

GENERAL CONDITIONS

1. Applications are invited from dynamic and forward looking Indian Citizens having requisite qualifications and experiences as per the eligibility criteria at Annexure-I.

Online Application for the post of SL. 01 to 06, [(01-Medical Physicist, 02. Staff Nurse Grade-II (Sister Grade-II), 03. Assistant Engineer (A/C & R) (On deputation) 04.Junior Engineer (Civil), 05. Junior Engineer (Electrical), 06. Junior Engineer (A/C & R)] shall open at the official website of AIIMS, Bhubaneswar, www.aiimsbhubaneswar.edu.in w.e.f. 2nd January 2014 at 10.00 AM. Candidates for the post of SL No.01 to Sl. 06 are requested to fill the online application form and take a print out and submit it along with the copy of the certificates and testimonials and the required demand draft by speed post/registered post only to The Administrative Officer, AIIMS, Sijua, PO – Dumuduma, Bhubaneswar – 751019. The envelope should be super-scribed – ‘Application for the post of

2. The candidates for SL. No.07 to 11 i.e. (07. Electrician, 08.Lab. Attendants (Grade-II), 09.Junior Warden (House Keeper) 10. Hospital Attendant (Grade-III Stretcher Bearer) 11. Hospital Attendant (Grade-III) (Nursing Orderly) are requested to download the Application Form from the website www.aiimsbhubaneswar.edu.in and filled up the Application Form and submit along with copy of all certificates and testimonials and Demand Draft to the Administrative Officer, AIIMS, Bhubaneswar **latest by 27th January 2014 directly.**

The applicants applying in response to this advertisement should satisfy themselves regarding their eligibility (Essential & Upper Age Limit) for the aforesaid post and must fulfil all the eligibility criteria by 16th January 2014. For filling up of online application, candidates must have the following pre requisites ready:

- i. Valid e-mail ID
- ii. Scanned Passport size photograph (in JPG format sized less than 50kb.)
- iii. Scanned signature of the candidate (in JPG format sized less than 30 kb.)

3. Individual application and application fee is required to be submitted/remitted for each post(s) (in case of candidates applying for more than one post).

4. The On-line Registration and application for the post SL. No.01 to 06 will be terminated by 05:00 PM on 16th January 2014. The Candidature of such applicants who fail to complete the online registration along with application by the stipulated date and time will not be considered and no correspondence in this regard will be entertained. The print out copy of the Application Form along with the certificates & testimonials, should reach to the Administrative Officer, AIIMS, Bhubaneswar **latest by 27th January 2014 positively. Institute will not be responsible for any postal delay.**

5. A candidate must be
a. A Citizen of India, or

- b. A Subject of Nepal, or
- c. A subject of Bhutan, or
- d. A person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia, and Vietnam with the intention of permanently settling in India

Note: -

1. A candidate belonging to categories (b), (c) and (d) shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.
2. The candidate in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the institute but the offer of appointment may be given only after necessary eligibility certificate has been issued to him by the Government of India
3. Candidates who acquired their qualifying diploma and degrees must produce the proof of recognition/affiliation by the State Government/Government of India at the time of Interview, without which the offer of appointment shall not be made.
4. **Application Fees (Non – Refundable):**
General/OBC Category: **Rs.500/-**
SC/ST Category: **Rs.200/-**

The application fee should be submitted in shape of Demand Draft in favour of "AIIMS, Bhubaneswar" payable at Bhubaneswar along with the hard copy of application.

Note: The Physically Handicapped quota candidates are not required to deposit any fee.

Persons of Physically Challenged suffering from Not Less than 40% of disability alone will be eligible for the benefit of reservation and other relaxations as permissible under the rules. A certificate of disability /Physical handicapped from Competent Authority to be submitted.

5. For on-line Application, preview of the candidate Photo and Signature must be clearly visible to candidate, if photo/signature image is coming small or not visible in preview on website online then it means photo/signature is not as per the AIIMS, Bhubaneswar in the prescribed format and your application will be rejected. So, be careful while uploading your photo and signature. Both must be visible clearly on Registration Form.
6. Upper age limit is relaxable by 5 years for SC/ST candidates and Government Servants, 3 years for OBC and 10 years for the Physically Handicapped Persons. The upper age limit shall be determined as on 16th January 2014.

Note:*

Government Servants means Permanent (Regular) employees of Central/State

Government/Central or State Autonomous Organization/ Undertaking.

7. Selection Methodology for Direct Recruitment for the above mentioned posts:

Written test will be held at **BHUBANESWAR Only**. (The date and timing of written test will be posted in the website of AIIMS, Bhubaneswar. The candidates are advised to download their Admit Card from AIIMS, Bhubaneswar web site www.aiimsbhubaneswar.edu.in and no admit card will be sent by post. The Admit Cards along with Instructions for written test will be published on AIIMS, Bhubaneswar website.

Date for the written test will be published on the official website of the Institute and applicants are advised to refer to official website of AIIMS Bhubaneswar ([www.aiimsbhubaneswar.edu.in.](http://www.aiimsbhubaneswar.edu.in)) for updates (if any).

The Centre(s) for written tests will be at **Bhubaneswar ONLY**. Only shortlisted candidates will be called for personal interview.

8. Candidates applying under any of the reserved category viz. SC/ST/OBC will be considered subject to submission of Caste Certificate on a prescribed format issued by the competent authority. OBC candidates should not belong to Creamy Layer. Their caste should be tallied with the Central List of OBC, failing which their candidature will not be considered under any of the applied reserved category and will be treated as UR.

9. All the original certificates/documents will be verified at the time of Interview. On the basis of written test/shortlisted candidates must bring all original certificates (relevant to the post (s) applied) along with one set of photocopy, duly attested, viz.:

- a. Copy of downloaded Registration Slip of on-line application form.
- b. Copy of downloaded Admit Card.
- c. Certificate showing the Date of Birth.
- d. Certificate of passing High School or its equivalent from a recognized University/Board.
- e. Certificate of Diploma and Degrees. Other relevant qualification certificates for various other posts.
- f. Caste certificate if applied under SC/ST/OBC category issued by the competent authority.
- h. Disability Certificate, if applied PH Category.
- i. No Objection Certificate if in regular employment.
- j. Experience Certificate.

10. The offer of appointment when made will be provisional and subject to verification of credentials (Educational & Personal) by competent authority.

11. The period of Probation shall be of 2 years.

12. The vacancies are provisional and subject to variation. The Director, AIIMS, Bhubaneswar reserves the right to vary the vacancies including reserved vacancies.

13. ***The number of Post(s) is tentative and is liable to change, based on the Institute's requirements. Reservation Policy as per Government of India Rules. (Abbreviations: UR-Un-reserved, OBC-Other Backward Classes, SC-Scheduled Caste, ST-Scheduled Tribe).***
14. No TA/DA shall be admissible for appearing in the written test or Personal Interview.
15. Appointment of selected candidates is subject to his/her being declared medically fit by competent Medical Board.
16. Those who are in regular employment must submit a "NO OBJECTION CERTIFICATE" from the employers at the time of Interview.
17. The candidates must ensure that they fulfil eligibility criteria and that the particulars furnished by them in the application are correct in all respects. Mere appearance for the written examination by a candidate does not imply that the candidate is eligible for the post. If at any stage it is found that the candidate has furnished any incorrect information or has suppressed material fact(s), his/her candidature will stand cancelled. If any of these shortcoming(s) is/are detected even after the appointment, his/her services will be summarily terminated as well as other necessary legal proceedings might be initiated.
18. Decision of the AIIMS, Bhubaneswar in all matters regarding conduct of examination, interview, verification of documents and selection would be final and binding on all candidates. No correspondence whatsoever would be entertained in this regard.
19. Canvassing in any form shall lead to the disqualification of the candidate concerned. No communication: telephonic / in-person/ postal or whatsoever in this regard will be entertained during any time of the selection process.
20. Director AIIMS Bhubaneswar reserves the right to fill any or all of the advertised posts or not to fill the same without assigning any reason.
21. In case of any assistance or clarifications please mail recruitment@aiimsbhubaneswar.edu.in. Please quote your application ID & Post Applied in the Subject line of your email.

**Administrative Officer
AIIMS, Bhubaneswar**

Advertisement No. AIIMS/BBSR/Regular Recruitment/322

Annexure-I

Eligibility Conditions

Sl. No	Post Name	Qualification	Upper Age Limit for Direct Recruitment
1	Medical Physicist	<p>Essential:</p> <ol style="list-style-type: none"> 1. M.Sc. in Medical Physics or equivalent form a recognised University/Institution. <p align="center">OR</p> <ol style="list-style-type: none"> 2. M. Sc. In Physics from recognised University. 3. A post graduate Diploma Degree in Radiological/ Medical Physicist from a recognised University/Institute. 	35 Years
2	Staff Nurse Grade II (Sister Grade II)	<p>Essential:</p> <ol style="list-style-type: none"> 1. Matriculation or its equivalent from a recognised University/ Board. 2. Certificate in General Nursing and Midwifery from a recognised institution or equivalent qualification for male nurses. 3. Should be a registered 'A' Grade Nurse and Midwife with a state nursing council or equivalent qualification for male nurses. <p>Note: The cadre of Sister, Gr.II, as also the higher levels in the nursing cadre, shall function on a decentralised basis.</p>	Between 18 and 30 years
3	Assistant Engineer (A/C & R) (On Deputation)	<p>Officers of the CPWD holding the post of Assistant Engineer (Electrical) or Engineer (Electrical) or with 8 years of service as Jr. Engineer (Electrical) and possessing at least 3 years of experience in A/c. & Refrigeration.</p> <p>In the event of a suitable candidate not being available from CPWD, Officers with 8 years' service or equivalent from other Central Govt. Departments or Statutory/ Autonomous bodies and possessing the following qualifications shall be considered:</p> <ol style="list-style-type: none"> I) A Degree in Mechanical Engineering; or at least a Diploma in course in Refrigeration and Air conditioning or equivalent, and II) Experience of not less 5 years in air conditioning and refrigeration. 	35 Years
4	Junior Engineer(Civil)	<p>Essential: Three year Diploma in Civil Engineering from a recognised Polytechnic/Institute.</p> <p>Desirable: Experience in Civil Engineering work</p>	Between 18 and 30 years
5	Junior Engineer(Electrical)	<p>Essential: Three year Diploma in Electrical Engineering from a recognised Polytechnic/Institute.</p> <p>Desirable: Experience in Electrical Engineering work</p>	Between 18 and 30 years
6	Junior	Essential:	Between 18

	Engineer(A/C&R)	Three years Diploma in Mechanical plus a specialised course in Refrigeration and Air- conditioning from a recognised Polytechnic/Institute. Desirable: Experience in Refrigeration and Air-conditional work.	and 30 years
7	Electrician	(1) 10 th pass/ Standard or equivalency. (2) I.T.I. Diploma Certificate in Electrician's Trades; (3) Electrical supervisory certificate of competency; and (4) Practical experience of 5 years irrection and running/ maintenance of different types of both H.T. & L.T. electrical installations including U.G. Cable systems. TRADE TEST: (1) Practical Test on equipment like switchgear, transformer etc. Connection of different motors and starters, location and rectification of faults in a complicated installations, testing of electrical installations and equipment. (2) Oral test on different H.T. & L.T. electrical appliances; cable jointing; safety regulations as per I.E. Rulers and shock treatment etc. (3) He should be able to read wiring diagrams associated with different electrical appliances.	Up to 35 years
8	Lab Attendant Grade II	Essential: 1. 12 th with Science. OR 10 th with Science + 5 years' service (Regular or Ad-hoc) as Laboratory Attendant in any Govt. / Autonomous Medical College/ Hospital.	Between 18 and 30 years.
9	Junior Warden (House Keeper)	Essential: 1. Matriculation from a recognised Board/University. 2. Experience in Store Keeping/Public Relations or Estate Management for not less than 1 year. <u>Or</u> A certificate or formal training in Store Keeping/Materials Management/ Public Relations/ House Keeping.	Between 18 and 30 years.
10	Hospital Attendant Grade III (Stretcher Bearer)	Essential: 8 th Standard pass Desirable: I. Experience of having worked in a Civil or Military Hospital, or in a Nursing Home or with a Medical Practioner. II. Matriculation.	Between 18 and 30 years
11	Hospital Attendant Grade-III (Nursing Orderly)	Essential: 8 th Standard Pass. Desirable: i. Experience of having worked in a Civil or Military Hospital, or in a Nursing Home or with a Medical Practioner. ii. Matriculation.	Between 18 and 30 years