

DREDGING CORPORATION OF INDIA LIMITED
(A Government of India Undertaking)
“DREDGE HOUSE:: PORT AREA
VISA KHAPATNAM-530 001

Phones: 91-0891-2871227

Fax: 91-0891-2560581/ 2565920

ADVERTISEMENT NO. 06 /2013

SPECIAL RECRUITMENT DRIVE FOR SC/ST/PWD

Dredging Corporation of India Limited, the largest Public Sector Dredging and Maritime Development Company in India with a status of “Mini-Ratna” Category-I, a successful Domestic & Global Player in the field of Dredging, requires dynamic, result oriented professionals with proven track record for the following posts:

S.No.	Name of the Post/ Pay Scale / No. of posts	Age as on 30.11.2013
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01. MANAGER (F) - 01 Post (SC)

Scale of Pay: Rs.29100 - 54500

Age: Upto 40 Years

QUALIFICATIONS: Member of CA/ICWAI

EXPERIENCE: Candidates should have experience in the Fin.& Accts. Department and should be well conversant in financial, taxation, compilation of final accounts, budgetary control, work contracts etc.

Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 8 years Post Qualification Experience.

02. MANAGER (HR) - 01 Post (SC)

Scale of Pay: Rs.29100 - 54500

Age: Upto 40 Years

Qualification: PG Degree OR PG Diploma in HR/Personnel Management/ IR from a recognised University.

EXPERIENCE: Candidates should have experience in HR Department and exposure to HRD systems, handling recruitment, IR matters and establishment matters etc.,

Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 8 years post qualification experience.

03. DY. MANAGER (MATERIALS) – 1 POST (ST)
SCALE OF PAY: RS.20600 – 46500

Age: Upto 35 years

Qualification: B.E./B.Tech.(Mech.)/ Electrical /Electronics /Production Engg/ (Mech.Marine) from a recognised University. PG Degree or PG Diploma in Materials Management is preferred.

Experience: Candidate should have experience in Materials department.

Should have 02 years of experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 04 years of post-qualification experience.

04. ASST.MANAGER (FINANCE) – 1 POST (ST)
Scale of Pay: Rs.16400-40500

Age: Upto 35 years

QUALIFICATIONS: CA/ ICWAI.

EXPERIENCE: Candidates should have experience in Finance & Accounts dept.

Should have 2 years Experience in the immediate lower scale of pay in case of PSUs/ in equivalent immediate lower scale of pay in case of Government/ Autonomous bodies.

OR

For others, should have 2 years post qualification experience.

05. SUPERINTENDENT (ACCOUNTS) – 1 (PWD hearing impaired)

SCALE OF PAY: RS.12050-29450

Age: Below 35 years

Qualification:

- i) 1st or 2nd class graduate preferably in commerce of a recognized university.
- ii) Pass in Intermediate Exam. In CA/ICWA OR pass in SAS (Civil) or Commercial OR Post Graduate in Commerce.

EXPERIENCE:

- i) Must have 4 years experience in the Accounts branch of a Govt. / Public Sector Undertaking or large Industrial Establishment.
- ii) Should have thorough knowledge in commercial Accounts, Taxation, Stores, Budgeting and Internal Audit.

Relaxation in age limit will be considered for SCs/STs/PwD etc as per the existing Government guidelines.

Interested candidates may furnish their curriculum vitae, in the prescribed format given below/ down loaded from DCI Website: www.dredge-india.com and send along with copies of certificates of Educational qualifications/ experience (Past and Present)/ Caste addressed to Dy.Manager(HR)(CM/IR), DCI Limited, "Dredge House", Port Area, Visakhapatnam-530 001, on or before 27.01.2014. Applications received after the due date will not be accepted. DCI is not responsible for any postal delay. No interim correspondence will be entertained. Incomplete applications will be rejected. Canvassing in any form will be a disqualification. Those employed in Government/ PSUs, should apply through proper channel or "NOC" should be produced at the time of interview. Separate application should be submitted in case of applying for more than one post, failing which, the application will be disqualified.

- Higher starting pay may be considered in deserving cases.

APPLICATION FORM FOR EMPLOYMENT IN THE DREDGING CORPORATION OF INDIA LIMITED, VISAKHAPATNAM. ADVT.NO. 06/2013.

(1) Post Applied for; (2) Name of the Candidate (in Full Block letters); (3) Father's Name; (4) Date of Birth & completed years of Age (As on 30.11.2013) (5) Permanent Address; (6) Whether belongs to SC/ST/OBC/PwD; (7)Address for communication (with Phone, Cell No. & e-mail ID) ; (8) Educational Qualifications (a) Academic (Name of the University/ Institution, Examination Passed, Year of Passing, Class obtained, Percentage of marks); (b) Professional/ Technical : (Name of the University/ Institution, Examination Passed, Year of Passing, Class obtained, Percentage of marks); 9(a) Total experience should invariably mention to write down clearly the details of experience, from-to; No. of completed years of experience, grade, pay scale, present basic pay & gross emoluments in the following table; S.No. Name of the Organisation/ Post held (from-to) Period of employment/ completed years of service/ reasons for leaving (b) Details of Last Pay drawn: Please attach proof (Scale of Pay, Basic Pay, Gross monthly emoluments drawn); (c) Training details and professional membership, etc. (10) Please state briefly as to how your experience is relevant to the post applied for (11) whether the application has been forwarded through the Proper Channel Yes/No/ Not Applicable.

12) Personal Reference: (Candidates should give the names of two Persons, their addresses, Occupation and telephone/ mobile numbers. Persons names should not be either close or blood related family members of the candidate).

S.No.	Name of the Person	Occupation	Full Address for contact	Telephone Nos.
1.				
2.				

13) Enclosures to the application:

Place:

Date:

Signature of the Candidate

[Click here to download Application Form](#)