



MAZAGON DOCK LIMITED
(A GOVERNMENT OF INDIA UNDERTAKING)

ADVERTISEMENT REF. NO DIV-REC-NE/68/2013

Mazagon Dock Limited invites applications from eligible candidates in the category of SC, ST, OBC (Non creamy Layer), PWD(HH & OH) and UR(General) for the posts of Pipe Fitters, Fire Fighters and Engine Driver 2nd Class for appointment on Contract Basis for a maximum period of two years. The details are as follows:-

Sr.No.	Trade	GEN	OBC	SC	ST	Total
Skilled Grade-II (IDA-6)						
1	Engine Driver 2 nd Class	1	0	0	0	1
Skilled Grade-I (IDA-5)						
2	Pipe Fitter	15	6	2	2	25
Semi Skilled Grade-I (IDA-2)						
3	Fire Fighters	12	5	1	1	19
Total		28	11	3	3	45

Above posts include 1 vacancy reserved for Hearing Impaired (HH) persons in the trade of Pipe Fitter.

2. Essential Qualification / Experience :

Sr No	Category	Essential Qualification & Experience
1	Engine Driver 2nd Class	Certificate of competency (Engine Driver 2 nd Class) issued by Maharashtra Maritime Board/Mercantile Marine Dept. as per Indian Vessel Act. Knowledge of Swimming is compulsory. Minimum 2 years experience as Engine Driver 2 nd Class. Should possess knowledge of rectifying defects, overhauling and upkeep of Engine Room. OR Ex-serviceman from Indian Navy of Engineering branch having 15 years of experience and holding IInd Class Engine Driver Qualified Certificate from MMB/MMD.
2	Pipe Fitter*	Passed SSC or equivalent examination conducted by a Board recognised by the Government and the National Apprenticeship Certificate Examination passed in the trade of "Pipe Fitter" OR Passed SSC or equivalent examination conducted by a Board recognized by the Government and National Apprenticeship Certificate Examination passed in the trade of "Plumber" and having one year experience in MDL/Ship-building industry as a Plumber may apply for the Post of Pipe fitter directly. However, the experience certificate should be certified by their Personnel Dept. Candidate who have passed 'NAC' in Plumber trade without Shipbuilding experience can apply for the post of "Trainee Pipe fitter"
3	Fire Fighter	Candidates must have passed SSC or equivalent with Diploma / Certificate in Fire Fighting of minimum six months duration from a Govt. recognized institute. Candidates must possess a valid Heavy Duty Vehicle Licence.

* The candidates who have worked as Pipe Fitter in MDL/Shipbuilding industry for minimum one year having passed NAC in different trades may apply directly to such trade. However, experience certificate should be certified by their Personnel Dept.

Candidates selected as Trainee Pipe Fitter will be imparted 2 months on the job training. After completion of training, Trainee Pipe Fitter will be trade tested and if they qualify in the test they will be appointed as Pipe Fitter on contract basis for a maximum period of two years including training period. If the candidate fails in the trade test, his/her services will be liable to be terminated forthwith. During the training period trainee will be paid a stipend of Rs.5000/- per month.

3. **Desirable Experience:** Work experience in the relevant trade/function in a Shipbuilding industry for minimum one year duly certified by their Personnel Department is desirable.

4. **Age Limit : Age Limit :** The maximum age limit is 33 years & minimum not less than 18 years as on 01.11.2013 in case of Pipe Fitter and Fire Fighter. The maximum age limit is 45 years & minimum not less than 18 years as on 01.11.2013 in case of Engine Driver 2nd Class.

- (a) Relaxation in upper age limit is 5 years for SC/ST candidates & 3 years for OBC candidates as per Rules.
- (b) Relaxation in upper age limit for persons with disability is 10 years for General candidates, 15 years for SC/ST and 13 years for OBC as per Govt. rules.
- (c) The ex-trade apprentice of MDL will get age relaxation to the extent of their Period of Apprenticeship Training undergone in MDL as per Government directives.
- (d) Candidates who have worked on contract basis in MDL will get age relaxation of 5 years , over and above age relaxation at a, b & c above.
- (e) Ex-servicemen who have put in not less than 6 months continuous service in the Armed Forces of the Union will be given relaxation in age limit to the extent of period of service plus 3 years

5. **Period of Contract:** The contract for all the above categories will be for a maximum period of two years.

6. **Description of Duties are as under:**

Pipe Fitter, Engine driver 2nd class & Fire Fighter	Required to work on ongoing projects of Ship Building and Submarine and other associated work related to the project.
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The selected Candidates are required to work on above production related job / outfitting work as per the Production Norms and Multi Trade policies in force in the Company including the job specifications incorporated in these policies and amended from time to time.

Pay and Allowances

- a. The candidates engaged on contract in **Skilled Gr-I (IDA-5)** category will get basic pay of Rs.7500/- per month in the IDA Pay Scale in the first year and Rs.7575/- in the second year. Besides basic pay, they will be entitled to get Industrial DA, HRA, Transport Subsidy, CPF/Gratuity etc. as per rules of the Company.
- b. The candidate engaged on contract in **Skilled Grade-II (IDA-6)** category will get basic pay of Rs.8000/- per month in the IDA Pay Scale in the first year and Rs.8080/- in the second year. Besides basic pay, they will be entitled to get Industrial DA, HRA, Transport Subsidy, CPF/Gratuity etc. as per rules of the Company.
- c. The candidates engaged on contract in **Semi Skilled Gr-I(IDA-2)** category will get basic pay of Rs.6000/- per month in the IDA Pay Scale in the first year and Rs.6060/- in the second year. Besides basic pay, they will be entitled to get Industrial DA, HRA, Transport Subsidy, CPF/Gratuity etc. as per rules of the Company.

8. **Leave**

The appointees shall be entitled for 12 days Casual Leave during the first year of contract. However, in the second year of the contract in addition to casual leave, they will be entitled to other types of leave as per rules of the Company.

9. How to Apply

- i. Application in the format given at the end of this advertisement may be down loaded from our website www.mazagondock.gov.in under head Career. The application should be filled legibly in Hindi, Marathi or English in Block letters on an A-4 size paper. Application not submitted in format may be rejected.
- ii. Candidates must attach self attested copies of certificates in support of their age, qualification, experience, caste certificate, defence discharge certificate & driving licence along with the application. Candidates are also advised to bring all original certificates for verification during interview. The OBC candidates seeking reservation are required to attach valid certificate regarding OBC (Non-Creamy Layer status) issued by the Competent Authority in prescribed format only.
- iii. Candidates serving in Government/Quasi Government offices, Public Sector Undertakings are instructed to submit their application through proper channel. In case, he sends an advance copy of the application, he will have to submit a “No Objection Certificate” from his employer at the time of Interview / Trade Test, failing which his candidature will not be considered.
- iv. SC / ST & OBC (NCL) candidates are required to produce a caste certificate only in the prescribed format issued by any of the following authorities :-
 - a. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / 1st Class Stipendiary Magistrate /Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.
 - b. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - c. Revenue Officer not below the rank of Tehsildar and Sub Divisional Officer of the area where the candidate and / or his family normally resides.
 - d. Administrator / Secretary to Administrator / Development Officer (Lakshdweep & Minicoy Islands).
- v. Candidates claiming reservation under Persons With Disability category are required to produce Medical Certificate in prescribed format issued by the Competent Authority as stipulated in Persons With Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 having 40% or more disabilities in the category of OH/HH as the case may be.
- vi. The candidates should fill the application in the prescribed format in all respects along with all enclosures and DD. The candidates belonging to OBC & General categories should submit Demand Draft of **Rs. 100/-** (non-refundable) drawn in favour of **Mazagon Dock Limited**, payable in Mumbai towards processing fee. Application without DD will be rejected. No fee will be charged from SC, ST , PWD & Ex-servicemen candidates.
- vii. Candidates should send their applications along with all enclosures to **DGM (Rec-NE), Recruitment Cell, Service Block- 3rd Floor, Mazagon Dock Limited, Dockyard Road, Mumbai-400010 on or before 19.11.2013** courier or by post only. Internal candidates who are completing their period of contract in the month of November, 2013 & January, 2014 and before will only be considered eligible and they should forward their applications through proper channel.
- viii. The list of eligible candidates will be displayed on our website www.mazagondock.gov.in under the head **‘Career-Non-Executives’ and sub head “ Interview list for AD No-68”** as well as **Company’s notice board** in respect of Date & Time of Interview on **22.11.2013** The result of Interview along with date & time for Trade test will be declared /displayed at main gate notice board on the date of interview only. Final list of short listed candidates will also be hosted on our website under the same head & Company’s Notice Board.

10. General Information :

- a. The applicant must ensure that the particulars furnished by him/her are correct in all respect. In case it is detected at any stage of recruitment or even after the appointment on contract basis that he/she has furnished incorrect/false information or has suppressed any material fact, his/her candidature will stand canceled and his/her services are liable to be terminated without compensation.

- b. The candidates selected for appointment are required to work in different shifts on all working days and places as identified by the Company.
- c. Only eligible & short-listed candidates will be called for interview followed by trade test.
- d. Contract appointment for maximum period of 2 years of selected candidates is subject to their being declared medically fit by the Chief Medical Officer of the Company as per required standard of health & fitness as per prescribed rules.
- e. The decision of the Company in all matters regarding the eligibility criteria, Interview, Trade Test, Selection procedures would be final and binding on all the candidates. No representation or correspondence will be entertained by Mazagon Dock Limited in this regard.
- f. The contract appointees shall have no right to get absorbed in the Company at the end of their contract, this being the essential condition of this contractual appointment.
- g. Canvassing in any form will be a disqualification for appointment.
- h. The eligible candidates will be informed in respect of Interview through post as well as on our website www.mazagondock.gov.in under the head “**Career-Non-Executives**”. The result of Interview along with date & time for Trade test will be declared / displayed at main gate notice board on the date of interview only. Final list of selected candidates will also be hosted on our website.
- i. Management reserves the right to cancel this advertisement at any stage.
- j. In case of any dispute, jurisdiction shall be court at Mumbai.
- k. **Camera / Mobile with camera is not permitted inside the company premises.**

DGM (REC-NE)

Place : Mumbai

Date : 30.10.2013

Mazagon Dock Limited
Dockyard Road, Mazagaon, Mumbai-400 010

REF.NO.MDL/DIV-REC-
NE/68/2013

Regi. No.68 _____

APPLICATION FOR THE POST
OF _____
ON ' CONTRACT BASIS'

(For Official Use only)

The DGM (REC-NE),
Mazagon Dock Limited
Dockyard Road,
Mazagon
Mumbai-400 010



1. Name : _____
(In Block Letter) Surname First Name Middle Name

2. Father's Name: _____

3. (a) Date of Birth: _____ (b) Age as on **01.11.2013**: ____ years ____ months

4.(a) Whether you belong to : (Please tick in appropriate column)

A	SC	ST	OBC	GEN
B	PWD (Disability more than 40 %)	OH	HH	VH
C	Whether Ex-Serviceman	Yes / No	No of years service	Post Held

(b) Name of the Caste / Tribe / Class: _____ Religion : _____

5. Nationality: _____

6. Gender: Male / Female

7. Marital Status: Married / Unmarried

Signature of Candidate

Contd....2

8. EDUCATIONAL QUALIFICATION:

Exam Passed	Name Of Institute	Year Of Passing	Subject	% Of Mark	Class/Div
*10 th (SSC) / VIII std./Army Class I / Equivalent					
ITI					
Apprenticeship-NAC					
Diploma/Degree					

9. (Please tick in appropriate column)

EX MDL Operative	EX MDL Apprentice	Outside Apprenticeship

10.Details of previous experience and present employment in chronological order

Name of Organization (Whether Govt./PSU/PVT)	Post(s) held	From	To	Years & Months	Scale of Pay	Nature of Job

11. Present Address _____

Permanent Address _____

PIN CODE: _____

PIN CODE: _____

12. Telephone No. Resi. _____

Mobile _____

13. Nearest Railway Station : _____

14. Employment Exchange Regd. No & Validity(If any): _____

15. ESIC (IP) No : _____

Signature of Candidate

16. Details of father/mother if employed in Mazagon Dock Ltd.

Name of Father/Mother	Department	Ticket No	Post held

17. List of attested photocopies of the document attached:

1. Proof of Date of Birth.
2. SSC Marksheet / SSC Board Certificate
3. NAC /Diploma/Degree Certificate.
4. Mark sheet of NAC/Diploma/Degree.
5. Experience Certificate.
6. Caste Certificate (if applicable)/Caste Validity Certificate / Non-creamy layer certificate for OBC.
7. Certificate of Disability from competent Authority indicating 40% or more disability in HH/OH Category.
8. NOC (if working in Govt./PSU).
9. Discharge Certificate from Defence Services (for Ex-serviceman).
10. Driving Licence.
11. Any other.

18. **Declaration** : I _____ hereby certify that all information given in this application is true, complete and correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. I am aware that in case I have given wrong information or I do not fulfill the criteria according to the advertisement, my candidature may be rejected / service terminated without giving any notice or reasons or compensation therefore. Further I enclose herewith DD No. _____ dated _____ for Rs.100/- (non-refundable) drawn on _____ bank.

Signature of the Candidate

Date : _____

Place: _____

(For Office use only)

Status : Eligible / Not-eligible: (Reason) _____

Signature of the officer

Name : _____

Designation _____
