

GOVERNMENT OF JAMMU AND KASHMIR,  
SERVICES SELECTION BOARD,  
Sehkari Bhawan Panama Chowk Jammu.  
(www.jkssb.nic.in)

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Advertisement Notice No. 11 of 2013

Dated: 24-12 – 2013

Subject: - Posts advertised for State Cadre.

- (a) Date of sale of OMR/ICR application forms: **01 .01. 2014 to 31.01.2014**  
(b) Date of receipt of OMR/ICR application forms **01 .01. 2014 to 31.01.2014**

**Total number of posts advertised = 523**

Filled-in OMR/ICR application forms are invited from the eligible candidates for participating in the selection process to be followed for State Cadre posts shown against Item code Nos. mentioned in the Annexure "A" to this notification, who are:-

- (1) Permanent residents of J&K State.
- (2) Having age as on 01.01.2013 not:-  
(i) below 18 years; and  
(ii) above:-  
(a) 37 years in case of Open Merit.  
(b) 40 years in case of SC / ST/ RBA/ ALC/ OSC candidates.  
(c) 39 years in case of Physically challenged candidates.  
(d) 48 years in case of Ex-Servicemen.  
(e) 40 years in case of candidates already in Government Service/  
Contractual employees;
- (3) In possession of the prescribed academic / professional / technical qualifications and fulfill all other eligibility conditions wherever required as shown against each post in the Annexure by or before last date of receipt/submission of application forms i.e 31.01.2014.
- (4) *Candidates who are eligible for applying for more than one post are required to apply on the prescribed application form separately for each post.*
- (5) That the salary of the selectees on appointment under this notification shall be governed in terms of Govt. Order No.257-F of 2011 dated.27.10.2011, for the initial period of five years of service. The pay of direct recruits to the services to which these Rules apply, shall be regulated as per the fixed monthly salary shown in the Table below:

S. No	Pay Band	Grade Pay	Fixed Salary (Rs. Per month for 1 <sup>st</sup> two years)	Medical Allowance	Total Salary (Rs. Per month for 1 <sup>st</sup> two years)	Fixed Salary (Rs. Per month during next 3 years)	Medical Allowance	Total Salary during next 3 years (Rs. Per month)
01	02	03	04	05	06	07	08	09

01	5200- 20200 PB-I	1800	3500	300	3800	5250	300	5550
		1900	3550	300	3850	5330	300	5630
		2400	3800	300	4100	5700	300	6000
		2800	4000	300	4300	6000	300	6300
02	9300- 34800 PB-II	4200	6750	300	7050	10130	300	10430
		4240	6770	300	7070	10160	300	10460
		4260	6780	300	7080	10170	300	10470
		4280	6790	300	7090	10190	300	10490

- (6) The application form in OMR/OBR/ICR format along with the Envelops, Sample Dummy Form, Acknowledgement Card and the Instruction Sheet shall be available at the following branches of J&K Bank Ltd. for sale w.e.f.01.01.2014 at Rs.400/- (rupees Four hundreds only) per OMR form.

S.No	District	J&K Bank Branch
01	Jammu	Amphalla, Shastri Nagar, University Campus, Rehari, Chak Malal (Akhnoor), RS Pora, Main Branch Akhnoor
02	Samba	Samba, Vijaypur
03	Kathua	Old Bus Stand Parliwand Kathua, Hiranagar, Basholi, Billawar Bani
04	Poonch	Poonch, Mendhar
05	Rajouri	Rajouri, Budhal, Sunderbani, Nowshera
06	Reasi	Reasi, Pouni
07	Udhampur	Udhampur, Ramnagar
08	Doda	Doda, Bhadarwah, Gandoh
09	Kishtwar	Kishtwar
10	Ramban	Banihal, Ramban
11	Srinagar	Dalgate, Jawahar Nagar (Ext. Counter), H.S.H. Street, Kashmir University, Islamia College
12	Ganderbal	Ganderbal, Kangan
13	Budgam	Budgam, Chadoora, Beerwah, Khan Sahib
14	Pulwama	Pulwama, Tral, Pampore (Ext Counter)
15	Shopian	Shopian, Zainpora
16	Anantnag	Ashajipora, Verinag, Pahalgam, Bijbehara, Kokernag
17	Kulgam	Kulgam
18	Baramulla	T.P Baramulla, Pattan, T.P Sopora, Uri Main, Tangmarg
19	Bandipora	Bandipora, Gurez, Sumbal
20	Kupwara	Kupwara, Handwara, Karnah
21	Leh	Leh
22	Kargil	Kargil
21	Delhi	Cannaught Place, Greater Kailash.

Note: -No charges for distribution of forms shall be realized by the Banks from the aspirants/ candidates.

- (7) The candidates are required to present the original documents to the concerned receipt official of the Board for comparing at the time of depositing of filled in OMR application form and no photocopy of OMR form as well as certificates/documents are required to be deposited in the concerned offices of the Board. However, the candidates applying through Registered post shall enclose attested photo state set of all the relevant documents/certificates alongwith the photocopy of duly filled in OMR form. The duly filled in application form shall be deposited either in person or by registered post at the following designated offices.

(A) The District Employment and counseling centre's of the concerned districts.

- (B) In respect of Districts Srinagar and Jammu the OMR application forms can also be deposited in the Divisional Offices of the Board, besides the District Employment and counseling centre's.
- (C) Offices of SDM Bani, Basholi, Dudu-Basantgarh, Karnah, Gurez, Tangdar, Zanaskar, Khaltsi, Drass, Nobra, Nyoma Tehsildar Marwah, Naib Tehsildar Inshan (Wardwan), BDO Dachhan for these areas.
- (D) Candidates presently residing/working outside the State can also deposit their application forms in the office of the Incharge Migrant Cell, Resident Commissioner Office, 5 Prithvi Raj Road, New Delhi.
- (8) Application form(s) incomplete in any manner shall be liable to rejection without notice. The OMR application forms with overwriting/ mutilated entries or accompanying fake/ forged documents shall also be liable to be rejected with or without penalty besides shall attract criminal proceedings.
- (9) The necessary instructions regarding filling up of OMR application form are given in the instruction sheet of the said form. The candidates submitting their OMR application form through registered post shall ensure that these application forms are received at the designated places within the prescribed period i.e 31.01.2014
- (10) The in-service candidates / contractual employees shall prepare a photo copy of the application form and route the photo copied application form through proper channel viz. the concerned Head of Department while as the original application form duly filled in shall be delivered or dispatched by post in the same manner as applicable to other candidates. In the event of failure of the candidate to route the application through proper channel, his / her eligibility shall be assessed as if he / she is not an in-service candidate. The Head of Department concerned shall forward the application form of the in-service candidates to the office of Administrative Officer, Services Selection Board of the concerned Division within 30 days after the last date of filing of application form.
- (11) The last date for the receipt of application forms as prescribed above shall be the cut off date for determining the eligibility to apply for the post. The age limit, however, is determinable with reference to the 1<sup>st</sup> of January, 2013. Any qualification/ experience acquired thereafter i.e 31.01.2014 shall not be taken into account for any purpose.
- (12) The prescribed qualifications reflect the bare minimum requirement of the job and mere possession thereof shall not entitle a candidate to be called for written test/ interview and also grant weightage to the higher qualification in relevant line/ discipline as may be decided by the Board.
- (13) The degrees/ diplomas obtained through distance mode which are in consonance with the Govt. Order No. 252-HE of 2012 dated.30.05.2012 shall be entertained subject to such terms and conditions mentioned therein.
- (14) Call letters shall not be issued individually, however, Board shall give wide publicity through print and electronic media, official Website ([www.jkssb.nic.in](http://www.jkssb.nic.in)) of the Board about the venues, dates of the written test/ interview for the information of eligible candidates. No claim of being unaware of the dates/ schedule for written test/ interview shall be entertained.
- (15) The candidate must produce the original qualification/ category certificates before the Committee constituted for oral test or as and when the Board may call such documents so that their eligibility for participation in the Physical/Type/Written Test/interview is verified. Any candidate who fails to produce the relevant original documents/ testimonials on the scheduled date shall not be allowed to appear in the written/ oral test.
- (16) No TA/DA will be paid for participation in the interview/ test.
- (17) For convenience of the candidates the permanent District Codes are given hereunder:-

Name of the District	Code	Name of the District	Code
Anantnag	01	Kupwara	12
Bandipora	02	Leh	13
Baramulla	03	Poonch	14
Budgam	04	Pulwama	15
Doda	05	Rajouri	16

Ganderbal	06	Ramban	17
Jammu	07	Reasi	18
Kargil	08	Samba	19
Kathua	09	Shopian	20
Kishtwar	10	Srinagar	21
Kulgam	11	Udhampur	22

NOTE:

- (i) The horizontal reservation for Ex-Serviceman and Physically Handicapped persons to the extent of 6% and 3% respectively would mean the reservation which would cut across the vertical reservation and the persons selected shall have to be placed in the appropriate category by making necessary adjustments. In respect of Physically Handicapped persons the reservation shall be available only for services, posts and type identified for the purpose by the competent authority under the provisions of Jammu and Kashmir Persons with Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act, 1998 and 'to the extent specified therein. Besides the nature of disability for a post indicated in Govt. Order No: 62-SW of 2001 dated.13.03.2001 read with Govt. Order 231-SW of 2011 dated.22.12.2011 and Govt. Order No. 108-SW of 2013 dated.01.04.2013 shall be adhered to in letter & spirit The horizontal reservation to the extent of 6% of the available vacancies shall be provided to the Ex-Serviceman against such posts only where the maximum of the pay scale does not exceed Rs. 10500/- (pre revised).

(Farooq Ahmad Baba), KAS,  
Secretary,  
J&K Services Selection Board.  
Dated:24-12-2013.

No. SSB/Sel/Secy/ Advt. No-11/13/4893-4927

Copy to the:-

1. Chief Secretary J&K Government, Jammu..
2. Principal Secretary/Commissioner Secretary/Secretary to Government of concerned Department Civil Secretariat, Jammu.
3. Principal Secretary to Hon'ble Chief Minister J&K.
4. Principal Secretary to the His Excellency, The Governor, J & K State
5. Divisional Commissioner Jammu/Kashmir.
6. Secretary to Government General Administration Department, Civil Secretariat, Jammu.
7. Director Information J&K for publication of Advertisement Notice in all dailies of J&K State for three consecutive days including the State Times published from New Delhi.
8. All Deputy Commissioners for information. The notification be given due publicity at the prominent places in the district.
9. Vice President J&K Bank Head Office Srinagar with the request to issue necessary instructions to the concerned branches of the J&K Bank for sale of the OMR application forms.
10. Chief Executive Officer, Hill Development Council, Leh/Kargil.
11. Director Employment J&K Jammu.
12. Director, Door Darshan Kendra, Srinagar / Jammu for telecasting the substance of the notice for seven consecutive days in addition to the Rozgar Bulletin.
13. Director, Radio Kashmir Srinagar/ Jammu/ Leh/ Baderwah/ Kupwara/ Kargil for putting the notice on air for seven consecutive days in addition to the Rozgar Bulletin.
14. Additional Resident Commissioner J&K Government, 5-Prithvi Raj Road, New Delhi with the request to receive the OMR application forms from the candidates residing outside the State as per the terms and conditions laid down in the Advertisement Notice and after the close of last date

- the same be sent to the Services Selection Board Central Office, Jammu within three days.
15. General Manager, Government Press Srinagar/Jammu for publication in an extraordinary issue of Government Gazette.
  16. Secretary Legislative Assembly / Council, Jammu.
  17. Joint Director Employment Srinagar / Jammu.
  18. Director Sainik Welfare J&K, Jammu.
  19. Director Resettlement, Headquarters Northern Command C/O 56 APO.
  20. Incharge Rozgar Bulletin Radio Kashmir Srinagar with the request to broadcast the Notification for wider publicity of the candidates..
  21. All Deputy Director Employment & Counseling \_\_\_\_\_.
  22. Senior Law Officer, Services Selection Board.
  23. Administrative Officer Services Selection Board Jammu / Srinagar. They are requested to liaise With J&K Bank for smooth distribution and subsequently availability of OMR/ICR form at the designated branches.
  24. All District Information Officers.
  25. Tehsildar Uri, Karnah, Gurez, Mahore, Gandoh, (Bhalessa), Marwah, Dachhan (Kishtwar)
  26. Naib Tehsildar, Nowgam (Kishtwar) Bani (Kathua) Dudoo Basantgarh, Karnah, Dachhan.
  27. Private Secretary to Chairperson J&K Services Selection Board.
  28. P.A.s to all Members of J&K Services Selection Board.
  29. Counselor Employment, Information Bureau, University of Kashmir/Jammu.
  30. Zila Sainik Welfare Board Jammu / Srinagar / Samba / Leh / Rajouri/ Baramulla.
  31. Incharge Employment Cell Government GM Science College, Jammu.
  32. All Ladakh Students Association Srinagar/Jammu.
  33. Notice Board, Services Selection Board Srinagar/Jammu.
  34. Notice Board, Civil Secretariat, Srinagar/Jammu.

**Annexure "A" to Advertisement Notice No .11 of 2013 dated 24-12-2013  
State Cadre**

**Total posts advertised=523**

Item No	Department	Name of the post	Cadre	OM	RBA	SC	ST	ALC	OSC	Total	Prescribed Qualification
884	Public Works Department (R&B)	Jr. Engineer (Civil)	State	238	84	33	42	13	8	418	<b>3 Years Diploma in Civil Engineering from Government recognized Institute/Indian University Degree in Civil Engineering or AMIE Section (A&amp;B) India.</b>
885	General Administration Department	Jr. Stenographer	State	12	4	2	2	1	1	22	1. Graduation from any recognized University having minimum speed of 65 and 35 words per minute in shorthand and typewriting respectively 2.Six months certificate course in computer Application from a recognized Institute.
886	General Administration Department	Jr. Assistant	State	47	17	6	9	3	1	83	<b>1.Graduation from any recognized University with the knowledge of type writing having not less than 35 words speed per minute.</b> <b>2.Six months certificate course in computer application from a recognized Institute.</b>

Note:- In case of Jr.Stenographer and Jr.Assistant posts, the number of posts may increase or decrease.

Secretary,  
J&K Services Selection Board,  
Jammu.