they will not be entitled to any compensation, whether monetary or otherwise in lieu thereof.
6. Trainee will be entitled for one day’s leave with pay (stipend) per month.
7. For any tours undertaken during the period of training, Trainee shall be governed by UJVN Limited TA rules as applicable to the officers in the Grade Pay of Rs. 5400/-.
8. No Boarding, Lodging and conveyance will be provided during the period of Industrial Training.
9. The Trainee will have to make own arrangements for accommodation.
10. Trainees will be expected to observe punctuality and discipline in the office during the training period.
11. UJVN Limited will not entertain any claim regarding any injury/accident, theft and other natural calamity inflicted to in the course of training.

**UJVN Limited**

Candidate’s self attested photograph

4.5CmX3.5Cm

(An Uttarakhand Govt. Enterprise)

**APPLICATION FOR INDUSTRIAL/PRACTICAL TRAINING AS**

**COST & MANAGEMENT TRAINEE**

Note: Please submit details in Capital letters only)

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |

1 Name of candidate

(in Capital Letters)

(Leave one Blank Space)

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |

2 Father´s/Husband´s

Name

3 Date of birth & age as on Date of birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

01-01-2014 \_\_\_\_\_\_Years \_\_\_\_\_\_\_ Months \_\_\_\_\_\_\_Days

4 Gender (Please tick) : 1-Male 2-Female

5 Permanent Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PIN\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6 Correspondence Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_PIN\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7 Phone No with STD Code Office\_\_\_\_\_\_\_\_\_\_\_\_\_Residence \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8 Category: (Gen./SC/ST/OBC) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(In case of SC/ST/OBC, please submit a copy of Caste Certificate issued

from the competent authority of State of Uttarakhand).

9. Details of Educational Qualifications from High School (Matriculation) onwards:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. No | Examination passed | Year of passing | Institute/  Board /  University | Main subjects | Total Aggre-  gate %  of marks/  Division | Remarks, if any |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

10. Details of Experience, if any: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12. Computer Proficiency, if any: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

13. Any other Information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Declaration

I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ solemnly declare that the particulars furnished above are correct to the best of my knowledge and belief. I understand that in the event of any of the particular of information given herein being found false or incorrect, my application is liable to be rejected or cancelled and in the event of any wrong statement/discrepancy in the particulars being detected at any stage even after my engagement, my training is liable to be terminated without any notice.

Date:

Place:

Signature of the candidate