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**JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH,  
PUDUCHERRY- 6.**

**An Institution of National Importance**

**(Under the Ministry of Health & Family Welfare, Government of India)**

**Admn-I/Rect./2013-14**

**Dt. 20.12.2013**

**Ref: Advertisement No. 4/2013 dated 15.12.2013**

Online Applications are invited from the eligible candidates for the following post as mentioned below:

Name of the post	No. of Vacancies	Category				Scale of Pay
		UR	OBC	SC	ST	
MULTI TASKING STAFF(MTS)	268	134	72	41	21	PB-1 Rs.5200-20200+GP Rs.1800/-

**Note:** “The No. of vacancies is subject to change”.

**Reservation is provided for Ex-servicemen (XSM), Persons with Disabilities (PwD) (OH (Orthopaedically Handicapped), Hearing Handicap (HH), VH (Visually Handicapped)) and Meritorious Sportspersons (MSP) in the following post on horizontal reservation basis as detailed below:**

Name of the post	No. of vacancies		
	XSM	PwD	MSP
MULTI TASKING STAFF(MTS)	29	07 (O.H. – 3, H.H. – 3 & V.H. – 1)	14

**For Persons with Disabilities (PwD)**

Persons suffering from not less than 40% of relevant disability only will be eligible for getting age relaxation. In case they qualify to be considered to the post applied by them, after the selection process conducted by this Institute, the applicant shall have to undergo a medical test before the Medical Board to be constituted by this Institute. In case they fail in the medical test or the Medical Board gives its opinion that the disability is less than 40%, then they will not be offered the post and they will lose their claim for that post.

It is also notified that all future vacancies arising on account of promotion/resignation/superannuation if any, etc., (up to a period of 1 year) will be filled up from the merit list drawn based on the Written Test to be held against this advertisement.

## ELIGIBILITY CRITERIA FOR APPLICANTS

### **A. Essential Qualification:-**

Pass in Matriculation or equivalent examination

OR

ITI pass\*

\* May be adopted as per special requirements of the post, if any.

### **B. Age Limit:**

**The age limit of the candidates should be between 18 to 25 years as on 19.01.2014.**

Sl. No.	Category	Upper age limit for each category
01	SC/ST	30 years
02	OBC	28 years
03	PwD	35 years
04	PwD + OBC	38 years
05	PwD + SC/ST	40 years
06	Ex-Servicemen ( Unreserved / General )	<b>For UR Category-</b> After deducting the military service rendered + 3 years from the actual age, the age of the candidate should fall within the Upper age limit <b>for UR category as on 19.01.2014.</b>
07	Ex-Servicemen ( OBC )	<b>For OBC Category-</b> After deducting the military service rendered + 6 years from the actual age, the age of the candidate should fall within the Upper age limit <b>for OBC category as on 19.01.2014.</b>
08	Ex-Servicemen ( SC/ST )	<b>For SC/ST Category-</b> After deducting the military service rendered + 8 years from the actual age, the age of the candidate should fall within the Upper age limit <b>for SC/ST category as on 19.01.2014.</b>
09	Employees working in Govt./ PSU/ Autonomous body under the Govt. who have rendered not less than 3 years regular and continuous service as on crucial date.	Up to 40 years for UR Category
		Up to 43 years for OBC Category
		Up to 45 years for SC/ST Category
10	Meritorious Sports Person (MSP)	30 Years for UR Category
		33 Years for OBC Category
		35 Years for SC/ST Category

**Note: Ex-servicemen who have already secured employment in civil side under Central Government in Group 'C' posts on regular basis after availing of the benefits of reservation given to ex-servicemen for their re-employment are NOT eligible for claiming benefits of reservation under EXS category. However, they will be eligible for age relaxation as specified above and will be considered against their own category vacancies and not for the vacancies reserved for Ex-Servicemen.**

## **MODE OF SELECTION:**

Candidates will be shortlisted based on their performance in **a Written Test only**

SC, ST, OBC and PwD candidates, who are selected on their own merit, who are within the UR age limit, will be selected under UR category only. The reserved vacancies will be filled up separately from the eligible SCs, STs, OBCs, and PwD candidates who are either above the age limit prescribed for the UR category and ranked higher in the rank list for that category or by those SC/ST/OBC/ PwD candidates who are within the age limit prescribed for UR category but have not scored marks less than the cut-off marks to be prescribed for UR Category and who have been ranked higher in the rank list for that category.

Persons with Disability (HH/OH/VH) category candidate who qualifies on the basis of relaxed standards viz. age limit, experience or qualifications, permitted number of chances in written examination, extended zone of consideration, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. Such candidates may also be recommended at relaxed standards to the extent of the number of vacancies reserved for them, to make up for the deficiency in the reserved quota, irrespective of their rank in the order of merit. In so far as cases of Ex-Serviceman are concerned, deduction of the military service rendered from the age of Ex-Servicemen is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age.

Success in the examination confers no right of appointment unless this Institute is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service/post.

## **RESOLUTION OF TIE CASES**

In cases where more than one candidate secures the equal aggregate marks, the tie in such cases will be resolved by applying the following methods one after another:-

- (1) The candidates who have less negative marks will be ranked higher.
- (2) If still the tie continues then the candidate older in age will be ranked higher and;
- (3) Even in the event of the tie continuing then the ranking will be decided in the alphabetical order of the names of candidates by taking the first name into consideration.

## SCHEME OF EXAMINATION

1. Only one Written Examination will be conducted.
2. Duration of the Examination will be 120 minutes 2 (Two) Hours (from **10.00 a.m. to 12.00 a.m.** The question paper will consist of Multiple Choice Questions of objective type.

Subject	No. of Questions	Maximum Mark	Duration of the written test	Duration of the written test for Visually Handicapped
General Intelligence & Reasoning	20	20	120 minutes	150 minutes
Numerical Aptitude	20	20		
General English	40	40		
General Awareness & Current Affairs	40	40		
<b>TOTAL</b>	<b>120</b>	<b>120</b>		

### Negative marks

Each correct answer will carry 1(one) mark. There will be **negative marks of 0.25** for each wrong answer. Candidates are, therefore, advised to keep this in mind while answering the questions.

The Question paper will be only in English.

### Note:

1. **Visually handicapped (VH)** candidates with visual disabilities of **40 % (Forty percent) and above** can avail the assistance of a **SCRIBE** in the Written Examination subject to such requests being made in the application form. The Scribe shall be of the same or lower level of qualification as of the candidate. Question Papers and Answer Sheets will not be provided in **BRAILLE**.
2. Persons with visual disability of **less than forty percent** will not be considered as visually handicapped persons. **One eyed candidates** and partially blind candidates who are able to read the normal Question Paper set for all the candidates with or without magnifying glass and who wish to write/indicate the answer with the help of Magnifying Glass will be allowed to use the Magnifying Glass in the Examination Hall and **will not be entitled to a Scribe**. Such candidates will have to bring their own Magnifying Glass to the Examination Hall.
3. **Visually Handicapped Persons who wish to use the services of the Scribe mentioned in their application shall bring the Scribe along with him/her to the Examination Venue. The Scribe should have a certificate which is to be issued by a Gazetted Officer of the Central/State Government stating that He/She knows the Scribe and candidate at least for the past 2 years and he/she also certifies that the qualification of the Scribe is equal or less than the candidate and he/she take the full responsibility for the authenticity of this information and certificate. In case of selection of the VH candidate for the post this certificate will be sent for verification**

**along with the character and antecedent verification of the candidate and if upon verification this certificate is found to be false the person/s will lose their claim for appointment to the post.**

**The Model of the Certificate to be furnished is given below:**

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This is to Certify that I personally know Shri/Smt/Kum.....S/o, D/o, W/o  
.....residing at.....  
.....  
for the past.....years who would be acting as a Scribe for  
Shri./Smt/Kum.....S/o, D/o, W/o.....  
residing at..... who is an  
applicant for the post of Multi-Tasking Staff (MTS) for the Written Test to be conducted by  
JIPMER, Puducherry-6.

I also certify that the qualification of (the Scribe)  
Shri/Smt/Kum.....is only.....which is  
equal/lower to that of (the Applicant) Shri./Smt/Kum.....

I also certify that in the event of the selection of the applicant for the post and upon  
verification of the character and antecedents of the Applicant this Certificate is also liable to be  
verified and if the information furnished by the applicant regarding the educational qualification of  
the Scribe if found to be wrong, the applicant may be terminated from service without further  
intimation at any point of time.

Place:

Signature of the Gazetted Officer

Date:

with Designation Seal  
and Office Seal

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**Criteria for selection of candidate against Meritorious Sports Person  
Reserved Quota:**

1. The selection will be made only in the order of preference based on the performance, winning of medals / securing of places up to 3rd place as provided in the Office Memorandum No.14034/1/95 - Estt.(D), dated 4-5-1995 of the Ministry of Personnel, Public Grievances and Pension (DoP&T), Government of India, New Delhi and the amendments made from time to time as extracted below :-
  - a. First preference to those candidates who have represented the country in an international competition with the clearance of the Department of Youth Affairs and Sports.
  - b. Next preference may be given to those who have represented a State / Union Territory in the Senior or Junior level National Championships organised by the National Sports Federations recognised by Department of Youth Affairs and Sports or National Games organised by Indian

Olympics Association And have won medals or positions up to 3rd place. Between the candidates participating in Senior and Junior National Championships/Games, the candidates having participated and won medal in Senior National Championship should be given preference.

- c. Next preference may be given to those, who have represented a University in an Inter-University Competition conducted by Association of Indian Universities / Inter-University Sports Board and have won medals or positions up to 3rd place in finals.
- d. Next preference may be given to those who have represented the State Schools in the National Sports / Games for Schools conducted by the All India School Games Federation and have won medals or positions up to 3rd place.
- e. Next preference may be given to those who have been awarded National Award in physical efficiency under National Physical Efficiency Drive.
- f. Next preference may be given to those who represented a State / Union Territory / University / State School Teams at the level mentioned in categories (b) to (d) but could not win a medal or position, in the same order of preference.

### **IMPORTANT INSTRUCTIONS TO CANDIDATES**

#### **I. MODE OF APPLICATION**

Candidates fulfilling the above eligibility criteria are directed to submit their application for the Multi-Tasking Staff (MTS) post through **ONLINE ONLY**, through the website [www.jipmer.edu.in](http://www.jipmer.edu.in)

#### **II. APPLICATION FEES:**

The payment fees can be done through Online payment mode only which is available in the Online application form. No other mode of payment will be accepted. The applicable bank charges for online transactions have to be paid by the applicant. The fees will be as follows:

<b>For General and OBC Category</b>	<b>For SC/ST Category</b>	<b>Persons with Disabilities(PwD)</b>
<b>Rs. 300/-</b>	<b>Rs. 150/-</b>	<b>No Fees</b>

III. Applicants are directed to keep ready the **Scanned copies** of the following before filling up the application: (The Extensions for images shall be 'gif', 'jpg', 'jpeg' or 'png' only)

- a. His/her Passport Size Colour Photo (Height x Width - 400 x 400 pixels & the size should be less than 250 kb.)
- b. His/her Signature (Height x Width - 400 x 300 pixels & the size should be less than 200 kb.)
- c. Left Thumb impression (Height x Width - 100 x 100 pixels & the size should be less than 250 kb.) (In case Left thumb is not available then the Right Thumb impression. In case both these are not available then either Index/Middle or Ring Finger impression may be scanned and uploaded in the application)

IV. STARTING DATE & TIME FOR SUBMISSION OF ONLINE APPLICATION

**23.12.2013, 10 A.M. ONWARDS**

V. LAST DATE FOR SUBMISSION OF ONLINE APPLICATIONS

**19.01.2014 UP TO 06.00 P.M ONLY**

VI. **APPLICANTS SHALL NOT SEND ANY HARD COPIES OF THE ONLINE APPLICATIONS FILLED UP BY THEM. HOWEVER, THEY MAY KEEP A COPY OF THE PRINT OUT OF THE ONLINE APPLICATION, GENERATED FROM THE WEBSITE, FOR THEIR RECORDS.**

VII. **NO COMMUNICATION IN THIS REGARD WILL BE ENTERTAINED OTHER THAN THROUGH THE HELPLINE NUMBERS PROVIDED IN THE ONLINE APPLICATION WEBSITE. THE INSTITUTE WILL NOT BE RESPONSIBLE FOR NON-RECEIPT OR LOSS OF ANY HARD COPIES OF APPLICATIONS SENT BY ANY APPLICANT SINCE THE APPLICATION PROCESS IS COMPLETELY DONE THROUGH ONLINE ONLY.**

VIII. HALL TICKETS MAY BE DOWNLOADED FROM THE WEBSITE [www.jipmer.edu.in](http://www.jipmer.edu.in) STARTING FROM 25.01.2014, 09.00 A.M. TO 09-02-2014, 07.00 A.M.

**DATE OF WRITTEN TEST (TENTATIVE)**

***9<sup>th</sup> February 2014 (Fore Noon)***

**EXAMINATION CENTRES:**

The Written Test for the posts of MTS will be conducted in the following centres only:

**Pondicherry, Karaikal and all major cities of Tamil Nadu subject to the number of applications received.**

**DIRECTOR**