

NHDC LIMITED

NHDC LTD, a premier Joint venture Company of NHPC & Govt of Madhya Pradesh engaged in development and generation of Hydropower in Madhya Pradesh, invites applications from the Indian Nationals for the below mentioned posts.

Sl. No	Designation / Grade / Pay Scale	Proposed Vacancies	Minimum Qualification
1	Trainee Engineer (Civil)/ (E2) / ₹20600-3%-46500 (IDA)	03 UR- 01 OBC (Non-creamy Layer) - 02	Full Time regular Bachelor's Degree in Engineering / Technology / B.Sc. (Engineering) Degree in Civil Engineering from Recognized Indian University / Institute approved by AICTE or AMIE in Civil Engineering, with minimum 60% marks or equivalent grade.
2	Trainee Engineer (Electrical) / (E2) / ₹20600-3%-46500 (IDA)	10 UR- 08 OBC (Non-creamy Layer) - 02	Full Time regular Bachelor's Degree in Engineering / Technology / B.Sc. (Engineering) Degree in Electrical Engineering from Recognized Indian University / Institute approved by AICTE or AMIE with minimum 60% marks or equivalent grade. Electrical Disciplines includes Electrical/ Electrical & Electronics/ Power Systems & High Voltage / Power Engineering.
3	Trainee Officer (Finance) / (E2) / ₹ 20600-3%-46500 (IDA)	05 UR- 04 ST- 01- (Backlog 5th attempt)	Graduate with CA from Institute of Chartered Accountants of India/CWA or CMA from Institute of Cost Accountants of India(formerly known as ICWA).
4	Trainee Officer (HR) / (E2) / ₹20600-3%-46500 (IDA)	03 UR- 02 OBC (Non-creamy Layer) - 01	Full time regular two years Post Graduate Degree/ Post Graduate Diploma/ Post Graduate Program in Management with specialization in Human Resource/ Human Resource Management/ Human Resource Management & Labour Relations/ Industrial Relations/ Personnel Management/ Personnel Management & Industrial Relations/ Industrial Relations & Personnel Management. Or Full time regular two years Masters in Social Work with Specialization in Personnel Management & Industrial Relations.

			<p>Or</p> <p>Full time regular two years Masters of Human Resource and Organizational Developments (MHROD).</p> <p>Or</p> <p>Full time regular two years MBA with specialization in Human Resource.</p> <p>NOTE: The above qualification should be from recognized Indian University/Institute recognized by AICTE with minimum 60% marks or equivalent grade.</p>
5	Trainee Officer (PR) / (E2) ₹ 20600-3%-46500 (IDA)	01 UR- 01	Two year Full Time regular Post Graduate Degree / Post Graduate Diploma in Communication / Mass Communication /Journalism from Recognized Indian University / Institute approved by AICTE, with minimum 60% marks or equivalent grade.
6	Junior Engineer (Electrical) /(S1)/ ₹15000-3%-37000 (IDA)	10 UR- 06 OBC (Non-creamy Layer) - 04	Three years Diploma in Electrical Engineering from recognized Institute approved by AICTE with minimum 60% marks or equivalent grade. Knowledge of AutoCAD will be an added advantage.
7	Junior Engineer (Mechanical) /(S1)/ ₹15000-3%-37000 (IDA)	05 UR- 05	Three years Diploma in Mechanical Engineering from recognized Institute approved by AICTE with minimum 60% marks or equivalent grade. Knowledge of AutoCAD will be an added advantage.
8	Supervisor (IT) /(S1)/ ₹ 15000-3%-37000 (IDA)	04 UR- 03 SC- 01	Graduate with DOEACC 'A' Level/ Graduate with one year Diploma in Computer application Or BCA / B.Sc. (Computer Science) with minimum 60% marks or equivalent grade from recognized Indian University/ Institute. Experience: Candidates having 5/1 years experience in the relevant Field.
9	Hindi Translator/ (W-6) ₹14500-3%-36000 (IDA)	01 UR- 01	Master's Degree from a recognized Indian University in Hindi with English as an elective subject at the degree level or Master's Degree from a recognized

			<p>Indian University in English with Hindi as an elective subject at the degree level.</p> <p>Experience – One year post qualification experience as on 01.02.2014 in the field of using / applying terminology (terminological work) in Hindi & translation Work from English to Hindi and vice-versa in Central/State Government / PSU. OR One year post qualification experience in research or teaching in Hindi in Central/State Government Educational Institute.</p> <p>Desirable: - Degree/Diploma in translation from English to Hindi and vice-versa from recognized Indian University.</p>
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Age Limit:

Age limit for all above posts is **30** years as on **01.02.2014**.

COMPENSATION PACKAGE:

The selected candidates for the posts of Trainee Engineer/Trainee Officer (E-2 grade), on successful completion of the one-year training period, will be placed as Engineer/Officer in the Pay scale of ₹ 24900-3%-50500 (IDA) (E-2A) with probation period of one year. Selected candidates for other posts shall be on probation period of one year.

Besides basic pay, Candidates will also be paid Industrial Dearness Allowance. Other cafeteria allowances and benefits such as accommodation at Projects/ HRA / Leased Accommodation Leave encashment, Gratuity, EPF, Group Insurance, Employees Pension, medical reimbursement etc will be admissible as per Corporation rules in force from time to time.

PLACEMENT

Selected Candidates will be offered appointment to the respective post and they will be placed at Project/Power Station/Offices including holding company in various parts of the country as per requirement.

SELECTION

The selection to the notified post shall be done through written test and/or interview at Bhopal (M.P) and/or at any other locations as per requirement. Selected candidates will be communicated either through letter or email to the

communication address furnished in their application for appearing in written test and/or interview.

RESERVATION AND RELAXATIONS:

1. Reservation for SC/ST/OBC (Non - Creamy Layer) / Persons with Disabilities will be as per the Govt. norms and directives.
2. SC/ST/PWD candidates with minimum 50% marks in qualifying examination are eligible to apply.
3. The upper age limit is relaxable by 5 years for SC/ST, 3 years for OBC (Non - Creamy Layer). It is relaxable by 10 years for PWD – General, 13 years for PWD – OBC (Non - Creamy Layer) and 15 years for PWD – SC/ST Candidates.
4. Upper age limit is relaxable by 5 years for the candidates who had ordinarily been domiciled in the state of Jammu & Kashmir during 01.01.1980 to 31.12.1989.
5. SC/ST candidates appearing for written test shall be reimbursed single to & fro 2nd class rail /ordinary bus fare by the shortest route limited to the nearest examination centre to the mailing address mentioned in their application form on production of proof through ECS/Cheque.

SERVICE AGREEMENT BOND:

The Selected candidates for the post of Trainee Engineer/Trainee Officer of General and OBC (Non - Creamy Layer) category will be required to execute a service agreement bond of ₹ 2.50 lakhs and for SC/ST of ₹ 1.25 lakhs to successfully complete a minimum period of four years of service in the Corporation including the period spent on training

GENERAL INFORMATION:

1. Only Indian Nationals are eligible to apply.
2. Before applying, the candidate should ensure that he /she fulfills the eligibility criteria and other norms mentioned in this advertisement. If a candidate succeed in written test and is called for interview based on information given by the candidates, but does not fulfills the eligibility, will not be allowed to appear in interview.
3. Written Test for all the posts is likely to be held on the same day. Hence applicants shall apply for one post as per their qualification.
4. All qualifications should be full time regular courses from a recognized Indian University / Institute approved by AICTE, except AMIE. Wherever CGPA or letter grade in a Degree is awarded, it's equivalent percentage of marks must be indicated in the application form as per norms adopted by University / Institute. Candidate is required to obtain requisite marks /grade in minimum qualification prescribed for the post, taking average of

all the semesters /years irrespective of weightage given to any particular semester/year by institute / University.

5. Candidature of the applicant is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any Information provided by the candidate is found to be false or is not found in conformity with eligibility criteria mentioned in the advertisement or concealed any factual information pertaining to his/her education, Date of Birth, Experience etc. during recruitment or joining.
6. Number of vacancies is tentative and posts will be filled up upon review of requirement.
7. Candidates working in Govt / Quasi Govt. organization / Public Sector Undertaking must send their application through proper channel or should produce "No Objection Certificate" issued by the competent authority at the time of interview. Otherwise they will not be interviewed.
8. The recruitment process with reference to Advertisement No NHDC/HR/RECT-V/2010 could not be completed on administrative ground. Therefore the candidates who applied earlier with reference to said advertisement should apply afresh in case they are interested.
9. The Corporation reserves the right to call only those candidates who according to its decision, rank high in terms of eligibility criteria and mere eligibility will not entitle any candidate for being called for interview or selection. The Corporation reserves the right not to fill any or all posts or to cancel / modify / restrict / curtail / enlarge or alter recruitment process, without issuing any further notice or assigning any reason there of.
10. Canvassing or otherwise influencing the selection process will render the candidature invalid.
11. Legal jurisdiction will be Bhopal in case of any dispute.
12. Other thing being equal, preference will be given to persons who are also displaced person affected by NHDC projects. Candidates belonging to the above category must enclose a certificate obtained from the Competent Authority.
13. Application with incomplete / wrong particulars or not in the prescribed format will not be considered.
14. Suitable relaxation shall be available to Internal candidates.

APPLICATION FEE:

SC/ST/PWD Candidates are exempted from payment of application fee subject to submission of prescribed Caste /Medical Certificate from the Competent Authority along with application. Other candidates should send application fee of ₹ 500/(Rupees Five Hundred)- along with application. Application fee shall be in the form of crossed Demand Draft drawn in favour of "NHDC Ltd" payable at Bhopal (MP). Any other mode of payment will not be accepted.

HOW TO APPLY:

Application in duplicate should be typed on A4 paper as per format **F-HR-01:01/00** available on our website. Completed applications in duplicate along with the attested copies of certificates in support of qualification, experience, age, caste / PWD and others as per applicability, with recent passport size photographs duly signed and affixed at right upper corner of application should be sent in an envelope SUPERSCRIBING Name of the post applied for and **Advt No. NHDC/HR/RECT-I/2013 to SENIOR MANAGER (HR)-Rectt. NHDC LTD, NHDC PARISAR, SHYAML A HILLS, BHOPAL (M.P) 462013 latest by 14-02-2014.** Application received after the last date will not be entertained.

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