

HSCC (INDIA) LTD
(A Govt. of India Enterprise)

Advt. No.01/2014

SPECIAL RECRUITMENT DRIVE FOR SCHEDULED TRIBES, OTHER BACKWARD CLASSES (NON CREAMY LAYER) & PHYSICALLY HANDICAPPED CANDIDATES

HSCC (India) Ltd is a premier **Mini Ratna** multi-disciplinary consultancy company providing quality consultancy services in healthcare and other social sectors.

Applications are invited from bright, result oriented, energetic, experienced and dynamic professionals for appointment on immediate absorption/deputation/on contract basis for its ongoing and future assignments. The company offers an informal work atmosphere and a compensation package matching the industry norms with good growth opportunities for professionals who are self-starters.

Discipline	Post	No of posts	Pay Scale (Rs) (IDA)	Age limit as on 01.02. 2014	Post qualification experience	Post reserved for		
						ST	OBC	*PH
Project Management	Dy Mgr	01	20600-46500	32 yrs	07 yrs	1	Nil	Nil
	Asst Mgr	05	16400-40500	28 yrs	04 yrs	1	4	Nil
Civil / Structural	Asst Mgr	01	16400-40500	28 yrs	04 yrs	Nil	Nil	1
	Jr D'man	01	8150-19000	24 yrs	04 yrs	Nil	1	Nil

*The post is reserved for partially deaf; one leg affected (R/L)

Qualifications & Experience

PROJECT MANAGEMENT & SITE SUPERVISION: Graduate in Civil Engineering (full time course) with minimum 60% marks from a recognized University/Institute with rich experience in all aspects of project management including Multi Project co-ordination, publishing and finalizing pre qualification requirements as per Govt norms, inviting tenders, scrutiny of bids of vendors, project Management & site Supervision of large projects at various places in India and abroad. Candidates must be conversant with CPWD manuals, specifications etc, project planning & management, Billing, quality control, CVC guidelines. Preference will be given to candidates who have worked with CPWD, PSUs and other Government organizations.

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STRUCTURAL DESIGN ENGINEERING: Graduate in Civil Engineering (full time course) with minimum 60% marks from a recognized University/Institute with experience in design of multi storied RCC buildings, retaining walls, machine foundations and water containing structures in organization handling large civil projects. Knowledge of IS Codes, structure software for space frames, columns, foundations, design, STAAD & AUTOCAD is a must. Exposure to other software (STRAP, SAP) is desirable. Adequate exposure in checking of drawing & detailing of RCC & Steel structures including interdisciplinary coordination preferred. Candidates with post graduate qualifications in structural engineering will be given preference.

JR DRAFTSMAN (CIVIL): Minimum 10th class pass having at least 60% marks in ITI (Civil) Trade Certificate (full time course). Candidates must have relevant experience in AUTOCAD drafting of GA & R/f detailing drawings of multistoried buildings in an organization handling large civil projects. Command over AUTOCAD is must. Exposure in checking drawings and independently understanding GA & R/f drawing & to work from supplied designs is desirable.

Relaxation for SC/ST/OBC (Non-creamy layer)/Physically Handicapped

Age relaxation by 5 years for ST, by 3 years for OBC (Non-creamy layer), by 05 years for Physically Handicapped (Persons with disabilities) candidates.

In respect of Persons with Disabilities (PWDs), upper age Limit is relaxable by 5 years, which will be over and above the relaxation admissible for candidates belonging to ST/OBC categories.

GENERAL CONDITIONS

Only Indian Nationals are eligible to apply.

All Degrees should be from University/Institute recognized by the Board of Technical Education/AICTE/appropriate statutory authority.

For all posts, candidates must have excellent knowledge of working on computers, including software viz. MS Office, MS Projects, Primavera etc.

The Management reserves the right to increase/decrease post or consider for higher/lower post or not to fill up any of the posts or raise the minimum eligibility standards/or relax age/experience criteria in otherwise suitable cases and cancel candidature of any candidate without assigning any reason. Merely meeting the above qualifications and experience shall not entitle a candidate to be called for the interview. Management also reserves the right to cancel the entire recruitment process for the above posts/advertisement at any point of time without assigning any reason.

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While applying for any post, the applicant should ensure that he/she fulfills the eligibility and other norms mentioned above, as on the specified dates and that the particulars furnished are correct in all respects. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/ or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand automatically cancelled. If any of the above shortcoming(s) is/are detected even after appointment, his/her services are liable to be terminated without any notice.

The mere fact that a candidate has submitted the application against the advertisement and apparently fulfilling the criteria as prescribed in the advertisement would not bestow on him/her the right to be definitely called for interview/considered further for selection process.

The candidates must submit a copy of ST/OBC/PH certificate from a competent authority along with the application. OBC (Non Creamy Layer) category certificate, issued by the competent authority should be the latest.

Period of training/post graduate qualification will not be considered as experience required for the post. Experience in field of research will also not be considered for the purpose of reckoning of experience.

Candidates from Govt/PSU should have been working minimum at one level/grade below the level applied for a minimum period of two years and one year in case of internal candidates.

Selected candidates are liable to be posted anywhere in India/abroad.

Canvassing or otherwise influencing the selection process will render the candidature invalid.

Incomplete applications and late applications are liable to be summarily rejected.

Application received after the closing date shall neither be entertained nor returned.

HSCC will not be responsible for any postal delay/loss in transit in submission of documents within specified time.

Age of candidates and length of experience shall be reckoned as on 01.02.2014.

Selected candidates are liable to be posted anywhere in India or abroad.

Applications sent by e-mail will not be considered.

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All candidates are advised to regularly scan through HSCC website as amendments if any, will be notified on the company's website and separate advertisement will not be made.

How to apply

Candidates possessing the required qualifications and experience may send their application on plain paper neatly typed indicating (1) Discipline/Post/Level applied for, (2) Name of applicant, (3) Date of birth, (4) Father's/Husband's Name, (5) Whether SC/ST/OBC/PH/Ex-Serviceman, (6) Present Address, Contact Telephone nos, Fax Nos, e-mail ID, Permanent address (7) Academic/Professional Qualification with name of examination passed, University/Board, duration of course, year of passing, Division/percentage of marks (in chronological order), (8) Detailed Post qualification experience (past & present) with name of employer, period of service, designation, pay/scale of pay and total emoluments drawn, field of experience etc (proof of experience& last pay drawn to be provided) (9) Telephone / Mobile No. /e-mail address, (10) Signature with date.

All pages of the Bio-data must be duly authenticated by the candidate before submission. **All relevant certificates in support of age, qualifications, experience, category etc must be submitted along with the application.**

Candidates from PSUs/Govt may submit advance copy in time and apply through proper channel. Final selection will be subject to vigilance clearance and satisfactory Annual Confidential Reports.

Appointment will be subject to medical fitness from a reputed hospital at the discretion of the company.

The applications superscribing the discipline and post applied for on the cover should reach the following address latest by **_20th JANUARY, 2014 :**

**Senior Manager (HRM)
HSCC (I) Ltd
E-6(A), Sector-1
Noida (U.P)-201301**