



**CENTRAL RAILSIDE
WAREHOUSE COMPANY LIMITED**
(A Government of India Enterprise)

An ISO 9001:2008 certified Co.

Ground Floor, Pragati Maidan Metro station, New Delhi-110001

Central Railside Warehouse Company Ltd., a Govt. of India, profit making Enterprise, engaged in planning, development, promotion, acquisition and operation of Warehousing Complexes/Terminals/Multimodal Logistics Hubs. Growing at an average rate of 25% annually, the Company promotes and provides rail based seamless supply chain management systems. It also carries the business of Multimodal transport operations and aggregation/disaggregation of cargo both for domestic/impex movement in India and abroad, providing state-of-the art warehousing facilities, competitive modes of handling and transportation facilities of Cargo, invites applications for the post of **Secretarial Assistants** from Indian Nationals, who fulfill the prescribed qualification, experience and age etc. as indicated below:

DETAILS OF POST & VACANCIES:

Name of the post	Scale of Pay (in Rs.)	Maximum Age Limit (in years) as on 31.12.2013	SC	ST	OBC	PWD/ PH	UR	Total
Secretarial Assistant	12600-32500 (IDA)	38	-	-	01	-	05	06

* Age relaxation and reservation for SC/ST/OBC/PH as per Government Guidelines

QUALIFICATION AND EXPERIENCE as on 31.12.2013

Educational Qualification	Skills	Experience	Mode of Recruitment
A graduate degree from a Govt. recognized university and one year Diploma in secretarial practice or Office Management.	English short hand speed 100 w.p.m. and English typing speed 40 w.p.m.	8 years experience in Govt/Private organization of repute.	Skill test and Interview

NOTE:

- 1) Application can be submitted by a candidate only once.
- 2) If the qualification possessed by the candidate is equivalent, then the equivalency certificate by the relevant authority must be enclosed.
- 3) Only Indian Nationals need to apply
- 4) The post carries IDA pattern pay scales and usual allowances. The scale carries DA on percentage basis. Gross emoluments would vary depending upon place of posting.
- 5) Employees of the Central/State Govt./ Public Sector Undertakings should apply through proper channel or attach "**No Objection Certificate (NOC)**" from present employer along with other essential enclosures.

RESERVATION AND RELAXATIONS

1. The prescribed qualifications, experience and the age limit shall be reckoned as on **31.12.2013** The upper age is relaxable for different categories as under:
 - a. Upto a maximum of 5 years for SC/ST candidates.

- b. Upto a maximum of 3 years for candidates belonging to OBC (Non-Creamy Layer).
 - c. Upto a maximum of 10 years if the candidate is a physically handicapped person.
 - d. For candidates belonging to SC/ST who are physically handicapped, the maximum age relaxation is 15 years.
 - e. For candidates belonging to OBC who are physically handicapped, the maximum age relaxation is 13 years.
2. Candidates for different categories will be required to produce the requisite certificate, in the prescribed format of Government of India, from a competent authority issued in the current year, at the time of submitting the application.
 3. **The OBC candidates who comes under 'Creamy Layer' are not entitled for OBC relaxation and they will be treated in the category of 'General'.**
 4. **Concession for J&K Candidates:** Upper age limit is relaxable by 5 years for the candidates who had ordinarily been domiciled in the Kashmir Division in the State of Jammu and Kashmir during the period 01-01-1980 to 31-12-1989. Any applicant intending to avail the relaxation under this Category shall have to submit a certificate from the District Magistrate in Kashmir Division within whose jurisdiction she/he had ordinarily resided or any other authority designated in this behalf by the Govt. of Jammu & Kashmir to the effect that she/he had ordinarily been domiciled in the Kashmir Division of the State of Jammu & Kashmir during the period from 01-01-1980 to 31-12-1989.
 5. The Ex-Servicemen and Commissioned Officers including Emergency Commissioned Officers (ECOs) or Short-Service Commissioned Officers (SSCOs) who have rendered at least five years military services as on 01st August, 2013 and have been released :-
 - (i) On completion of assignment (including those whose assignment is due to be completed within one year from 01st August, 2013) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency; or
 - (ii) On account of physical disability attributable to military service or on invalidment, shall be allowed maximum relaxation of five years in the upper age limit.

HOW TO APPLY:

To apply follow the steps given below:

1. Candidates belonging to General & OBC categories are required to pay a non-refundable application fees of ₹300/- (Rupees Three Hundred only) by Demand Draft drawn in favour of "Central Railside Warehouse Company Ltd", payable at New Delhi. Name of the candidate, Date of Birth and Post Applied should be neatly indicated on the reverse of the demand draft.
2. The application once made will not be allowed to be withdrawn and the fee once paid will not be refunded on any account nor would this fee be held in reserve for future exam/selection.
3. **SC, ST, PWD/PH and female candidates are exempted** from payment of above fees provided they attach a self-attested copy of SC/ST/PH/PWD certificate as applicable, issued by the Competent Authority at the time of submitting hard copy of the application form.
4. Application in prescribed performa at **Annexure: A**, complete in all respects along with the required demand draft and self-attested copies of the testimonials/documents mentioned below to the Superintending Engineer (E&A), HR Division, **Central Railside Warehouse Company Ltd.**, Ground Floor, Pragati Maidan Metro Station Building, New Delhi-110001 latest by the **date 18.02.2013**. Envelope should be superscribed "**Application for the Post 'Secretarial Assistant'**" on the top left hand corner. In respect of candidates from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K state, Lahaul & Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andman & Nicobar Islands or Lakshadweep the last date for receipt of application is **25.02.2013**.
5. The Company will not be responsible for postal delay or loss/non-delivery thereof. No correspondence in this regard will be entertained. The company will also not take responsibility to connect any certificate/remittance sent without application form. Any deviation from the prescribed format will result in rejection of the application.
6. Application can be submitted by a candidate only once and against only one of the posts, which means that a candidate can apply for any one post only. Hence you are advised to apply for the post most suitable to your Qualification, Experience, etc.

7. Candidates fulfilling the above criteria should submit **APPLICATIONS** along with all the following:
- Demand Draft as applicable excluding SC, ST, PwD /PH and female candidates.
 - Valid Email ID & mobile number valid for atleast one year.
 - Self-attested copies of testimonials/certificates. Self-attested copy of Matric / X Class certificate should also be enclosed as a proof of age.
 - Caste/Tribe Certificate (for SC/ST/OBC as applicable) & Disability certificate (in case of PwD/PH candidate) in the prescribed format issued by the Competent Authority and Ex-serviceman proof (in case of Ex-serviceman candidates).
 - All certificates/testimonials in respect of qualifications (all semester/year-wise mark sheet and Degree certificate starting from matriculation onwards).
 - Experience Certificate/documents, if any, issued by the employer in support of experience details mentioned by the candidate in application form.
 - NOC/forwarding letter from the employer in case the candidate is employed in Central/State Government/ PSU/Semi-Government organization.
 - A recent passport sized coloured photograph should be firmly pasted on the application form and should be self- attested. Without self-attested photograph, the application form will be rejected. Candidates are advised not to change their appearance till the recruitment process is complete; failure to produce the same photograph at the time of interview, may lead to disqualification.
 - Self-attested Photostat copy of certificate from the District Magistrate in Kashmir Division within whose jurisdiction she/he had ordinarily resided or any other authority designated in this behalf by the Govt. of Jammu & Kashmir to the effect that she/he had ordinarily been domiciled in the Kashmir Division of the State of Jammu & Kashmir during the period from 01-01-80 to 31- 12-89,if intending to avail the age relaxation under this category.
8. Application received after the last date and incomplete will be rejected; Management will not be responsible for any postal delay /loss of document during the transit. No correspondence in this regard will be entertained. Management will also not take responsibility to connect any certificate/remittance sent without application form. Any deviation from the prescribed format will result in rejection of the application.

SELECTION PROCESS:

- The selection process for post the post will consist of Skill Test and Interview which **will be conducted at CRWC, Corporate office, New Delhi**. The candidates will have to appear in all the phases of the recruitment process to be eligible for the selection.
- The candidates who qualify the skill test will be called for interview.
- However, the Company reserves the right to conduct a written test in the event of large number of applications for the post.

ADMIT CARD/CALL LETTER

The admit cards of Skill test, call letter for interview of the provisionally eligible/ shortlisted candidates will be uploaded on the website link www.crwc.in/career and send to the candidates through post.

GENERAL INFORMATION / INSTRUCTIONS:

- Formats prescribed for furnishing SC/ST, OBC & PWD/PH certificates are appended at Annexures B, C & D.
- The Company reserves the right to cancel any Centre and ask the candidates of that Centre to appear from another Centre. Company also reserves the right to divert candidates of any Centre to some other Centre to take the examination.
- Mere submission of application and non- fulfilling the eligibility conditions gives no right to any person for appearing in Written Test etc.
- Qualifying in the Skill test and Interview for any post without fulfilment of eligibility conditions will not confer any claim to the candidate for final selection for the post.
- Filling up of these vacancies is subject to the outcome of any litigation affecting the recruitment process.
- No correspondence will be entertained about the outcome of the application, at any stage.

- **All appointments will be subject to the Rules and Regulations of the Company in- force from time to time..**
- **After selection of candidates, the candidates may be posted anywhere in the India in the interest of the Company.**
- **No TA will be provided for the Written Test & Interview.**
- Candidates employed in Government Department/PSU/Autonomous Body shall either forward their application through proper channel or shall produce NOC from their present employer at the time of interview. In case, the application of the candidate is not forwarded through proper channel or the candidate fails to produce NOC from his/her employer at the time of interview, his/her candidature will not be considered.
- Candidature of the candidate is liable to be rejected at any stage of the recruitment process or after the recruitment or joining, if any information provided by candidate is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement.
- Candidature of the candidate is also liable to be rejected if the application form alongwith necessary documents is not received or received un-signed or without affixing self-attested passport size coloured photograph or without application fees or received after the closing date.
- Mere fulfillment of eligibility norms does not entitle a candidate to be called for the written test/interview. In the event of the number of eligible candidates being too high, the Management reserves the right to short-list the candidates by imposing the norms of merit in the basic qualification prescribed in the advertisement.
- Issue of Admit Card for the Written Test & calling for Interview does not confer any right of acceptance of candidature and should not be construed as an acknowledgment of fulfilling the eligibility criteria.
- Self-attested Photostat copies of documents for proof of age / qualifications / experience / caste etc. should be attached with the Application, without which the candidature would be rejected. Original certificates will, however, be scrutinized / verified at the time of Interview.
- At the time of the Interview, if a candidate is unable to produce all the original documents due to whatsoever reason, his candidature would be rejected. Under no circumstances additional time would be provided. Thus only those candidates are advised to apply who can produce all the relevant documents in original at the time of Interview itself.
- Any attempt to influence the Company in any manner would result in disqualification and rejection of candidature immediately. Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of Delhi Court only.
- The decision of the Company in all matters relating to the conduct of examination and preparation of merit list will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
- No person shall be eligible for appointment who has previously been dismissed or compulsorily retired from the service of the Company or from a Department of a State or the Central Government or from any Public Sector Undertaking.
- No person shall be eligible for appointment who has been convicted in a Court of law for any offence involving moral turpitude.

**APPLICATION FOR THE POST OF SECRETARIAL ASSISTANT
(Central Railside Warehouse Company Ltd)**

Affix a self
attested recent
passport size
color
photograph

1. Name of the Applicant (Block letters):-----
2. Father's Name:-----
3. Date of Birth (DD/MM/YYYY) :-----
4. Age as on-----: years-----months-----days-----

5. Category :

SC	ST	OBC	GEN
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(Tick in appropriate box)

6. **Other Category, If Applicable**
(Tick in appropriate box)
- (i) **Persons with Disabilities**
- | | |
|--------------------------|--------------------------|
| YES | NO |
| <input type="checkbox"/> | <input type="checkbox"/> |
- (ii) **Ex-Serviceman**
- | | |
|--------------------------|--------------------------|
| YES | NO |
| <input type="checkbox"/> | <input type="checkbox"/> |
- (iii) **Domiciled in J&K
between 01.01.80 & 31.12.89**

YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

7. **Details (In case of PWD)**
(Tick in appropriate box)

- (i) Type of Disability
(ii) Percentage (%) of Disability

OH	VH	HH
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

8. Nationality :
9. Religion :
10. Whether belonging to Minority community: **Yes/ No**

*** If yes, please specify the community:**

**(Muslim, Christian, Sikh, Buddhist,
Zoroastrian(Parsee))**

11. **Marital Status:**

12. **Sex:**

MALE	FEMALE
<input type="checkbox"/>	<input type="checkbox"/>

13. Address for Correspondence:-----

State-----Pin code-----

14. Permanent Address:-----

State-----Pin code-----

15. (i) Telephone (Landline) : STD CODE: Number :
(ii) Telephone (Mobile) :

16. Present Email ID-

17. Educational Qualification:-

Srl. No.	Name of Qualification	Year of passing	Name of the Board/University/ Institute	Subjects	Marks obtained (in %age)

18. Work Experience details:

Srl. No.	Name of Employer	From the date	To the date	Nature of employment	Job responsibilities	CTC per annum (Rs.)

A separate sheet may be attached giving details regarding work experience.

19. List of the Documents/ testimonials attached in support of age, category, qualification, experience etc.

- 1.
- 2.
- 3.
- 4.
- 5.

20. APPLICATION FEE DETAILS

Details of application fee paid (if applicable)

Bank Name	
Branch Name	
City	
Date	
Amount	
Demand Draft No.	

DECLARATION

I declared that all information given in this application form is true to the best of my knowledge and belief. If any of the information is found to be incorrect or distorted at any stage, I shall have no objection to cancellation of my candidature.

Date:
Place

(Name & Signature)

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Company would accept only attested photocopies of such certificates and not any other attested or true copy.

The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India.

This is to certify that Shri/Shrimati/Kumari* __son/daughter _____ of _____ of
village/town/* in District/Division *

_____ of the State/Union Territory* _____ belongs to the Caste/Tribes
_____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____ The Constitution
(Scheduled Tribes) order, 1950 _____
The Constitution (Scheduled Castes) Union Territories order, 1951 * _____ The Constitution
(Scheduled Tribes) Union Territories Order, 1951* _____

As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962
The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@ The
Constitution (Pondicherry) Scheduled Castes Order 1964@
The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @
The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@ The
Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @
The Constitution (Nagaland) Scheduled Tribes Order, 1970 @
The Constitution (Sikkim) Scheduled Castes Order 1978@ The
Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@ The
Constitution (SC) orders (Amendment) Act, 1990@
The Constitution (ST) orders (Amendment) Ordinance 1991@
The Constitution (ST) orders (Second Amendment) Act, 1991@ The Constitution (ST) orders (Amendment) Ordinance
1996
The Scheduled Caste and Scheduled Tribes Orders (Amendment) Act, 2002
The Constitution (Scheduled Caste) Orders (Amendment) Act, 2002
The Constitution (Scheduled Caste and Scheduled Tribes) Orders (Amendment) Act, 2002

%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one
State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled tribes certificate issued to
Shri/Shrimati _____ Father/Mother
_____ of Shri/Srimati/Kumari* _____ of
village/town* ___
_____ in District/Division* _____ of the State/Union Territory* _____
who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the
State/Union Territory* issued by the _____ dated _____.

_____ % 3. Shri/ Shrimati/ Kumari and /or *
his/ her family ordinarily reside(s) in village/town* _____ of _____
District/Division* _____ of the State/Union Territory of _____

Signature _____ ** Designation _____
(with seal of office)

State/Union Territory Place _____
_____ Date _____

* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the
Representation of the People Act, 1950.

** **List of authorities empowered to issue Caste/Tribe Certificates:**

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy
Commissioner/Dy. Collector/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant
Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency
Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that _____
son/ daughter of

_____ of _____ village _____
_____ District/Division _____
in the _____

_____ State _____

_____ belongs to the _____
_____ Community which is recognized as a backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary – Part I, Section I, No. 186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October, 1994.
- iii) Resolution No. 12011/7/95-BCC dated the 24th May 1995 Published in the Gazette of India extraordinary Part-I Section I No. 88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India – Extraordinary-part I, Section-I, No. 210, dated the 11th December, 1996.
- vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997. vii)
Resolution No.12011/99/94-BCC dated 11th December, 1997. viii)
Resolution No.12011/68/98-BCC dated 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated 6th December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No.270, 6th December, 1999.
- x) Resolution No.12011/36/99-BCC dated 4th April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.71 dated 4th April, 2000.
- xi) Resolution No.12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No.210 dated 21.9.2000.

xii) Resolution No.12015/9/2000-BCC dated 6th September,2001, published in the Gazette of India Extra Ordinary Part-I, Section-1, No.246 dated 6 September,2001.

- xiii) Resolution No.12011/1/2001-BCC dated 19th June,2003, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.151 dated 20th June,2003.
- xiv) Resolution No.12011/42002-BCC dated 13th January, 2004, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.9 dated 13th January, 2004.
- xv) Resolution No.12011/142004-BCC dated 12th March, 2007, published in the Gazette of India, Extra Ordinary Part-I, Section-1, No.67 dated 12th March, 2007.

Shri _____and/or his family ordinarily reside(s) in the _____
District/Division of the _____ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM No. 36012/22/93-Estt. (SCT,) dated 08.09.1993 and modified vide Govt. of India Deptt. of Personnel and Training OM No. 36033/3/2004-Estt(Res) dated 09.03.2004 & 14.10.2008

Dated: _____ District Magistrate or
Seal: _____ Deputy Commissioner etc.

Note-I(a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificate are indicated below:-

(i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate. (iii)

Revenue Officer not below the rank of Tehsildar

(iv) Sub -Divisional Officer of the area where the candidate and/or his family resides.

Note-II: The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuming that the candidate does not fall in the creamy layer

**FORMAT OF CERTIFICATE FOR PERSONS WITH DISABILITIES / PHYSICALLY HANDICAPPED
CANDIDATES**

NAME & ADDRESS OF THE INSTITUTE / HOSPITAL

Certificate No. _____ Date _____

DISABILITY CERTIFICATE

This is certified that Shri/Smt./Kum. _____
son/wife/daughter of Shri
_____ age _____ sex _____ identification mark(s)

is suffering from permanent disability of following category :-

A. Locomotor or cerebral palsy :

(i) BL-Both legs affected but not arms.

(ii) BA-Both arms affected (a) Impaired reach
(b) Weakness of grip

(iii) BLA-Both legs and both arms affected

(iv) OL-One leg affected (right or left) (a) Impaired reach
(b) Weakness of grip
(c) Ataxic

(v) OA-One arm affected (a) Impaired reach
(b) Weakness of grip
(c) Ataxic

(vi) BH-Stiff back and hips (Cannot sit or stoop)

(vii) MW-Muscular weakness and limited physical endurance.

B. Blindness or Low Vision: (i) B-Blind
(ii) PB-Partially Blind

C. Hearing Impairment: (i) D-Deaf

(ii) PD-Partially Deaf

(DELETE THE CATEGORY WHICHEVER IS NOT APPLICABLE)

1. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re- assessment of this case is not recommended/is recommended after a period of _____ years _____ months.*

2. Percentage of disability in his/her case is percent.

3. Sh./Smt./Kum. meets the following physical requirements for discharge of his /her duties:-

- | | | |
|---|--|-------|
| a | F-can perform work by manipulating with fingers. | Yes/ |
| . | PP-can perform work by pulling and pushing. | No |
| | L-can perform work by lifting. | Yes/ |
| b | KC-can perform work by kneeling and crouching. | No |
| . | | Yes/ |
| | | No |
| c | | Yes/N |
| . | | o |
| d | | |
| . | | |
| e | B-can perform work by bending. | Yes/ |
| . | S-can perform work by sitting | No |
| | ST-can perform work by standing. | Yes/ |
| f | W-can perform work by walking. | No |
| . | SE-can perform work by seeing. | Yes/ |
| | | No |
| g | | Yes/ |
| . | | No |
| | | Yes/ |
| h | | No |
| . | | |
| i | | |
| . | | |
| j | H-can perform work by hearing/speaking. | Yes/N |
| . | | o |
| | RW-can perform work by reading and writing. | Yes/N |
| k | | o |

(Dr. _____) (Dr. _____) (Dr. _____) Member, Medical Board
Member, Medical Board Chairperson, Medical Board

Countersigned by the Medical Superintendent/
CMO/Head of Hospital (with seal)

*Strike out which is not applicable.

