

GOVERNMENT OF ODISHA
PLANNING & CO-ORDINATION DEPARTMENT

No.13159/ ME-III/29/13 Bhubaneswar, dated the 21/12/2013

ADVERTISEMENT

The Last date for Receipt of the Application – **24th January, 2014 by 5.00 P.M.**

Applications are invited from the intending candidates for engagement of **Consultant** on contractual basis under Planning & Co-ordination Department, Government of Odisha. The eligible officers from Central and State Government Departments / Agencies fulfilling the criteria may also apply.

- The Consultants will be engaged as per Finance Department Office Memorandum No. 42280 dt. 26.09.2011.
- Age limit- Minimum 40 years & maximum 62 years as on 01.01.2014
- Remuneration- Rs. 1.00 lakh to Rs.1.5 lakh per month (to be determined by the selection committee)

1. Number of Post, Qualification, Experience for different Consultants

Sl No	Post	No of Post	Qualification*	Experience
1	Consultant, Perspective Plan Cell	1	M.A.in Economics. Specialization in Econometrics	Teaching or research experience for at least 12 years and experience in preparation of perspective plan/ work experience in any Govt. organization/ Govt. educational institutions. Ph.D (Economics) is additional qualification. Should have publications in relevant area. Proficiency in computer application.
2	Consultant, Plan Formulation	2	MA in Economics	At least 12 years experience in the field of Development Planning / Economic Growth,/ Work experience in any Govt. Organization/ Govt. educational institutions. Ph.D (Economics) is additional qualification. Should have publications in relevant area. Proficiency in computer application.
3	Consultant, Manpower & Employment Cell	1	M.A in Economics	Teaching or research experience for at least 12 years out of which experience of 5 years in Manpower Planning/ work experience in any Govt. organization/ Govt. educational institutions. Ph.D is additional qualification. Should have publications in relevant area. Proficiency in computer application.
4	Consultant,RFD Cell	1.	MBA/ PGDM Specialization in Operation Management/ Strategic	Teaching/ research experience in relevant field for at least 12 years and experience in Performance Management, ISO application & quality management. Ph.D is additional qualification. Should have publications in

			Management/ Human Resource/ Quality Management.	relevant area. Proficiency in computer application.
5	Consultant, Evaluation Cell	1	MA in Economics/ Statistics	Teaching/ research experience in relevant field for at least 12 years/ work experience in any Govt. organization/ Govt. educational institutions. Ph.D is additional qualification. Should have publications in relevant area. Proficiency in computer application.
6	Consultant, Evaluation Cell (Innovation)	1	MBA/ PGDM Specialization in Operation Management/ Strategic Management/ Human Resource/ Quality Management.	Teaching/ research experience in relevant field for at least 12 years/ work experience in any Govt. organization/ Govt. educational institutions. Ph.D is additional qualification. Should have publications in relevant area. Proficiency in computer application. Experience in the field of innovation.

NB: * Degree from Govt. Educational Institutes / AICTE approved Institutes.

1. The eligible officers from Central and State Government Departments / Agencies fulfilling the criteria may apply.
2. Educational / Research institutes of repute with experience and qualified manpower may also apply for the consideration of selection committee.
 - For in service candidates the remuneration shall be fixed at the last pay drawn.
 - In case the engagement is made on deputation basis from places like Government Universities / Scientific Organizations of State Govt. / Central Govt., the person will carry the pay of the parent organization.
 - The selection will be made by Selection Committee.

2. Nature of Work / Expected Roles & Responsibility for Consultants.

Literature survey, preparation of concept note, providing technical inputs, advice and knowledge of latest issues of concerned subject. Collection and analysis of data, appraisal of reports, preparation of reports, documentation. Coordination with various departments/ organizations with good communication skills and leadership capacity. Preparation of training module and support in organising training.

3. How to Apply:

Candidates fulfilling the above criteria are required to apply only by speed Post / Regd. Post for each category of post separately to the **Deputy Secretary to Government (OE), Planning and Co-ordination Department, Government of Odisha, Secretariat**

Bhubaneswar - 751001 with Biodata / CV in the following prescribed format along with supporting documents so as to reach by **5.00 P.M. on 24th January, 2014.**

4. Prescribed format

APPLICATION FOR ENGAGEMENT OF CONSULTANT UNDER PLANNING AND CO-ORDINATION DEPARTMENT, GOVERNMENT OF ODISHA.

1. Name of the Candidate:
2. Father's / Husband's Name:
3. Sex (Male / Female):
4. Date of Birth & Age as on 01.01.2014:
5. Marital Status (Married / Unmarried):
6. Permanent Address:

7. Present Address:

8. Contact details:
 - i. Mobile No.
 - ii. Land line No
 - iii. E-mail id
9. Designation and present place of posting

10. Educational Qualification (Attach attested copies of documents)

Name of the examination passed	Name of the Board / University	Year of passing	Aggregate of marks secured	Grade / Division	% of marks secured
HSC					
Intermediate / +2 Science					

Graduation / +3 Science					
Post Graduation (specify subjects)					
Ph. D (specify subjects)					
Any higher qualification					

11. Date of entry into Service (for Govt. servant only)

12. Experience (Indicate post wise separately)

Name of the post Period of service Year of experience Type of work

13. Knowledge in Computer operation

14. List of publication

DECLARATION

I do hereby solemnly affirm and state that the statements made above are true and correct to the best of my knowledge and belief and based on record.

Date:

Signature of the Candidate

Place:

5. Applications received after the **closing date shall not be entertained.** The Department **will not be responsible** for any postal delay.

Applications received incomplete in any respect are **liable to be rejected.**
No correspondence on that score will be entertained.

Director-cum- Additional Secretary to Govt.
Planning and Co-ordination Department