

**RECRUITMENT OF CONTRACT INVESTIGATORS FOR A PERIOD OF SEVEN
MONTHS IN LABOUR BUREAU, MINISTRY OF LABOUR & EMPLOYMENT,
GOVERNMENT OF INDIA**

Applications are invited from eligible Indian Citizens for recruitment of approximately (As per Annexure) **Contract Investigators** under **4th Round of Employment-Unemployment Survey** in Labour Bureau in the State/U.T. of (As per Annexure) The selected Contract Investigators will be put on the job of data collection in large scale sample surveys involving strenuous visits to rural and urban areas at National level.

A. Eligibility

Indian Citizens above the age of 21 years as on 01-07-2013. Reservation in respect of SC/ST/OBC will be applicable as per the Government rules in vogue. Candidates holding Bachelors degree with Statistics/Economics/Mathematics as one of the subjects or Graduate in Commerce or MBA in any discipline and having fluency in the local language are eligible. Retired Persons from State Government/Govt. of India from similar posts in Grade Pay of Rs. 4200/- and above having at least 03 years experience in the field of data collection work and who are below 65 years of age and fit to travel can also apply for these posts. Experience in the conduct of survey and data collection work alongwith knowledge of Computer application is desirable.

B. Job Requirement

Contract Investigators will be expected to carry out data collection work relating to the Employment-Unemployment Survey in both Rural and Urban areas in different districts of the (As per Annexure) State/U.T. which includes visit to the households.

C. Remuneration

Contract Investigators will be paid a fixed consolidated salary of Rs.15000/- p.m. towards remuneration. Besides consolidated salary, TA/DA would be paid in addition when deputed for field duties.

D. How to apply

The candidates may apply by post (preferably Speed Post) and the completed application in the prescribed format, given below, should reach to the office of Director General, Labour Bureau, Ministry of Labour & Employment, Government of India, SCO:28-31, Sector – 17 A, Chandigarh within 10 days of the publication of this advertisement super-scribed as **“Application for the post of Contract Investigator in Labour Bureau, Chandigarh.”** The candidates are advised to apply only for one

State/U.T. Multiple applications for different States/U.Ts are liable to be summarily rejected.

E. Documents to be furnished at the Time of Interview

The following documents shall be furnished by only those candidates who are called for interview.

- 1. Two copies of the recent passport size photograph.**
- 2. Documents in favour of SC/ST/OBC if applicable.**
- 3. Attested copies of the certificates in support of age and qualification.**
- 4. Attested copies of the 'Experience Certificate'.**

F. Selection Procedure

On the basis of the information furnished by the applicants, short listing would be done and shortlisted candidates would be called for personal interviews. The venue, date and time of the interview shall be intimated to the shortlisted candidates through Speed Post. The list of shortlisted candidates shall also be put up on the website of Labour Bureau at www.labourbureau.gov.in for the information of the applicants. Candidates are advised to furnish their e-mail addresses, telephone nos. and mobile nos. while applying for these posts.

Head of Office

Application format for appointment of Contract Investigators in Labour Bureau

1. Name: _____
2. Father's/Husband's Name: _____
3. Sex (Male/Female): _____
4. Date of Birth: _____ Age as on 01-07-2013 _____
5. Domicile: _____
6. Nationality: _____
7. Whether SC/ST/OBC/OTHERS (enclose copy) : _____
8. Mailing address (with Tel./Mob. No. and E-mail address): _____

9. Permanent Address: _____

Paste here recent
passport size
photograph

10. Educational Qualification (starting from Matriculation onwards):

Sl. No.	Qualifications	Subject	Board/University/ Institute	Year of Passing	% Division/ Marks obtained

** where grades are allotted, the % of marks be calculated & indicated accordingly.*

11. Work Experience:

S. No.	Organization/Institute	Period		Nature of work	Remarks
		From	To		

12. Whether Retired from Central/State/U.T. Governments (Yes/No): _____.
13. Whether worked earlier in any scheme of Labour Bureau (Yes/No): _____.

Undertaking

I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled. Further I also declare that I have never been convicted by any court of Law. I also undertake to sign the terms of contract if selected for appointment as Investigator on contract basis before joining my duties.

Date _____

(Signature of the candidate)

Annexure-I**Requirement of Contract Investigators to be recruited by Labour Bureau**

Sl. No.	Name of the State/ UTs	Tentative Requirement of Investigators
1.	Punjab	17
2.	Chandigarh	2
3.	Haryana	15
4.	Delhi	12
5.	Rajasthan	32
6.	Gujarat	31
7.	Daman & Diu	1
8.	Dadra & Nagar Haveli	1
9.	Maharashtra	54
10.	Arunachal Pradesh	6
11.	West Bengal	42
12.	Orissa	22
13.	Uttar Pradesh	90
14.	Jharkhand	15
15.	Bihar	45
	Total	385

RECRUITMENT OF SUPERVISORS ON CONTRACT BASIS FOR A PERIOD OF EIGHT MONTHS IN LABOUR BUREAU, MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Applications are invited from eligible Indian Citizens for recruitment of 120 Supervisors on Contract basis under **4th Round of Employment-Unemployment Survey** in Labour Bureau offices located at (Chandigarh – 65, Kanpur – 15, Kolkatta – 15, Ahmedabad – 15, Mumbai – 05, Guwahati – 05). The selected Supervisors will be put on the job of Supervision of the field work in large scale sample surveys involving strenuous visits to rural/urban area of different States/UTs besides attending to the scrutiny of the filled in schedules of data collection at the Headquarters office at Chandigarh as well as the Regional Offices of Labour Bureau Kolkatta, Kanpur, Ahmedabad and Sub-Regional Office, Mumbai in large scale sample surveys involving strenuous visits to rural and urban areas at National level.

A. Eligibility

Indian Citizens above the age of 21 years as on 01-07-2013. Reservation in respect of SC/ST/OBC will be applicable as per the Government rules in vogue.

B. Essential Qualifications

- i) Candidates holding Masters degree with Statistics/Economics/Mathematics/Finance as one of the subjects or Graduate in Commerce or MBA in any discipline and having fluency in the local language are eligible.
- ii) Retired Persons from State Government/Govt. of India from similar posts in Grade Pay of Rs. 4600/- and above having at least 05 years experience in the required position and who are below 65 years of age and fit to travel can also apply for these posts.
- iii) Minimum 02 years Experience in the field of Data Collection, Socio Economic Surveys, Marketing, Academics, Computer/IT or in any other related discipline under any Government or Private Organisations of repute. Knowledge of Computer application is desirable.

C. Job Requirement

Supervisors (on Contract) will be put on the job for data checking, co-ordination with 21 States/U.Ts in all districts and overall supervision of the field work relating to the large scale Employment-Unemployment sample surveys to be conducted in the rural/urban area in different districts of the States/U.Ts besides attending to the scrutiny of the filled in schedules of data collection received from the Contract Investigators at the Headquarters Office as well as the Regional Offices of Labour Bureau.

D. Remuneration

Supervisors (on Contract) will be paid a fixed consolidated salary of Rs.16000/- p.m. towards remuneration. Besides consolidated salary, TA/DA would be paid in addition when deputed for field duties.

E. How to apply

The candidates may apply by post (preferably Speed Post) and the completed application in the prescribed format should reach to the office of Director General, Labour Bureau, Ministry of Labour & Employment, Government of India, SCO:28-31, Sector – 17 A, Chandigarh within 10 days of the publication of this advertisement super-scribed as **“Application for the post of Supervisor (On Contract) in Labour Bureau, Chandigarh”**. The candidates are advised to apply only for one Centre. Multiple applications for different Centres are liable to be summarily rejected.

F. Documents to be furnished at the Time of Interview

The following documents shall be furnished by only those candidates who are called for interview.

- 1. Two copies of the recent passport size photograph.**
- 2. Documents in favour of SC/ST/OBC if applicable.**
- 3. Attested copies of the certificates in support of age and qualification.**
- 4. Attested copies of the ‘Experience Certificate’.**

F. Selection Procedure

On the basis of the information furnished by the applicants, short listing would be done and shortlisted candidates would be called for personal interviews. The venue, date and time of the interview shall be intimated to the shortlisted candidates through Speed Post. The list of shortlisted candidates shall also be put up on the website of Labour Bureau at www.labourbureau.gov.in for the information of the applicants. Candidates are advised to furnish their e-mail addresses, telephone nos. and mobile nos. while applying for these posts.

Head of Office

Application format for appointment of Supervisors (on Contract) in Labour Bureau

1. Name: _____
2. Father's/Husband's Name: _____
3. Sex (Male/Female): _____
4. Date of Birth: _____ Age as on 01-07-2013 _____
5. Domicile: _____
6. Nationality: _____
7. Whether SC/ST/OBC/Others (enclose copy) : _____
8. Mailing address (with Tel./Mob. No. and E-mail address): _____

9. Permanent Address: _____

Paste here recent
passport size
photograph

10. Educational Qualification (Starting from Matriculation onwards):

S. No.	Qualifications	Subject	Board/University/ Institute	Year of Passing	% Division/ Marks obtained

** where grades are allotted, the % of marks be calculated & indicated accordingly.*

11. Work Experience:

S. No.	Organization/Institute	Period		Nature of work	Remarks
		From	To		

12. Whether Retired from Central/State/U.T. Governments (Yes/No): _____.
13. Whether worked earlier in any scheme of Labour Bureau (Yes/No): _____.

Undertaking

I hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled. Further I also declare that I have never been convicted by any court of Law. I also undertake to sign the terms of contract if selected for appointment as Investigator on contract basis before joining my duties.

Date _____

(Signature of the candidate)