APPLICATION FORM FOR EMPLOYMENT CARD   *100/-*

To,

The District Collector/ A.D.C./ S.D.M.,
East District Collectorate,
Gangtok.

Sub. : **Enrollment of name in the live register**

Sir,

I request you to kindly enroll my name in the "LIVE REGISTER" of Employment for the purpose of employment as per the information below:

1. Name (IN BLOCK LETTER) ....
2. S/o, D/o, W/o, ...
3. Date of birth ....
4. Present Address ....
5. Permanent Address   ....
6. Qualification ....
7. Post applied for...
8. Whether OBC/ MBC/ SC/ ST (tick mark whichever applicable) ....
9. Whether physically handicapped: (Yes/ No) ....
   (If yes, appropriate certificate to be enclosed)
10. Whether domicile of Sikkim: (Yes/ No) ....
    (If yes, COI/ SSC/ Citizenship certificate to be enclosed).

Signature of Applicant.

Date:...................................

Documents Required:-

1. COI/ SSC/ Citizenship certificate (Voter ID Card/ RC for non Local)
2. Educational qualification certificate
3. Migration certificate (In case for those having Class X & above qualification)
4. Birth Certificate/ School Certificate (for birth proof)
5. Residential certificate for persons having migrated from other District other than East District and presently residing in the East District.
6. Recommendation from the concerned area MLA
7. Two nos. of passport size photograph.

Note:- All the documents except Area MLA recommendation should be duly attested by the attesting authority only.

(Process Sheet)

The following documents have been submitted by the applicant and entries have been made in the live register :

1. Area MLA recommendation.
2. SSC/ COI/ Citizenship certificate.
3. Qualification certificate.
4. Residential certificate/ Voter's ID Card.
5. Two nos. of passport size photograph.
6. Birth Certificate.

Submitted for favour of approval and signature, please.

Dealing Assistant

Approved and signed for issue/ Remarks.

District Collector/ Addl. Distt. Collector/ Sub-Div. Magistrate

Entries in the issue register have been made vide Serial No. ..../ DCE dated .... and filed.

Dealing Assistant