

NIELIT, CHANDIGARH

Requirements for empanelment of manpower for the post of
'Application Manager' and 'District Project Manager' on contract basis till 05/06/2014

1. Payment by Bank Draft of Rs 500/- (non-refundable) is to be drawn in favour of “**DIRECTOR, NIELIT CHANDIGARH**” and payable at Chandigarh only.
2. Applicants are required to submit attested copies of their testimonials/certificates with the application form.
3. Applicants sending applications through post must mention the name of the post on top of the envelope.
4. Applicants are required to fill a separate application form for each post and also pay Rs 500/- (in cash or through bank draft) for each post separately.
5. Applicants remitting application fee through bank draft must mention their name in CAPITAL LETTERS and Phone Number on the backside of the Bank Draft.
6. Selection for the post of 'Application Manager' will be through interview, the date and time for which shall be announced later on, on the website of the Centre – www.nielitchd.in.
7. Selection for the post of 'District Project Manager' will be through a written test (70% in Computer Science and 30% General Aptitude) followed by interview. Candidates whose applications are received by the due date will be called for a written test. The date and time of the written test will be announced later on, on this website of the Centre – www.nielitchd.in.
8. No separate call letter will be sent for the written test or interview.
9. Eligibility of the candidates will be **again** checked with the original testimonials on the date of interview.
10. Applicants are advised to visit the website of the Centre regularly for the latest update regarding this advertisement/posts.

SN.	Post Name / Station	Qualifications	Preference	Roles and Responsibilities
1	Application Manager / Ajitgarh (Mohali)	B. Tech /B.E (Computer Science/IT/Electronic Communication) /MCA/"B" level course of DOEACC with minimum 60% marks and 3 yrs minimum experience in software administration or Development/ Data Management / Web Designing. Must have passed Matric with Punjabi as one of the Subjects.	Persons having done regular courses and having worked on e-Governance Projects	<ul style="list-style-type: none">• each one will monitor 3-4 applications (i.e. PRIAssoft, National Panchayat Portal, Actionsoft, Local Govt. Directory, etc)• Provide support with respect to PES applications and State specific applications and coordinate with the Project Manager for operational issues and their resolution.• Visit Districts and Blocks periodically to find out issues in rollout of e-Panchayat and new requirements in PES and State-Specific applications and resolve them in consultation with State Technical Consultant.• Organize trainings, providing Handholding support in and serve as a helpdesk for all issues related his his/her applications.• Any other task related to e-Panchayat assigned from time to time.

2	District Project Manager / Pathankot and Jalandhar	B. Tech /B.E (Computer Science/ IT/Electronic Communication) /MCA/'B" level course of DOEACC with minimum 60% marks and 2 yrs minimum experience in software administration & development/software management / Data Management Web Designing. Must have passed Matric with Punjabi as one of the Subjects.	Persons having done regular courses and having worked on e-Governance Projects	<ul style="list-style-type: none"> • One per District will coordinate between the State & each District in running the applications. Provide support with respect to PES applications and State specific applications in the district and coordinate with the State programmer for operational issues and their resolution. • Visit Blocks and Gram Panchayats periodically to find out issues in rollout of e-Panchayat and new requirements in PES and State-Specific applications and resolve them in consultation with State Technical Consultant. • Organize trainings, providing Handholding support in all local bodies under his district and serve as a helpdesk for all local the district. • Monitor the commissioning of computers and internet connectivity in local bodies under his district. • Any other task related to e-Panchayat assigned from time to time.
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Note: Initially the period of employment is upto 05/06/2014. Likely to be continued.